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ABSTRACT

The ability to practice a profession is earned through educational preparation, experience, the passing of rigorous examinations, and commitment on the part of the practitioner to public service. Responsibilities are carried out by the professional in accordance with ethical standards developed through the years and in accordance with state laws and regulations. Professional practitioners are reminded to be conscious of the special obligations of public service that the privilege of licensure creates. This publication is a reference guide which contains rules, laws, and regulations of the State Department of Education that govern professional engineering practice in New York State. Topics included are: (1) "Professional Regulation in New York State"; (2) "Licensure Requirements" (providing instructions regarding handicapping conditions and fees); (3) "Licensure Forms"; (4) "Education Law" (on provisions, engineering and surveying); (5) "Commissioner's Regulations"; (6) "Rules of the Board of Regents" (dealing with disciplinary proceedings, good morals, and unprofessional conduct); (7) "Listings of Accredited Professional Programs"; (8) "Examination Information"; and (9) "National Council of Engineering Examiners Study Guide Request." Prior to filing an application for licensure, it is the applicant's responsibility to read this guide. Includes forms for requesting a license and registration as a professional engineer. (RT)

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PROFESSIONAL ENGINEERING HANDBOOK

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The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Office of the Professions
Division of Professional Licensing Services
Cultural Education Center
Albany, New York 12230

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PROFESSIONAL ENGINEERING HANDBOOK

December 1988

THE UNIVERSITY OF THE STATE OF NEW YORK

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PREFACE

This handbook has been developed to serve as a helpful reference guide. It contains laws, rules and regulations of the State Education Department that govern professional engineering practice in New York State. The handbook also highlights requirements, procedures and includes the forms for obtaining license and first registration as a professional engineer.

The Division of Professional Licensing Services has installed a new Regional service for receiving toll-free calls from persons calling from the following states: New York, New Hampshire, **Vermont, Massachusetts, Rhode Island, Connecticut,** New Jersey, Pennsylvania, Michigan, **Ohio, Maryland, Delaware,** District of Columbia and Virginia. Callers from this wide area tele**phone service (WATS) zone are welcome to use 1-800-342-3729** for contacting the division. Also, **several non-WATS line telephone numbers are available for public inquiries.**

	Telephone Numbers **518 Area Code**
General Inquiries	**474-3817**
Licensure Parchments (License Unit)	**474-3824**
Verification of Licensure/Registration (Customer Service Unit) **(General Verifications – no fee required)**	**474-3817**
Certification of Licensure (Customer Service Unit) **(A detailed statement – $20.00 fee required)**	**474-3817**
Scope of Practice Issues (State Engineering and Land Surveying Board)	**474-3846**

When writing to the State Education Department, address letters to the attention of the **appropriate unit, for instance:**

Attention: Professional Engineering and Land Surveying Unit
New York State Education Department
Division of Professional Licensing Services
Cultural Education Center
Albany, NY 12230

Please Note: The applicant is responsible for reading this Handbook prior to submitting an application for licensure.

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PROFESSIONAL REGULATION IN NEW YORK STATE

State regulation in 31 fields of professional practice, including issuance of licenses and enforcement of rules of professional conduct, is vested in the Board of Regents in New York. Medicine was the first profession regulated by the Board of Regents with the establishment of licensure of physicians in 1892. The profession of Professional Engineering has been credentialed by the Regents since 1921.

Practice of a profession is a public trust, earned through educational preparation, experience, the passing of rigorous examinations, and commitment on the part of the practitioner to public service. The professional carries out that trust in accordance with ethical standards developed through years – often decades and even centuries – of the best professional traditions, and in accordance with State law and regulations. Professional practitioners are urged to be always conscious of the very special obligations of public service and of ethical conduct that the privilege of licensure creates.

The New York system of professional regulation is unique in that it places a citizen body, the Board of Regents, which is responsible for education at all levels, in charge of the education, licensing and discipline of the professions. It is also unique in providing for boards to advise the Commissioner and the Regents on all matters relating to licensure and discipline. The boards, each aided by an Executive Secretary appointed by the Regents, provide communication links to the professions and the public. The boards make recommendations on policy and on disciplinary issues and provide advice to the Department and the Board of Regents.

Under policy established by the Board of Regents, the Title VIII professions are administered through the following units of the Office of the Professions in the Office of Higher and Professional Education.

Professional Education

The Department monitors programs of professional education according to standards for registration (accreditation) established by the Board of Regents. Specifically, through Board Executive Secretaries and consultants, the Department evaluates proposed new programs as well as currently registered programs in some 300 institutions that prepare individuals for the practice of one or more professions. Information concerning registered programs, including licensure-qualifying programs in the professions, may be obtained by contacting the appropriate Board office.

Professional Boards

Twenty State boards for the professions are appointed by the Board of Regents to advise the Department and the Regents on matters relating to professional licensure, practice and conduct. The law provides that these boards be comprised of a number of licensed professionals and one or more "public members," consumers of the services provided by the profession concerned. Some 300 persons serve on the twenty boards. The boards conduct disciplinary hearings at the request of the Office of Professional Discipline. Several boards conduct practical or clinical examinations for licensure.

Minority Access to the Licensed Professions

The Regents are committed to the premise that equal educational opportunity in programs that lead to licensure is a right of all who live, work or study in New York State. Despite progress in achieving greater access for minorities and disadvantaged populations, there still exists a severe underrepresentation of minorities in the licensed professions. To correct this problem, the Regents and the State Education Department endorse a coordinated and comprehensive effort involving the sustained efforts of the educational system, professional boards, professional associations and societies, government, industry, parent groups, and individual professionals. Any persons or organizations interested in learning more about or participating in State and local projects may contact the Executive Secretary for the State Board of the involved profession.

Professional Licensing Services

The Division of Professional Licensing Services of the State Education Department issues more than 50 different authorizations to practice in the 31 professions licensed or otherwise credentialed by the Department and Board of Regents. The Division has three major program sections: the Operations Office, the Comparative Education Office and the Office of Test Administration. In cooperation with the Executive Secretary of the State Board in each licensed profession, the Division's Operations Office is responsible for administering licensing rules and regulations, assuring that the standards set by law are met prior to licensure and for administering the triennial registration system for licensed professionals practicing in the State. In order to practice or use a professional title in New York, a professional must be registered with the Department as well as licensed. The registration period is specific for each profession and expires for all members of that profession on a common date indicated on each practitioner's registration certificate. It is the responsibility of any licensed professional practicing in New York to maintain current registration and to notify the Department directly of any change of address or of name.

The Division's Office of Comparative Education evaluates all applications involving foreign or non-traditional education. Staff in this office have specialized training with educational systems and academic programs established throughout the world and provide special assistance to applicants presenting credentials earned in other countries or unaccredited programs for purposes of licensure in New York State.

The Office of Test Administration schedules and administers most professional licensing examinations conducted by the State Education Department. It is responsible for locating and securing acceptable examination facilities and staff regularly contract with vendors, suppliers and other agencies for these services. The Office of Test Administration is also responsible for scheduling candidate reviews and appeals of previous licensing examination results.

Professional Discipline

A license permitting an individual to practice in New York State is in effect for the lifetime of the holder unless use of the license is affected by a finding of professional misconduct. Professional misconduct is defined in Section 6509, Education Law, and in Part 29, Rules of the Board of Regents. It is the responsibility of each professional to be aware of the laws and regulations covering his or her profession. Copies of statute and rules are included in this handbook.

The Office of Professional Discipline of the State Education Department enforces standards of professional conduct in all professions, except that initial enforcement action in medicine is vested in the Office of Professional Medical Conduct, Department of Health. Any person who suspects or has knowledge of professional misconduct should report the information to the appropriate office. (Physicians are required by law to make such reports; failing to do so is, in itself, misconduct.) When either office discovers a possible violation of standards, it starts professional misconduct proceedings. Final disciplinary actions in all professions are taken by the Board of Regents. If the Regents decide that a licensed person has acted unprofessionally, they may suspend or revoke the authorization to practice. The Regents may also impose fines and other appropriate penalties.

Professional misconduct includes practicing fraudulently, negligently, or incompetently; practicing while being impaired by alcohol, drugs, or mental disability; being convicted of a crime; and similar serious matters. Some examples of misconduct are: offering or receiving a fee to or from a third party, fee splitting, behaving in a way that indicates moral unfitness, filing false reports, practicing beyond the scope permitted by law, performing services unauthorized by a patient or client, physically abusing a patient, not keeping proper records, ordering excessive tests or neglecting a patient in need of immediate care.

Fee disagreements do not represent misconduct, but double billing or other fraudulent billing or charging for unnecessary services, tests or procedures does constitute misconduct.

Telephone calls or letters reporting professional misconduct will be treated confidentially.

To report misconduct for professions other than medicine, write the New York State Education Department, Office of Professional Discipline, 622 Third Avenue, New York, NY 10017. Telephone: 212-557-2100.

Or call the **Professional Misconduct Hotline:** 1-800-442-8106. The call is toll-free from anywhere in New York State. (On holidays or during nonbusiness hours, a recorded message may be left and the call will be returned.) Or call or write the nearest regional office:

Albany: Office of Professional Discipline, 1580 Columbia Turnpike, Bldg. 3, Castleton NY 12033. Telephone: 518-479-7070.

Buffalo: Office of Professional Discipline, 2 Pleasant Avenue West, Lancaster, NY 14086. Telephone: 716-681-2860.

Harlem: Office of Professional Discipline, 163 West 125th Street, Room 819, New York, NY 10027. Telephone: 212-870-8705.

Nassau: Office of Professional Discipline, 350 Daniels Street, Lindenhurst, NY 11757. Telephone: 516-226-2109.

New York City: Office of Professional Discipline, 622 Third Avenue, 37th Floor, New York, NY 10017. Telephone: 212-557-2109.

Rochester: Office of Professional Discipline, P.O. Box 397 2000 Lehigh Station Rd., Henrietta, NY 14467. Telephone: 716-334-5184.

Syracuse: Office of Professional Discipline, Tecumseh School-Room 11, Nottingham & Waring Road, Jamesville, NY 13078. Telephone: 315-445-2111.

White Plains: Office of Professional Discipline, 55 Church Street, White Plains, NY 10601. Telephone: 914-761-8067.

Professional Assistance Program

The State Education Department has initiated a program for licensed professionals who abuse alcohol or other drugs. Professionals who have not harmed clients or patients may voluntarily surrender their license while seeking treatment rather than face charges of professional misconduct. The committee for Professional Assistance, composed primarily of professionals who treat alcoholics and drug addicts, advises the Department on who should be accepted into the program, the acceptability of the treatment program and appropriate monitoring of program participants to assure public safety. All applications are confidential. Any person interested in additional information may contact the Coordinator of Professional Practice, New York State Education Department, Professional Assistance Program, Cultural Education Center, Albany, NY 12230, (518) 473-6809.

LICENSURE REQUIREMENTS
AND
INSTRUCTIONS TO APPLICANTS
FOR PROFESSIONAL ENGINEERING

Read these instructions and all pertinent sections of the Education Law and parts of the Commissioner's Regulations before completing any application form. Follow all instructions carefully. Applications not conforming fully with the requirements set forth in these instructions will not be reviewed by the State Board for Engineering and Land Surveying.

AUTHORIZATION TO PRACTICE

Legal authorization to practice Professional Engineering in the State of New York can be obtained in several ways:

A. **Licensure in New York:** You can obtain a license to practice Professional Engineering in New York by:

   1. Successfully completing all required parts of the written examination in New York; or
   2. Transferring grades from acceptable written examinations taken in other state (s) or United States territory (ies); or
   3. Any combination of 1 and 2.

   In each case, you must also satisfy all other requirements for licensure.

B. **Limited Permit:** Limited permits for Professional Engineering are issued in two forms:

   1. **30-Day Permit: Authorizes practice of Professional Engineering in New York for a period not to exceed 30 successive days in any calendar year.**
   2. **Limited Project Permit:** Authorizes the practice of Professional Engineering only on a single, specified project in New York, without time restriction.

   A limited permit applicant must be legally qualified to practice in his/her own state or country, can not be a resident of New York (unless a resident for less than six months) or have a place of business in New York, and must satisfy all other applicable requirements. **(IF YOU WISH TO APPLY FOR A LIMITED PERMIT, CONTACT THE BOARD OFFICE TO OBTAIN THE REQUIRED APPLICATION FORMS. YOU CANNOT APPLY FOR A LIMITED PERMIT USING THE FORMS IN THIS PACKAGE.)**

C. **SECTION 7208 (b) OF THE EDUCATION LAW:** Under certain conditions, this provision authorizes practice by an applicant for licensure in New York who is licensed in another state or country during the time when his/her application is under review by the State Board for Engineering and Land Surveying.

REQUIREMENTS FOR LICENSURE

To qualify for licensure as a Professional Engineer in New York State, you must:

A. file a **COMPLETE** application. A complete application shall include all required forms and supporting materials **IN COMPLETE AND PROPER FORM**, whether submitted by you or by others on your behalf;

B. demonstrate a satisfactory combination of professional education and **ACCEPTABLE EXPERIENCE**, totalling at least twelve years;

C. pass an examination satisfactory to the Board;

D. be at least 21 years of age;

E. be a United States citizen or an alien lawfully admitted for permanent residence in the United States;

F. be of good moral character; and

G. pay required fees to the Department for examination, reexamination, initial licensure and triennial registration, as appropriate. (See page 16).

EXAMINATION FILING DEADLINES

The filing deadlines for all examinations are 90 days in advance of the earliest examination dates established by the National Council of Engineering Examiners.*

(* A single exception is made for applicants who are applying only for the April administration of the Fundamentals of Engineering exam and whose applications are based only on completion of **APPROVED PROGRAMS** in engineering and do not require Reports of Professional Experience. For such applicants, applications postmarked no later than 75 days prior to the exam date will be accepted provided the applicant's institution submits a properly completed Certificate of Education for Engineering (Form 2) postmarked by the same date.)

The following examination dates and filing deadlines are established:

EXAMINATION	DEADLINE*
April 13-14, 1989	January 13, 1989*
October 26-27, 1989	July 28, 1989
April 19-20, 1990	January 19, 1990*

Some required forms must be mailed directly to the Education Department by persons other than yourself. **IF APPLYING FOR ADMISSION FOR A SPECIFIC EXAMINATION DATE, IT IS YOUR RESPONSIBILITY TO ASSURE THAT ALL SUBMISSIONS MADE BY OTHER PEOPLE ON YOUR BEHALF ARE POSTMARKED BY THE FILING DEADLINE.**

Follow-up submissions necessary to complete an incomplete file are subject to the same deadlines. You are therefore advised to be sure your application is complete and correct in every respect at the time of your first submission. **YOUR APPLICATION WILL NOT BE REVIEWED BY THE BOARD UNTIL YOUR FILE IS COMPLETE.**

APPLICATIONS FOR ADMISSION TO EXAMINATIONS FOR WHICH ANY REQUIRED SUBMISSIONS, INCLUDING FOLLOW-UPS, ARE POSTMARKED AFTER THE FILING DEADLINE WILL, WITHOUT EXCEPTION, BE DEFERRED FOR REVIEW FOR THE NEXT EXAMINATION DATE.

SPECIAL ASSISTANCE/HANDICAPPING CONDITIONS

ANY CANDIDATE NEEDING SPECIAL ASSISTANCE OR ACCOMMODATIONS TO TAKE A LICENSING EXAMINATION DUE TO A HANDICAPPING CONDITION OR RELIGIOUS OBSERVANCES SHOULD ATTACH A LETTER TO THE APPLICATION DESCRIBING THE SPECIAL CIRCUMSTANCES INVOLVED AND PROVIDE SUCH DOCUMENTATION AS THE DEPARTMENT SHALL REQUIRE FOR VALIDATION. TO MAKE THE NECESSARY ACCOMMODATIONS, SUCH REQUESTS SHOULD BE SUBMITTED AS FAR IN ADVANCE OF THE APPLICATION DEADLINE AS POSSIBLE, AND WITH SUBSEQUENT READMISSION APPLICATIONS, IF APPLICABLE.

APPLICATION FORMS

You will probably not need all of the forms provided with this package. In most cases, however, several forms will be required to complete your application file and to fully verify your eligibility.

You must select and use appropriate forms from those provided in this package. **SUBSTITUTE FORMS SUCH AS RESUMES, PERSONAL WORK SAMPLES, RECORDS COMPILED BY THE NATIONAL COUNCIL OF ENGINEERING EXAMINERS, OR COPIES OF APPLICATION FORMS FILED WITH OTHER STATES ARE NOT ACCEPTABLE AND, IF RECEIVED, WILL NEITHER BE REVIEWED NOR RETURNED.**

Application forms for Limited Permits may be obtained by contacting the Department. All other forms required are included in this package, which contains:

Form 1	**– Application for License and First Registration. (1 copy)**
Form 1D	**– Candidate Data Record. (1 copy)**
Form 2	**– Certificate of Education for Engineering. (2 copies)**
Form 2T	**– Transcript Request. (3 copies)**
Form 3	**– Verification of Out-Of-State Licensure, Registration or Examination. (2 copies)**
Form 4	**– Report of Professional Experience (RPE). (8 serially numbered and 2 unnumbered copies)**
Form 4C	**– RPE Continuation Sheet. (2 copies)**
Form 5	**– Personal Evaluation of Professional Experience. (2 copies)**
Form 6	**– Notification of Intent to Practice Professional Engineering under Section 7208 (b) of Education Law. (1 copy)**

PROFESSIONAL EDUCATION CREDIT AND "APPROVED PROGRAMS":

Professional education, while not mandatory, is considered to be of great value to one's preparation for professional practice. Each year of acceptable undergraduate education is considered the equivalent of two years of acceptable work experience, up to a maximum allowable credit of eight years of experience. One additional year of experience credit may also be granted for a masters degree in engineering under certain conditions.

In order to estimate the credit you can expect for your education, you first need to know whether you have graduated from an **APPROVED PROGRAM.**

At the undergraduate level, an **APPROVED PROGRAM** is a program in engineering which is accredited by either the Engineering Accreditation Commission of the Accreditation Board for Engineering and Technology, or by the Canadian Accreditation Board, or otherwise approved by the New York State Education Department for Licensure Qualifying purposes. For a complete list of accredited programs, as of 1986, see page 54.

At the graduate level, an **APPROVED PROGRAM** is a master's degree program in engineering which is either itself accredited by the Engineering Accreditation Commission of the Accreditation Board for Engineering and Technology (EAC/ABET), or offered by a department which, at the time of your graduation, offered at least one undergraduate engineering program accredited by EAC/ABET or by the Canadian Accreditation Board.

Generally, you will be considered to have graduated from an **APPROVED PROGRAM** if the program was accredited at the time of your graduation or within two years thereafter.

You can estimate education credit from Table 1. (see page 15).

ADDITIONAL EXPERIENCE CREDIT FOR APPROVED MASTERS DEGREE

If you hold a bachelors degree from an **APPROVED PROGRAM** and you also have a masters degree in engineering from an **APPROVED PROGRAM,** you may request one additional year of experience credit for the masters degree (See Form 1, Question 18). Masters level education credits are not doubled when determining experience credit.

ACCEPTABLE ENGINEERING EXPERIENCE

Regulations of the Commissioner, 8 NYCRR Part 68.2, specify criteria by which the Board determines acceptability of professional work experience reported by an applicant. Your Report of Professional Experience must show that your work experience includes:

a. the intensive application of engineering principles to the practical solution of engineering problems;

b. a knowledge of engineering mathematics, physical and applied sciences, properties of materials, and the fundamental principles of engineering design;

c. breadth of scope;

d. the development and maturation of engineering knowledge and judgement;

e. at least two years' experience acquired while working on projects requiring knowledge and use of codes and practices utilized in the United States.

IT IS IMPORTANT THAT EXPERIENCE BE DESCRIBED IN SUFFICIENT DETAIL TO PERMIT THE BOARD TO DETERMINE THE EXTENT OF ACCEPTABLE EXPERIENCE FOR EACH PORTION OF YOUR EXPERIENCE. To the extent that the Board judges the work experience described by an applicant as satisfying these criteria, it will be counted as **ACCEPTABLE EXPERIENCE**. Work which clearly fails to satisfy these criteria will be found unacceptable and will not count toward satisfaction of the overall experience requirement. In many instances, partial credit will be given for work which appears to include some **ACCEPTABLE EXPERIENCE,** together with other work which is not acceptable.

OVERALL EDUCATION AND EXPERIENCE REQUIREMENT

All applicants must document at least twelve years of acceptable education credit and work experience.

For example, an applicant who is awarded the maximum eight years of experience credit for an **APPROVED PROGRAM** in engineering must document at least four years of **ACCEPTABLE EXPERIENCE** (one year of which might be offset by an **APPROVED** masters degree in engineering).

Likewise, an applicant, with no education credit must demonstrate at least twelve years of **ACCEPTABLE EXPERIENCE** and graduation from an acceptable high school program. (see Form 2T).

Based on your expected education credit, you can estimate the number of years of **ACCEPTABLE EXPERIENCE** required by using Table 1. (see page 15).

SELECTING THE RIGHT FORMS

Specific application requirements depend on what you are applying for, the extent and source of your professional education, the amount of **ACCEPTABLE EXPERIENCE** you can document, and your licensure and examination status in New York and other states.

The pages that follow provide an easy reference for making sure that all forms required for your particular application are submitted, and that they are properly completed. Simply read and follow instructions for the particular type of application you intend to submit.

Before completing each form, read the specific instructions for that form carefully.

APPLICATIONS WHICH DO NOT COMPLY WITH INSTRUCTIONS WILL NOT BE REVIEWED BY THE BOARD UNTIL PROPERLY CORRECTED SUBMISSIONS ARE RECEIVED. CORRECTED SUBMISSIONS FOR EXAMINATIONS MUST ALSO BE POSTMARKED BY THE ESTABLISHED FILING DEADLINE OR THE APPLICATION WILL BE DEFERRED FOR REVIEW FOR THE NEXT SCHEDULED EXAMINATION DATE.

You may duplicate forms for your use. Copy both sides of two-sided forms on a **SINGLE** piece of paper. **TWO-SIDED FORMS COPIED ON SEPARATE SHEETS ARE NOT ACCEPTABLE.**

Additional copies of any form can also be obtained, if needed, by calling or writing the office of the State Board for Professional Engineering and Land Surveying, New York State Education Department, Cultural Education Center, Room 3019, Albany, NY 12230.

FORMS REQUIRED OF GRADUATES OF APPROVED PROGRAMS

If you hold a bachelors or higher degree from an **APPROVED PROGRAM** in engineering, or are within 20 semester hours of graduation from such a program, and you are applying for admission to the **FUNDAMENTALS OF ENGINEERING exam,**

PART A ONLY you must submit only:

Form 1 – **Application for License and First Registration**

Form 1D – **Candidate Data Record (requested)**

Form 2 – **Certificate of Education for Engineering (direct submission by institution required)**

If applying for admission to the PRINCIPLES AND PRACTICE OF ENGINEERING exam, PART B ONLY or for both

FUNDAMENTALS OF ENGINEERING and PRINCIPLES and PRACTICE OF ENGINEERING exams, PARTS A AND B

you must submit:

Form 1 – **Application for License and First Registration**

Form 1D – **Candidate Data Record (requested)**

Form 2 – **Certificate of Education for Engineering (direct submission by institution required)**

Form 4 – **Report of Professional Experience (RPE) (As many as needed)**

Form 4C – **RPE Continuation Sheet (If and as needed)**

Form 5 – **Personal Evaluation of Professional Experience**

FORMS REQUIRED OF ALL OTHER APPLICANTS FOR EXAMINATION

If you are **NOT** a graduate of an **APPROVED PROGRAM** and are **NOT** within 20 semester hours of graduation from such a baccalaureate program, and you are applying for any part of the exam, you must submit:

Form 1 – **Application for License and First Registration**

Form 1D – **Candidate Data Record (requested)**

Form 2T – **Transcript Request (If you want the Department to evaluate your post-secondary education for possible experience credit, use a separate Form 2T for each transcript requested)**

Form 4 – **Report of Professional Experience (RPE) (As many as needed)**

Form 4C	– **RPE Continuation Sheet (If and as needed)**
Form 5	– **Personal Evaluation of Professional Experience**

TRANSFER OF GRADES FROM WRITTEN EXAMINATION IN ANOTHER STATE

If you are requesting the New York Board to endorse written examination grade (s) from one or more other state(s) in satisfaction of all or part of the requirement for written examination in New York, you must submit:

Form 3	– **Verification of Out-of-State Licensure, Registration or Examination (Direct submission by state Board required for each state in which you were examined)**

(In addition to all other required forms.)

NOTIFICATION OF INTENT TO PRACTICE PROFESSIONAL ENGINEERING UNDER SECTION 7208(b) OF EDUCATION LAW

If you are currently licensed and authorized to practice Professional Engineering in your home state and are not a New York resident, or have been a New York resident for less than six months, and you wish to practice Professional Engineering in New York during the time that your application is being considered by the Board, as permitted by Section 7208 (b) of the New York State Education Law, you must submit:

Form 6	– **Notification of Intent to Practice Professional Engineering under Section 7208 (b) of Education Law**

(In addition to all other required forms.)

IF YOU SUBMIT FORM 6, YOUR AUTHORIZATION TO PRACTICE IN NEW YORK UNDER SECTION 7208 (b) OF THE EDUCATION LAW DOES NOT BEGIN UNTIL YOUR APPLICATION IS DETERMINED TO BE COMPLETE AND THE BOARD SENDS YOU A LETTER OF ACKNOWLEDGEMENT.

INSTRUCTIONS FOR SPECIFIC FORMS

FORM 1: Application for License and First Registration

1. Form 1 **MUST BE TYPED OR NEATLY PRINTED IN BLACK INK.**
2. Attach a recent photograph about two inches square, full-face, head and shoulders only.
3. Sign and date the form on the bottom of the back page.
4. Remember, if you are applying for examination and you are submitting a Report of Professional Experience for review by the Board, your application must be post-marked by the appropriate filing deadline.
5. The remaining instructions for Form 1 pertain to specific numbered questions:

Question 5: If you use a temporary mailing address, it is your responsibility to notify the Department promptly, in writing, of any subsequent change of address. Prior to licensure, you must provide the Department with the address to be printed on your registration certificate and used for future correspondence.

Question 8: Check as many boxes as apply to your application. For example, you may be applying for admission to examination Part B and transfer of a grade from another state for Part A, in which case you will check three boxes and fill in the required information for the transfer. If you are requesting transfer of written examination grades from one or more states as part of your application, you **MUST** use Form 3, Verification of Out-of-State Licensure, Registration or Examination.

Question 16: Fill in all requested information for each school, college or university you have attended. Give full name of school, city and state or country **IN WHICH THE CAMPUS YOU ATTENDED IS LOCATED**, the date you completed your degree or last attended, and the complete name of the degree awarded (For example, Bachelor of Science in Civil Engineering). Common abbreviations such as B.S. or M.E. may be used.

If you want the Department to evaluate your education for possible credit toward the admission requirements (even if you did not receive a degree), place an "X" in the small box immediately to the right of the box marked Degree for each institution from which you will request verification of your education. Then use Form 2 and/or Form 2T, as appropriate for each institution to request submission of required transcripts or information.

Questions 17 through 19: IF YOU ARE A GRADUATE OF AN APPROVED PROGRAM IN ENGINEERING AND ARE APPLYING ONLY FOR ADMISSION TO THE FUNDAMENTALS OF ENGINEERING EXAM (PART A), DO NOT ANSWER QUESTIONS 17, 18 or 19. AFTER ANSWERING QUESTIONS 1 THROUGH 16, SKIP TO QUESTION 20.

All other applicants must complete the entire form.

QUESTION 17: Answering question 17, you **MUST** coordinate the endorser numbers in the left hand column exactly with the numbers in the upper right hand corner of your Report of Professional Experience forms (Form 4), and with their respective RPE Continuation Sheets (Form 4C, if used).

Assign the Number 1 RPE form to the endorser for your **FIRST** employment and assign the other sequentially numbered RPE forms so that all your experience is in **chronological order beginning with the first employment and ending with the most recent**.

If you were employed two or more times by the same employer or endorser, with those periods of employment interrupted in time by other employment, use separate RPE forms for each different period of employment, such that the experience described in sequentially numbered RPE forms is always chronological.

If you are submitting any RPE forms *without* endorsement, write "NONE" on appropriate line(s) under Name of Endorser.

For each numbered endorser enter the the total time claimed including Continuation Sheets and show total time claimed at the bottom of the column. Total experience claimed, when added to anticipated education credit (from Table 1), must total at least twelve years.

QUESTION 18: If you hold a bachelors degree from an **APPROVED PROGRAM** in engineering and you also have a masters degree in engineering from an **APPROVED PROGRAM,** you may request that the masters degree be counted in lieu of one additional year of **ACCEPTABLE EXPERIENCE** if all post secondary education is documented. You must use Form 2T, Transcript Request, to request the institution granting the masters degree to forward an official transcript directly to the Education Department.

QUESTION 19: Education Law provides, in Subsection (b) of Section 7208, that a person licensed and qualified to practice in his/her home state or country, who is not a resident of the State of New York or who has been a resident for less than six months, can practice engineering in New York during such reasonable time as the Board may require to grant or deny the application for license. If you are licensed in another state or country and wish to practice in New York under this provision, check **YES** after question 19, submit Form 6 to this Department, and submit Form 3 to the licensing body of your home state or country for direct return to the Department.

YOUR AUTHORIZATION TO PRACTICE WILL NOT BEGIN UNTIL YOUR APPLICATION FILE IS COMPLETE AND THE DEPARTMENT HAS RECEIVED A PROPER VERIFICATION FROM THE OUT-OF-STATE BOARD AND HAS SENT YOU AN ACKNOWLEDGEMENT LETTER.

Question 20: Check one box only, for either the Spring or Fall exam. Clarkson University and West Point sites are used only for the Spring Fundamentals of Engineering exam and are assigned primarily to students attending those schools, although there are sometimes a limited number of additional seats available.

FORM 1D: Candidate Data Record.

All candidates are asked to return this form with their application.

FORM 2: Certificate of Education for Engineering

1. Form 2, Certificate of Education for Engineering is to be used **ONLY** if you have graduated from an **APPROVED PROGRAM** in **ENGINEERING** (not engineering technology) at the undergraduate level, or are within 20 semester hours of graduation from such a program. (see page 54).

   ALL OTHER APPLICANTS APPLYING FOR EXPERIENCE CREDIT FOR THEIR PROFESSIONAL EDUCATION MUST USE FORM 2T, TRANSCRIPT REQUEST.

2. Complete Section I in its entirety. Enter your name in Question 4 **EXACTLY** as you did on Form 1.
3. If your degree was awarded in a name different from that used in Question 4 (for example, your maiden name), show the exact name used on the degree in Question 6.
4. Print the **EXACT TITLE** of your degree, including any option, qualifying title, or campus site designation, in Question 7. For example: Bachelor of Science in Electrical Engineering, Computer Engineering Option, Main Campus.

5. In Question 8, check all boxes which apply to you. If you studied at a branch campus, enter the name or location of that campus. All of these items of information are important in confirming program accreditation status.

6. Mail the completed form to the institution and request them to complete Section II on the reverse side, certify and seal the document, and return it **DIRECTLY TO THE DEPARTMENT** at the address shown at the bottom.

   FORMS TRANSMITTED THROUGH THE APPLICANT WILL NOT BE ACCEPTED.

7. **IF YOU ARE APPLYING FOR ADMISSION TO AN EXAMINATION FOR A SPECIFIC DATE, MAKE SURE THE INSTITUTION KNOWS THAT THE FORM MUST BE POSTMARKED NO LATER THAN THE STATED FILING DEADLINE.**

FORM 2T: Transcript Request

1. If you are **NOT** a graduate of an **APPROVED PROGRAM** in **ENGINEERING** and are not within 20 semester hours of such graduation, and you want the Department to grant experience credit for any portion of your professional education, you must use Form 2T, Transcript Request, to request an **OFFICIAL TRANSCRIPT** from each institution you have attended.

2. Complete Part 1 of each such request form and mail it to the institution from which the transcript is requested.

3. **ALL TRANSCRIPTS MUST BE OFFICIAL AND MUST BE RETURNED DIRECTLY TO THE EDUCATION DEPARTMENT BY THE INSTITUTION. TRANSCRIPTS SENT THROUGH THE APPLICANT WILL NOT BE ACCEPTED.**

4. **BOTH THE TRANSCRIPT AND THE CERTIFICATION ON FORM 2T MUST SHOW THE DEGREE AWARDED AND THE DATE OF THE AWARD.**

5. **IF YOU ARE APPLYING FOR ADMISSION TO AN EXAMINATION FOR A SPECIFIC DATE, MAKE SURE THE INSTITUTION KNOWS THAT THE FORM MUST BE POSTMARKED NO LATER THAN THE STATED FILING DEADLINE.**

6. **Copies of the following credentials from foreign schools are required:**

   a. Proof of graduation from secondary school.

   b. University student books, official transcripts, mark sheets and examination certificates, or other documents showing exact dates of attendance, and subjects pursued year by year in higher and professional study.

   c. Diploma or degree certificate.

7. Original translation of credentials are required. **Any document that is not in the English language must be accompanied by an acceptable translation.** To be acceptable, the translation must include all written and printed matter on the original document. **An Affidavit of Accuracy must accompany the translation. The translator must affirm that she/he has read the entire translation after it has been completed, that the entire document has been translated and nothing has been omitted or added, and that the translation is true and correct.** The translation must be done by a properly qualified translator and submitted in the original. Examples of such translations are listed below, with limitations and requirements.

   a. An officer or employee of an official translation bureau or agency which is satisfactory to the Department. Translation Bureaus are usually listed in the classified telephone directories. (The Affidavit of Accuracy must be notarized.)

   b. A professor or instructor who is actually teaching the language to be translated in an accredited college or university in the United States. (The type of course being taught must be included in the Affidavit of Accuracy, the Affidavit must be on official school stationery, and it must be notarized.)

   c. An American Consul in the country where the document is being translated was issued. (If the translation has been completed by a private translator, the American official must actually verify the contents of the translation, and not just the identity of the translator.)

   d. A consul general or diplomatic representative duly accredited in the United States. (The consul general or diplomatic representative must actually verify the contents of the translation.)

   e. A representative of a foreign government agency such as a Ministry of Foreign Affairs.

(The representative must actually verify the contents of the translation.)

Translations and qualifications of translators are reviewed on an individual basis. Translations that do not meet the requirements of the Department will be returned to the applicant. The Department will not accept translations by the applicant unless they have been checked by a qualified translator and the translator has attached an Affidavit of Accuracy. **THE ORIGINAL TRANSLATION WILL BE RETURNED TO THE APPLICANT ONLY IF A PHOTOCOPY OF THE ENTIRE TRANSLATION (INCLUDING THE AFFIDAVIT OF ACCURACY) IS SUBMITTED.**

8. To have a copy certified, present the original and an acceptable photocopy to either of the addresses listed below between the hours of 10:00 a.m. and 12 noon or 2:00 p.m. and 4:00 p.m., Monday through Friday. Evaluations are done only at the Albany office but will not be done at the time the credentials are presented.

Office of Professional Discipline
622 Third Avenue
New York, New York 10017

or

Division of Professional Licensing Services
Room 3000
Cultural Education Center
Empire State Plaza
Albany, New York 12230.

9. If you are claiming refugee status, you can write to:

New York State Education Department
Comparative Education Unit
Cultural Education Center
Albany, New York 12230

or call (518) 474-3839 for further information.

FORM 3: Verification of Out-of-State Licensure, Registration and/or Examination

1. On the basis of direct, written verification from an authorized Board of Registration or other organization legally empowered to grant licenses in any other state or territory, the New York State Board may, at its discretion, endorse a grade on an examination taken in such other state or territory which the Board determines to be equivalent to the examination given in New York State at the same time.
2. Use this form if you have taken and passed any part(s) of the required written examinations in one or more other states or territories and you want the New York Board to waive such part(s) of the required written examination in New York based on endorsement of grade(s) from such examination(s), for any purpose.
3. To request verification of any such examination grade from another state or territory, complete Part 1 of Form 3 and mail it to the appropriate Board or authority, requesting such Board or authority to complete Part 2, **IN ITS ENTIRETY**. That Board must then return the Verification **DIRECTLY TO THE DEPARTMENT**.
4. If you have passed separate parts of the required written examination in more than one state or territory, use a separate Form 3 for each such state or territory.
5. **IF YOU ARE APPLYING FOR ADMISSION TO AN EXAMINATION FOR A SPECIFIC DATE, MAKE SURE THE OUT-OF-STATE BOARD OR AUTHORITY KNOWS THAT THE FORM MUST BE POSTMARKED NO LATER THAN THE STATED FILING DEADLINE.**

FORM 4: Report of Professional Experience

1. Eight serially numbered copies of Form 4, Report of Professional Experience (RPE), are provided. Two unnumbered copies are also provided.
2. Sections I and III of each RPE form must be completed by the applicant. **SECTIONS I AND III MUST BE TYPED**, except for the required signatures.
3. Arrange your experience description in outline form on separate paper, beginning with your first professional work experience and proceeding in chronological order to the most recent experience.
4. For each separate employment, identify each person from whom you will seek an endorsement. In general, your endorser should be the person who was/is the immediate supervisor of your work. If you are unable to obtain a supervisor's endorsement, select another person you worked with who is sufficiently knowledgeable about your work to attest to the accuracy of your experience description. If part of your experience results from self-employment, (e.g., as a licensee in another state),

endorsement can be from a responsible subordinate or from a client for whom you provided professional services.

5. Beginning with the first employment, assign the RPE form with the Endorser Number 1 to the individual who will co-sign as endorser for that first work experience.

6. Assign the other numbered RPE forms to those persons from whom you will seek additional co-signatures. All assignments must be in chronological order.

7. You must use separate RPE forms for **EACH** endorser, even if they work for the same company.

8. If you worked for the same company more than once, with other employment interrupting those work periods, you must use **SEPARATE** RPE forms for each such time period, even if they are to be endorsed by the same person. This is required in order that your experience can be arranged chronologically.

9. If more than eight RPE forms are needed, use the unnumbered copies to produce additional copies (if needed), then number them sequentially, beginning with number 9.

10. Complete Section I of all RPE forms. **ALL** information must be included on **EVERY** copy. You must sign and date every copy.

11. On the reverse side of each RPE form, complete parts A, B, and C of Section III. **THIS SECTION MUST BE TYPED.**

    Part A should be a concise description of your overall engineering duties. This section can be written in general terms and should indicate your **TITLE**.

    Part B should contain a **DETAILED** description of your **SPECIFIC** engineering work. If you need more space than is provided in Part B for your description, use Form 4C, the RPE Continuation Sheet.

    WHEN WRITING THE DESCRIPTION OF YOUR EXPERIENCE, BE SPECIFIC ABOUT YOUR PERSONAL ENGINEERING CONTRIBUTION TO PROJECTS TO WHICH YOU WERE ASSIGNED. AVOID TERMS LIKE "...PARTICIPATED IN...", "...INVOLVED WITH..", OR SIMILAR GENERALITIES.

    For example, if you were a structural designer, indicate the specific kinds of design **YOU** performed on selected projects. Instead of saying things like "..this project involved the design of structural steel..", say "For this project, I personally designed the structural framing for a four story steel-framed building, including all columns, beams and connections." If you worked on complex design features, describe those complexities at least in sufficient detail to give the Board a sense of the breadth and depth of your experience.

    Regardless of your engineering discipline, your **PERSONAL** engineering work should be described in reasonable detail.

12. In the column at the right of Part B, enter the time claimed for the experience described on that page, in years and months. **BREAK THE TIME INTO SEGMENTS WHICH ARE NOT MORE THAN TWO YEARS EACH AND WHICH ARE PROPORTIONAL TO THE GENERAL KINDS OF EXPERIENCE DESCRIBED.** For example, if you describe both mechanical design work and supervision of a manufacturing operation on the same RPE form, indicate the time claimed, in years and months, for each kind of work experience.

    At the bottom of the **TIME** column, total the times claimed for each RPE sheet and the total time claimed for that endorser, including RPE Continuation Sheets (if used). **TOTAL TIME CLAIMED CAN NOT EXCEED ACTUAL ELAPSED CALENDAR TIME.**

13. If you use RPE Continuation Sheets (Form 4C), enter the number of such sheets used for each RPE form at the bottom of Part B of that form. If you did not use RPE forms, enter "0".

14. Enter the endorser information and the total time claimed for the experience included on each RPE form, including related Continuation Sheets, in the space provided under Question 17 of Form 1. The information in Question 17 will be used by the Department to determine when your application is complete. It is therefore very important that this section be properly completed.

15. Complete Part C of Section III, providing a brief description of your level of responsibility for the work described in Part B.

    For example, were you an entry level designer reporting to a middle level engineer, or a group leader responsible for the work of several other designers? Were you one of many people working together on a project under someone else's direction, or were you personally in charge of a project?

16. Make a copy of all RPE forms for your records. Then mail or deliver the **ORIGINAL** copies which you have signed to your endorsers with a letter requesting them to complete Section II of the RPE and endorse the form in Section IV.

    Make sure the endorser knows that if you used Form 4C, RPE Continuation Sheets, the **ENDORSER MUST SIGN EVERY SHEET**.

    We suggest you provide each endorser with a preaddressed, stamped envelope for his/her use in mailing the completed RPE form **DIRECTLY TO THE DEPARTMENT AT THE ADDRESS SHOWN IN SECTION II.**

17. **IF YOU ARE APPLYING FOR ADMISSION TO AN EXAMINATION FOR A SPECIFIC DATE, MAKE SURE YOUR ENDORSERS KNOW THAT THEIR ENDORSED SUBMISSIONS MUST BE POSTMARKED NO LATER THAN THE STATED FILING DEADLINE.**

18. **YOU MUST TRY TO OBTAIN AN APPROPRIATE ENDORSEMENT FOR EACH RPE FORM.** If you are unable to obtain an endorsement, staple to that RPE form copies of any document(s) which might serve as evidence of your employment, such as a letter of appointment, a letter of termination, an evaluation of your personal work, or pay stubs covering the first and last dates of employment. Such documentation must bear indentification of the employer on the original. Send those RPE forms ONLY directly to the Department with Form 1.

FORM 4C: RPE Continuation Sheet

1. If the written description of your experience with an endorser will not fit on one RPE Form (Form 4), use as many copies of the RPE Continuation Sheet as necessary to complete the description.

2. Like the RPE Form, **CONTINUATION SHEETS MUST BE TYPED.**

3. At the top right hand corner of each Continuation Sheet, enter the endorser number from the RPE (Report of Professional Experience, Form 4), to which the Continuation Sheet relates. Number the Continuation Sheets for each RPE separately such that the first Continuation Sheet for each endorser set is numbered 1 of "x", and the last one in the set is numbered "x" of "x".

    For example, if you use three Continuation Sheets for endorser number 4, the top right hand box for the second Continuation Sheet would read:

ENDORSER NUMBER	4
CONTINUATION SHEET NUMBER	2 of 3

4. Use the Time column in the same manner in which you use the time column on the RPE Form. For each Continuation Sheet, the boxes at the bottom of the time column should indicate the total time claimed on that sheet and the cumulative total time claimed for all sheets, including the RPE, Form 4, up to and including that sheet.

5. The last Continuation Sheet for an endorser should indicate, in the last box, the total time claimed for experience while working with that endorser. Enter that cumulative time on the appropriate endorser line on Form 1, Question 17.

6. Arrange the RPE (Form 4) and the Continuation sheets (Form 4C) for each endorser in order, with the RPE (Form 4) on top, and staple them using a single staple in the top left hand corner, before mailing them to your endorsers.

7. In addition to the RPE (Form 4), **EVERY CONTINUATION SHEET** (Form 4C), **MUST ALSO BE SIGNED BY YOUR ENDORSER.**

FORM 5: Personal Evaluation of Professional Experience

1. Form 5, Personal Evaluation of Professional Experience, is **REQUIRED ONLY IF YOU ARE ALSO REQUIRED TO SUBMIT A REPORT OF PROFESSIONAL EXPERIENCE (FORM 4). THIS FORM MUST BE TYPED.**

2. Acceptability of work experience toward fulfillment of admission requirements is determined, in part, by the extent to which the general characteristics of that work conform with criteria established by the Regulations of the Education Commissioner, in Part 68.2.

3. Form 5, Items (a) through (e) reflect the specific criteria found in those Regulations.

4. For items (a) through (d), you will evaluate your own work experience and tell the Board how you think your experience reflects the characteristics identified in each criterion.

5. Item (e) relates primarily to applicants whose experience has been gained in countries other than the United States. Its purpose is to determine whether the applicant has at least two years of work experience gained while working on projects requiring a knowledge and use of codes and practices utilized in the United States. The work used to satisfy this requirement **NEED NOT** have been obtained in the United States. **IF OBTAINED IN OTHER PLACES, HOWEVER, IT IS THE APPLICANT'S RESPONSIBILITY TO DEMONSTRATE CLEARLY IN THE REPORT OF PROFESSIONAL EXPERIENCE THAT THE WORK PERFORMED BY THE APPLICANT REQUIRED SUCH KNOWLEDGE AND USE OF UNITED STATES CODES AND PRACTICES.**

6. Only one Form 5 is required. It should relate to your total work experience.

7. The completed Form 5 should be submitted directly to the Department with your Application for License and First Registration (Form 1). **DO NOT SEND THIS FORM TO YOUR ENDORSERS.**

FORM 6: Notification of Intent to Practice Professional Engineering Under Section 7208 (b) of Education Law

1. Subsection (b) of Section 7208 of the Education Law provides that an applicant licensed and authorized to practice as a professional engineer in another state or country can practice in the State of New York during such reasonable time as the Board may require to grant or deny the applicant's request for licensure in New York.

2. Only applicants who have no established place of practice in the State of New York and who are either not a resident of this State or have been a resident for less than six months are eligible for practice under this provision.

3. Use Form 6, Notification of Intent to Practice Professional Engineering under Section 7208 (b) of Education Law, to state your intent to practice under this provision.

4. Your name must be entered on Form 6 exactly as registered in the state from which you seek verification of out-of state licensure.

5. Fill in the blank space in the second paragraph of the text of the statement, indicating the State or Country in which you are currently registered and authorized to practice and from which you have requested submittal of Form 3.

6. If you are now a resident of the State of New York, and have been a resident for less than six months, indicate in the third paragraph the month and year in which your current residence in New York began.

   IF YOUR CURRENT RESIDENCE IN NEW YORK HAS CONTINUED FOR A PERIOD OF SIX MONTHS OR MORE, YOU ARE NOT ELIGIBLE FOR PRACTICE UNDER THIS PROVISION.

7. Sign and date the Notification and submit it directly to the Department with Form 1, your Application for License and First Registration.

8. **YOUR AUTHORIZATION TO PRACTICE UNDER SECTION 7208 (b) WILL NOT BEGIN UNTIL YOUR APPLICATION FILE IS COMPLETE, INCLUDING A PROPER VERIFICATION, FORM 3, FROM THE OUT-OF-STATE BOARD AND THE DEPARTMENT HAS SENT YOU AN ACKNOWLEDGEMENT LETTER.**

NOTIFICATION OF STATUS OF APPLICATIONS

If you wish to be notified by mail of the status of your application, see instructions on the inside back cover of this Handbook.

TABLE 1: EXPERIENCE CREDIT FOR PROFESSIONAL EDUCATION – EXAMPLES

(See Instructions for definitions of "Approved Programs")

PROFESSIONAL EDUCATION	EDUCATION CREDIT		EXPERIENCE CREDIT
Graduate of APPROVED undergraduate program in engineering of four years or more.	4 years	=	8 years
Graduate of unapproved four-year undergraduate program in engineering together with an applicable APPROVED master's degree in engineering.	4 years	=	8 years
Graduate of four-year domestic program in engineering technology, mathematics, physics, chemistry, or a related science, together with an applicable APPROVED master's degree in engineering.	4 years	=	8 years
Graduate of an unapproved four-year undergraduate program in engineering awarded by a school with at least one APPROVED program in engineering in the same faculty.	3 years	=	6 years
Graduate of an unapproved four-year undergraduate program in engineering offered by a school with no APPROVED program in engineering, but which is regionally accredited or if foreign school has comparable recognition.	2 years	=	4 years
Graduate of a four-year program in engineering technology accredited by the Technology Accreditation Commission of the Accreditation Board for Engineering and Technology.	2 years	=	4 years
Graduate of a four-year undergraduate program in a related science (but without an approved master's degree) from a school which has regional accreditation, or if foreign, school has comparable recognition.	2 years	=	4 years
Graduate of an associate degree program in engineering technology accredited by the Technology Accreditation Commission of the Accreditation Board for Engineering and Technology.	1 year	=	2 years

FEE INFORMATION

A. Statutory Professional Engineering Fee Schedule:

Licensure by examination including first registration	
Fee *with* Examination	$190
First Registration Fee	$180
Total to be Paid	$370
*Candidates taking *Part A ONLY* (Intern Engineering)	$ 60
*Candidates who took Part A *only* must submit this amount for remaining parts	$310
Licensure *without* examination including first registration (if full examination was completed in another state)	
Fee *without* Examination	$115
First Registration Fee	$180
Total to be Paid	$295
Readmission to examination	
Professional Engineering	$100
Intern Engineering	$ 60
Limited Permit Fee	
Professional Engineering	$ 90
Certification of New York State examination results and/or licensure status to another state	$ 20

Do not send cash. Please make check or money order payable to the New York State Education Department. Mail appropriate forms and fee to: Fee Section, Division of Professional Licensing Services, State Education Department, Cultural Education Center, Albany, New York 12230. **PLEASE NOTE: Payment submitted from outside the United States should be made by check or draft on a United States bank and in United States currency. Payments submitted in any other form will not be accepted and will be returned.**

B. Fee Credit:

If you are admitted to an examination (Part A, Part B or both) and fail to appear for that examination on two occasions (for any reason), you will be required to pay the full fee for that examination or part for subsequent readmission.

C. Fee Refunds:

The law provides that applicants for a professional license not receiving such license may be granted partial refunds not exceeding fifty percent of the fee paid to the Department unless they have failed the examination for such license, in which case such applicants may not receive a refund. Licensure fees are refundable only when a candidate withdraws his or her licensure application. However, if a candidate who withdraws his or her application obtains a refund and then decides to seek New York State licensure at a later date, he or she will be considered as a new candidate. New candidates will be required to pay the *full* licensure and registration fees and meet the licensure requirements in place at the time of reapplication. Requests for refunds must be made in writing.

D. The Initial Registration Period Following Licensure:

1. Duration of Registration Periods.

   The established triennial registration periods for Professional Engineering are as follows:

   November 1, 1988 – October 31, 1991
   November 1, 1991 – October 31, 1994
   November 1, 1994 – October 31, 1997

2. Prorated Refunds of Intial Registration Fee.

   Newly licensed professionals or licensees reactivating their registration with the Department one or more years after the beginning of the established triennial registration period will automatically be issued a partial refund of either one- third of the fee submitted (second year registration) or two-thirds of the fee submitted (third year registration). Refunds normally take 8-12 weeks following the date of licensure or reregistration for processing and mailing.

CONFIRMATION OF NEWLY ISSUED LICENSES

When eligible candidates are approved for licensure by the Department, a license number and an effective date of licensure are issued. Approved candidates will become legally licensed and entitled to practice in New York State as of that effective date. Written confirmation of licensure by the department is verifiable by receipt of the registration certificate which is mailed within two to three weeks following the licensure date. Candidates who have reason to believe they have fully met the requirements for licensure are welcome to use the Division's licensure and registration verification services by telephoning Toll Free Number in the preface. The license number, once issued, and the effective date of licensure will be confirmed by telephone.

TITLE VIII OF THE EDUCATION LAW
ARTICLE 130
GENERAL PROVISIONS
SUBARTICLE 1. INTRODUCTORY SUMMARY

§6500. Introduction

This title provides for the regulation of the admission to and the practice of certain professions. This first article applies to all the professions included in this title, except that prehearing procedures and hearing procedures in connection with the regulation of professional conduct of the profession of medicine and physician's assistants and specialist's assistants shall be conducted pursuant to the provisions of Title II-A of article two of the public health law. Each of the remaining article applies to a particular profession.

§6501. Admission to a profession (licensing)

Admission to practice of a profession in this State is accomplished by a license being issued to a qualified applicant by the education department. To qualify for a license an applicant shall meet the requirements prescribed in the article for the particular profession.

§6502. Duration and registration of a license

1. A license shall be valid during the life of the holder unless revoked, annulled or suspended by the board of regents. A licensee must register with the department to practice in this state.

2. The department shall establish the beginning dates of the registration periods for each profession and mail an application for registration to every licensee currently registered at least four months prior to the beginning of the registration period for the respective profession.

3. An application for registration and the required registration fee shall be submitted together with or as a part of the application for a license. A person initially licensed or a licensee resuming practice after a lapse of registration during the last two years of a triennial registration period shall receive a prorated refund of one-third the total registration fee for each full year of the triennial period that has elapsed prior to the date of registration. The department shall renew the registration of each licensee upon receipt of a proper application, on a form prescribed by the department, and the registration fee. Any licensee who fails to register by the beginning of the appropriate registration period shall be required to pay an additional fee for late filing of ten dollars for each month that registration has been delayed while such licensee continued to practice his profession. The licensee resuming practice after a lapse of registration shall be permitted to practice without actual possession of the registration certificate for not more than four months after mailing to the department the required application fee.

4. Any licensee who is not engaging in the practice of his profession in this state and does not desire to register shall so advise the department. Such licensee may subsequently register and resume practice without paying an additional fee for failure to register at the beginning of the registration period.

5. Licensees shall notify the department of any change of name or mailing address within thirty days of such change.

§6503. Practice of a profession

Admission to the practice of a profession (1) entitles the licensee to practice the profession as defined in the article for the particular profession, (2) entitles the individual licensee to use the professional title as provided in the article for the particular profession, and (3) subjects the licensee to the procedures and penalties for professional misconduct as prescribed in this article (sections sixty-five hundred nine, sixty-five hundred ten, and sixty- five hundred eleven).

§6504. Regulation of the professions

Admission to the practice of the professions (licensing) and regulation of such practice shall be supervised by the board of regents (section sixty-five hundred six) and administered by the education department (section sixty-five hundred seven), assisted by a state board for each profession (section sixty-five hundred eight).

§6505. Construction

No definition of the practice of a profession shall be construed to restrain or restrict the performance of similar acts authorized in the definition of other professions.

§6505-a. Professional referrals

There shall be no monetary liability on the part of, and no cause of action for damages shall arise against, any association or society of professionals authorized to practice under this title, or any employee, agent, or member thereof, for referring any person to a member of the profession represented by such association or society provided that such referral was made without charge as a service to the public, and without malice, and in the reasonable belief that such referral was warranted, based upon the facts disclosed.

SUBARTICLE 2. STATE MANAGEMENT

§6506. Supervision by the board of regents

The board of regents shall supervise the admission to and the practice of the professions. In supervising, the board of regents may:

1. Promulgate rules;

2. Establish by rule, high school, preprofessional, professional and other educational qualifications required for licensing in the professions regulated by this title;

3. Charter schools offering educational programs for the professions regulated by this title, and no such school shall operate in this state without such a charter, except Columbia University, any school chartered by special act of the legislature prior to September one, nineteen hundred seventy-one, and schools specifically authorized to conduct such programs by the regents;

4. Appoint such committees as it deems necessary and compensate members of such committees who are not members of the board of regents or the department up to one hundred dollars per day for each day devoted to committee functions, together with their necessary expenses;

5. Waive education, experience and examination requirements for a professional license prescribed in the article relating to the profession, provided the board of regents shall be satisfied that the requirements of such article have been substantially met;

6. Indorse a license issued by a licensing board of another state or country upon the applicant fulfilling the following requirements:

   a. Application: file an application with the department;

   b. Education: meet educational requirements in accordance with the commissioner's regulations;

   c. Experience: have experience satisfactory to the board and in accordance with the commissioner's regulations;

   d. Examination: pass an examination satisfactory to the board and in accordance with the commissioner's regulations;

   e. Age: be at least twenty-one years of age;

   f. Citizenship or immigration status: be a United States citizen or an alien lawfully admitted for permanent residence in the United States.

   g. Character: be of good moral character as determined by the department.

7. Direct the department to remedy any error, omission, delay or other circumstance in the issuance or registration of a license;

8. Designate a professional conduct officer, who shall be the chief administrative officer of the office of the professions, or his designee, in connection with professional licensing and misconduct proceedings and criminal matters, such officer to be empowered to issue subpoenas and administer oaths in connection with such proceedings;

9. Establish by rule, standards of conduct with respect to advertising, fee splitting, practicing under a name other than that of the individual licensee (when not specifically authorized), proper use of academic or professional degrees or titles tending to imply professional status, and such other ethical practices as such board shall deem necessary; and

10. Delegate to department officers the disposition of any licensing matters pursuant to rules.

§6507. Administration by the education department

1. The commissioner and the department shall administer the admission to and the practice of the professions.

2. In administering, the commissioner may:

   a. Promulgate regulations;

   b. Conduct investigations;

   c. Issue subpoenas;

   d. Grant immunity for prosecution in accordance with section 50.20 of the criminal procedure law to anyone subpoenaed in any investigation or hearing conducted pursuant to this title; and

   e. Excuse, for cause acceptable to the commissioner, the failure to register biennially. Such excuse shall validate and authorize such practitioner's right to practice pending registration.

3. The department assisted by the board for each profession, shall:

a. Establish standards for preprofessional and professional education, experience and licensing examinations as required to implement the article for each profession;

b. Review qualifications in connection with licensing requirements; and

c. Provide for licensing examinations and reexaminations.

4. The department shall:

a. Register or approve educational programs designed for the purpose of providing professional preparation which meet standards established by the department.

b. Issue licenses, registrations, and limited permits to qualified applicants;

c. (i) Issue a certificate of authority to a qualified professional service corporation being organized under section fifteen hundred three of the business corporation law on payment of a fee of seventy-five dollars, (ii) file a certified copy of each certificate of incorporation and amendment thereto within thirty days after the filing of such certificate or amendment on payment of a fee of fifteen dollars, (iii) file the annual statement required by section fifteen hundred fourteen of the business corporation law on payment of a fee of thirty dollars (iv) as of July first, nineteen hundred eighty-eight, file a triennial statement required on payment of a fee of ninety dollars. The first triennial period shall commence on July first, nineteen hundred eighty-eight.

d. Revoke limited permits on the recommendation of the committee on professional conduct for the profession concerned;

e. Maintain public records of licenses issued and retain in its files identifying data concerning each person to whom a license has been issued;

f. Collect the fees prescribed by this title or otherwise provided by law;

g. Prepare an annual report for the legislature, the governor and other executive offices, the state boards for the professions, professional societies, consumer agencies and other interested persons. Such report shall include but not be limited to a description and analysis of the administrative procedures and operations of the department based upon a statistical summary relating to (i) new licensure, (ii) discipline, (iii) complaint, investigation, and hearing backlog, (iv) budget, and (v) the state boards for the professions. Information provided shall be enumerated by profession; and

h. Establish an administrative unit which shall be responsible for the investigation, prosecution and determination of alleged violations of professional conduct.

5. The commissioner and the department shall perform any other functions necessary to implement this title.

§6508. Assistance by state boards for the professions

1. A board for each profession shall be appointed by the board of regents on the recommendation of the commissioner for the purpose of assisting the board of regents and the department on matters of professional licensing, practice, and conduct. The composition of each board shall be as prescribed in the article relating to each profession. Within each board a committee on licensing may be appointed by the board chairman.

Except as provided in paragraph (a) of this subdivision, the membership of each professional licensing board shall be increased by one member, and each such board shall have at least one public representative who shall be selected by the board of regents from the general public.

a. The membership of the professional licensing boards created under sections sixty-five hundred twenty-three, sixty-eight hundred four, sixty-nine hundred three, and seventy-four hundred three of this chapter shall be increased by two members, and each such board shall have at least two public representatives, who shall be selected by the board of regents from the general public.

b. For the purposes of this title, a "public representative" shall be a person who is a consumer of services provided by those licensed or otherwise supervised or regulated by the boards created hereunder, and shall not be, nor within five years immediately preceding appointment have been:

(i) a licensee or person otherwise subject to the supervision or regulation of the board to which appointed; or

(ii) a person maintaining a contractual relationship with a licensee of such board, which would constitute more than two percentum of the practice or business of any such licensee, or an officer, director, or representative of such person or group of persons.

2. Each board, or its committee on licensing, shall select or prepare examinations, may conduct oral and practical examinations and reexaminations, shall fix passing grades, and assist the department in other licensing matters as prescribed by the board of regents.

3. Each board shall conduct disciplinary proceedings as prescribed in this article and shall assist in other professional conduct matters as prescribed by the board of regents.

4. Members of each board shall be appointed by the board of regents for five-year terms except that the terms of those first appointed shall be arranged so that as nearly as possible an equal number shall terminate annually. A vacancy occurring during a term shall be filled by an appointment by the board of regents for the unexpired term. Each state professional association or society may nominate one or more candidates for each appointment to be made to the board for its profession, but the board of regents shall not be required to appoint candidates so nominated. Former members of a board may be re-appointed by the board of regents, on the recommendation of the commissioner, to serve as members of the board solely for the purposes of disciplinary proceedings, proceedings relating to the moral character of an applicant for licensure, and proceedings relating to applications for the restoration of a professional license. Former board members so appointed may not comprise a majority of any panel.

5. Each member of a board shall receive a certificate of appointment, shall before beginning his term of office file a constitutional oath of office with the secretary of state, shall receive up to one hundred dollars as prescribed by the board of regents for each day devoted to board work, and shall be reimbursed for his necessary expenses. Any member may be removed from a board by the board of regents for misconduct, incapacity or neglect of duty.

6. Each board shall elect from its members a chairman and vice-chairman annually, shall meet upon call of the chairmen or the department, and may adopt bylaws consistent with this title and approved by the board of regents. A quorum for the transaction of business by the board shall be a majority of members but not less than five members.

7. An executive secretary to each board shall be appointed by the board of regents on recommendation of the commissioner. Such executive secretary shall not be a member of the board, shall hold office at the pleasure of, and shall have the powers, duties and annual salary prescribed by the board of regents.

SUBARTICLE 3. PROFESSIONAL MISCONDUCT

§6509. Definitions of professional misconduct

Each of the following is professional misconduct, and any licensee found guilty of such misconduct under the procedures prescribed in section sixty-five hundred ten shall be subject to the penalties prescribed in section sixty-five hundred eleven:

1. Obtaining the license fraudulently,

2. Practicing the profession fraudulently, beyond its authorized scope, with gross incompetence, with gross negligence on a particular occasion or negligence or incompetence on more than one occasion,

3. Practicing the profession while the ability to practice is impaired by alcohol, drugs, physical disability, or mental disability,

4. Being habitually drunk or being dependent on, or a habitual user of narcotics, barbiturates, amphetamines, hallucinogens, or other drugs having similar effects,

5. a. Being convicted of committing an act constituting a crime under:

   (i) New York State law or,
   (ii) Federal law or,
   (iii) The law of another jurisdiction and which, if committed within this state, would have constituted a crime under New York State law;

   b. Having been found guilty of improper professional practice or professional misconduct by a duly authorized professional disciplinary agency of another state where the conduct upon which the finding was based would, if committed in New York state, constitute professional misconduct under the laws of New York state;

   c. Having been found by the commissioner of health to be in violation of article thirty-three of the public health law.

   d. Having his license to practice medicine revoked, suspended or having other disciplinary action taken, or having his application for a license refused, revoked or suspended or having voluntarily or otherwise surrendered his license after a disciplinary action was instituted by a duly authorized professional disciplinary agency of another state, where the conduct resulting in the revocation, suspension or other disciplinary action involving the license or refusal, revocation or suspension of an application for a license or the surrender of the license would, if committed in New York state, constitute professional misconduct under the laws of New York state.

6. Refusing to provide professional service to a person because of such person's race, creed, color, or national origin,

7. Permitting, aiding or abetting an unlicensed person to perform activities requiring a license,

8. Practicing the profession while the license is suspended, or wilfully failing to register or notify the department of any change of name or mailing address, or if a professional service corporation wilfully failing to comply with sections fifteen hundred three and fifteen hundred fourteen of the business corporation law,

9. Committing unprofessional conduct, as defined by the board of regents in its rules or by the commissioner in regulations approved by the board of regents,

10. A willful violation by a licensed physician of subdivision eleven of section two hundred thirty of the public health law, or

11. A violation of section twenty-eight hundred three-d or twenty-eight hundred five-k of the public health law.

12. Failure to comply with an order issued pursuant to subdivision seven of section two hundred thirty of the public health law.

§6509-a. Additional definition of professional misconduct; limited application

Notwithstanding any inconsistent provision of this article or of any other provision of law to the contrary, the license or registration of a person subject to the provisions of articles one hundred thirty-one, one hundred thirty-one-a, one hundred thirty-two, one hundred thirty-three, one hundred thirty-seven, one hundred thirty-nine, one hundred forty- one, one hundred forty-three, one hundred forty-four, one hundred fifty-six and one hundred fifty-nine of this chapter may be revoked, suspended or annulled or such person may be subject to any other penalty provided in section sixty-five hundred eleven of this article in accordance with the provisions and procedure of this article for the following:

That any person subject to the above enumerated articles, has directly or indirectly requested, received or participated in the division, transference, assignment, rebate, splitting or refunding of a fee for, or has directly requested, received or profited by means of a credit or other valuable consideration as a commission, discount or gratuity in connection with the furnishing of professional care, or service, including x-ray examination and treatment, or for or in connection with the sale, rental, supplying or furnishing of clinical laboratory services or supplies, inhalation therapy service or equipment, ambulance service, hospital or medical supplies, physiotherapy or other therapeutic service or equipment, artifical limbs, teeth or eyes, orthopedic or surgical appliances or supplies, optical appliances, supplies or equipment, devices for aid of hearing, drugs, medication or medical supplies or any other goods, services or supplies prescribed for medical diagnosis, care or treatment, under this chapter, except payment, not to exceed thirty-three and one-third per centum of any fee received for x-ray examination, diagnosis or treatment, to any hospital furnishing facilities for such examination, diagnosis or treatment. Nothing contained in this section shall prohibit such persons from practicing as partners, in groups or as a professional corporation nor from pooling fees and moneys received, either by the partnerships, professional corporations or groups by the individual members, thereof, for professional services furnished by any individual professional member, or employee of such partnership, corporation or group, nor shall the professionals constituting the partnerships, corporation or groups be prohibited from sharing, dividing or apportioning the fees and moneys received by them or by the partnership, corporation or group in accordance with a partnership or other agreement; provided that no such practice as partners, corporations or in groups or pooling of fees or moneys received or shared, division or apportionment of fees shall be permitted with respect to care and treatment under the workmen's (sic) compensation law except as expressly authorized by the workmen's (sic) compensation law. Nothing contained in this chapter shall prohibit a medical or dental expense indemnity corporation pursuant to its contract with the subscriber from prorationing a medical or dental expense indemnity allowance among two or more professionals in proportion to the services rendered by each such professional at the request of the subscriber, provided that prior to payment thereof such professionals shall submit both to the medical or dental expense indemnity corporation and to the subscriber statements itemizing the services rendered by each such professional and the charges therefor.

§6510. Proceedings in cases of professional misconduct

In cases of professional misconduct the proceedings shall be as follows:

1. Preliminary procedures.
   a. Complaint. A complaint of a licensee's professional misconduct may be made by any person to the education department.
   b. Investigation. The department shall investigate each complaint which alleges conduct constituting professional misconduct. The results of the investigation shall be referred to the professional conduct officer designated by the board of regents pursuant to section sixty-five hundred six of this article. If such officer decides that there is not substantial evidence of professional misconduct or that further proceedings are not warranted, no further action shall be taken. If such officer, after consultation with a professional member of the applicable state board for the profession, determines that there is substantial evidence of professional misconduct, and that further proceedings are warranted, such proceedings shall be conducted pursuant to this section. If the complaint involves a question of professional expertise, then such officer may seek, and if so shall obtain, the concurrence of at least two members of a panel of three members of the applicable board.
   c. Charges. In all disciplinary proceedings other than those terminated by an administrative warning pursuant to paragraph a of subdivision two of this section, the department shall prepare the charges. The charges shall state the alleged professional misconduct and shall state concisely the material facts but not the evidence by which the charges are to be proved.
   d. Service of charges and of notice of hearing. A copy of the charges and notice of any hearing pursuant to subdivision two or three of this section shall be served on the licensee personally by the department at least fifteen days before the hearing. If personal service cannot be made after due diligence and such fact is certified under oath, a copy of the charges and the notice of hearing shall be served by certified mail, return receipt requested to the licensee's last known address by the department at least twenty days before the hearing.

2. **Expedited procedures.**

   a. Violations. Violations involving professional misconduct of a minor or technical nature may be resolved by expedited procedures as provided in paragraph b or c of this subdivision. For purposes of this subdivision, violations of a minor or technical nature shall include, but shall not be limited to, isolated instances of violations concerning professional advertising or record keeping, and other isolated violations which do not directly affect or impair the public health, welfare or safety. The board of regents shall make recommendations to the legislature on or before June first, nineteen hundred eighty-one, for the further definition of violations of a minor or technical nature. The initial instance of any violation of a minor or technical nature may be resolved by the issuance of an administrative warning pursuant to paragraph b of this subdivision. Sub sequent instances of similar violations of a minor or technical nature within a period of three years may be resolved by the procedure set forth in paragraph c of this subdivision.

   b. Administrative warning. If a professional conduct officer, after consultation with a professional member of the state board, determines that there is substantial evidence of professional misconduct but that it is an initial violation of a minor or technical nature which would not justify the imposition of a more severe disciplinary penalty, the matter may be terminated by the issuance of an administrative warning. Such warnings shall be confidential and shall not constitute an adjudication of guilt or be used as evidence that the licensee is guilty of the alleged misconduct. However, in the event of a further allegation of similar misconduct by the same licensee, the matter may be reopened and further proceedings instituted as provided in this section.

   c. Determination of penalty on uncontested minor violations. If a professional conduct officer, after consultation with a professional member of the state board, determines that there is substantial evidence of a violation of a minor or technical nature, and of a nature justifying a penalty as specified in this paragraph, the department may prepare and serve charges either by personal service or by certified mail, return receipt requested. Such charges shall include a statement that unless an answer is received within twenty days denying the charges, the matter shall be referred to a violations committee consisting of five members of the state board for the profession, at least one of whom shall be a public representative for determination. The violations panel shall be appointed by the executive secretary of the state board. The licensee shall be given at least fifteen days notice of the time and place of the meeting of the violations committee and shall have the right to appear in person and by an attorney and to make a statement to the committee in mitigation or explanation of the misconduct. The department may appear and make a statement in support of its position. The violations committee may issue a censure and reprimand, and in addition, or in the alternative, may impose a fine not to exceed five hundred dollars for each specification of minor, or technical misconduct. If the fine is not paid within three months the matter may be reopened and shall be subject to the hearing and regents decision procedures of this section. The determination of the panel shall be final and shall not be subject to the regents decision procedures of this section. If an answer is filed denying the charges, the matter shall be processed as provided in subdivision three of this section.

   d. Convictions of crimes or administrative violations. In cases of professional misconduct based solely upon a violation of subdivision five of section sixty-five hundred nine of this article, the professional conduct officer may prepare and serve the charges and may refer the matter directly to a regents review committee for its review and report of its findings, determination as to guilt, and recommendation as to the measure of discipline to be imposed. In such cases the notice of hearing shall state that the licensee may file a written answer, brief, and affidavits that the licensee may appear personally before the regents review committee, may be represented by counsel, and may present evidence or sworn testimony on behalf of the licensee, and the notice may contain such other information as may be considered appropriate by the department. The department may also present evidence or sworn testimony at the hearing. A stenographic record of the hearing shall be made. Such evidence or sworn testimony offered at the meeting of the regents review committee shall be limited to evidence and testimony relating to the nature and severity of the penalty to be imposed upon the licensee. The presiding officer at the meeting of the regents review committee may, in his or her discretion, reasonably limit the numbers of witnesses whose testimony will be received and the length of time any witness will be permitted to testify. In lieu of referring the matter to the board of regents, the regents review committee may refer any such matter for further proceedings pursuant to paragraph b or c of this subdivision or subdivision three of this section.

3. Adversary proceedings. Contested disciplinary proceedings and other disciplinary proceedings not resolved pursuant to subdivision two of this section shall be tried before a hearing panel of the appropriate state board as provided in this subdivision.

a. Notice of hearing. The department shall set the time and place of the hearing and shall prepare the notice of hearing. The notice of hearing shall state (1) the time and place of the hearing, (2) that the licensee may file a written answer to the charges prior to the hearing, (3) that the licensee may appear personally at the hearing and may be represented by counsel, (4) that the licensee shall have the right to produce witnesses and evidence in his behalf, to cross-examine witnesses and examine evidence produced against him, and to issue subpoenas in accordance with the provisions of the civil practice law and rules, (5) that a stenographic record of the hearing will be made, and (6) such other information as may be considered appropriate by the department.

b. Hearing panel. The hearing shall be conducted by a panel of five or more members of the applicable state board for the profession, at least one of whom shall be a public representative. The executive secretary for the applicable state board shall appoint the panel and shall designate its chairperson. In addition to said panel members, the department shall designate an administrative officer, admitted to practice as an attorney in the state of New York, who shall have the authority to rule on all motions, procedures and other legal objections and shall draft a report for the hearing panel which shall be subject to the approval of and signature by the panel chairperson on behalf of the panel. The administrative officer shall not be entitled to a vote.

c. Conduct of hearing. The evidence in support of the charges shall be presented by an attorney for the department. The licensee shall have the rights required to be stated in the notice of hearing. The panel shall not be bound by the rules of evidence, but its determination of guilt shall be based on a preponderance of the evidence. A hearing which has been initiated shall not be discontinued because of the death or incapacity to serve of one member of the hearing panel.

d. Results of hearing. The hearing panel shall render a written report which shall include (1) findings of fact, (2) a determination of guilty or not guilty on each charge, and (3) in the event of a determination of guilty, a recommendation of the penalty to be imposed. For the panel to make a determination of guilty, a minimum of four of the voting members of the panel must vote for such a determination. A copy of the report of the hearing panel shall be transmitted to the licensee.

4. Regents decision procedures.

a. Regents review committee. The transcript and report of the hearing panel shall be reviewed at a meeting by a regents review committee appointed by the board of regents. The regents review committee shall consist of three members, at least one of whom shall be a regent.

b. Regents review committee meetings. The review shall be based on the transcript and the report of the hearing panel. the licensee may appear at the meeting, and the regents review committee may require the licensee to appear. The licensee may be represented by counsel. The department shall notify the licensee at least seven days before the meeting (1) of the time and place of the meeting, (2) of his right to appear, (3) of his right to be represented by counsel, (4) whether or not he is required to appear, and (5) of such other information as may be considered appropriate. After the meeting, the regents review committee shall transmit a written report of its review to the board of regents. In cases referred directly to the regents review committee pursuant to paragraph d of subdivision two of this section, the review shall be based upon the charges, the documentary evidence submitted by the department, and any answer, affidavits or brief the licensee may wish to submit, and any evidence or sworn testimony presented by the licensee or the department at the hearing, pursuant to the procedures described by paragraph d of subdivision two of this section.

c. Regents decision and order. The board of regents (1) shall consider the transcript, the report of the hearing panel, and the report of the regents review committee, (2) shall decide whether the licensee is guilty or not guilty on each charge, (3) shall decide what penalties, if any, to impose as prescribed in section sixty-five hundred eleven of this article, and (4) shall issue an order to carry out its decisions. Such decisions shall require the affirmative vote of a majority of the members of the board of regents. If the board of regents disagrees with the hearing panel's determination of not guilty, it shall remand the matter to the original panel for reconsideration or to a new panel for a new hearing. The panel's determination of not guilty on reconsideration or a new hearing shall be final. The order shall be served upon the licensee personally or by certified mail to the licensee's last known address and such service shall be effective as of the date of the personal service or five days after mailing by certified mail. The licensee shall deliver to the department the license and registration certificate which has been revoked, annulled, suspended, or surrendered within five days after the effective date of the service of the order. If the license or registration certificate is lost, misplaced or its whereabouts is otherwise unknown, the licensee shall submit an affidavit to that effect, and shall deliver such license or certificate to the department when located.

5. Court review procedures. The decisions of the board of regents may be reviewed pursuant to the proceedings under article seventy-eight of the civil practice law and rules. Such proceedings shall be returnable before the appellate division of the third judicial department, and such decisions shall not be stayed or enjoined except upon application to such appellate division after notice to the department and to the attorney general and upon a showing that the petitioner has a substantial likelihood of success.

6. The provisions of subdivisions one through four of this section shall not be applicable to proceedings in cases of professional misconduct involving the medical profession, except as provided in paragraph m of subdivision ten of section two hundred thirty of the public health law.

7. Notwithstanding any other provisions of the law, persons who assist the department as consultants or expert witnesses in the investigation or prosecution of alleged professional misconduct, licensure matters, restoration proceedings, or criminal prosecutions for unauthorized practice, shall not be liable for damages in any civil action or proceeding as a result of such assistance, except upon proof of actual malice. The attorney general shall defend such persons in any such action or proceeding, in accordance with section seventeen of the public officers law.

8. The files of the department relating to the investigation of possible instances of professional misconduct, or the unlawful practice of any profession licensed by the board of regents, or the unlawful use of a professional title or the moral fitness of an applicant for a professional license or permit, shall be confidential and not subject to disclosure at the request of any person, except upon the order of a court in a pending action or proceeding. The provisions of this subdivision shall not apply to documents introduced in evidence at a hearing held pursuant to this chapter and shall not prevent the department from sharing information concerning investigations with other duly authorized public agencies responsible for professional regulation or criminal prosecution.

§6510–a. Proceedings in cases of professional misconduct involving the medical profession

1. Prehearing procedures, hearing procedures and summary action procedures. Prehearing procedures, hearing procedures and summary action procedures in cases of professional misconduct involving the medical profession shall be conducted pursuant to the provisions of Title II-A of article two of the public health law.

2. Regents decision and order. Within sixty days of the transfer of a case of professional misconduct involving the medical profession by the commissioner of health pursuant to section two hundred thirty of the public health law, the board of regents (a) shall consider the transcript, exhibits and other evidence, if any, the findings, conclusions and recommendation of the committee on professional misconduct and the recommendation of the commissioner of health, (b) shall decide whether the licensee is guilty or not guilty on each charge, (c) shall decide what penalties, if any, to impose as prescribed in section sixty-five hundred eleven of this article, and (d) shall issue an order to carry out its decisions. Such decisions shall require the affirmative vote of a majority of the members of the board.

3. Time limitations.

   a. No failure to comply with a provision of this section requiring that a specified action shall be taken within a specified period of time shall affect the validity of the action taken.

   b. The time limitations specified in this section for the completion of specified actions may be extended, upon application of a licensee or his attorney, for good cause shown, upon application made prior to the expiration of such time limitations.

4. Court review procedures. The decisions of the board of regents may be reviewed pursuant to the proceedings under article seventy-eight of the civil practice law and rules. Such proceedings shall be returnable before the appellate division of the third judicial department, and such decisions shall not be stayed or enjoined except upon application to such appellate division after notice to the attorney general.

§6510-b. Temporary surrender of licenses during treatment for drug or alcohol abuse

1. The license and registration of a licensee who may be temporarily incapacitated for the active practice of a profession licensed pursuant to title eight of this chapter, except professionals licensed pursuant to article one hundred thirty-one or article one hundred thirty-one-b thereof, and whose alleged incapacity is the result of a problem of drug or alcohol abuse which has not resulted in harm to a patient or client, may be voluntarily surrendered to the department, which may accept and hold such license during the period of such alleged incapacity or the department may accept the surrender of such license after agreement to conditions to be met prior to the restoration of the license. The department shall give written notification of such surrender to the licensing authorities of any other state or country in which the licensee is authorized to practice. In addition to the foregoing, the department shall also give written notification of such surrender, for professionals licensed pursuant to articles one hundred thirty-two, one hundred thirty-three, one hundred thirty-five, one hundred thirty-seven, one hundred thirty-nine and one hundred forty-one of this chapter to the commissioner of health or his designee, and where appropriate to each hospital at which the professional has privileges, is affiliated, or is employed. The licensee whose license is so surrendered shall notify all persons who request professional services that he or she has temporarily withdrawn from the practice of the profession. The department may provide for similar notification of patients or clients and of other interested parties, as appropriate under the circumstances of the professional practice and responsibilities of the licensee. The licensure status of such licensee shall be "inactive" and he or she shall not be authorized to practice the profession and shall refrain from practice in this state or in any other state or country. The voluntary surrender shall not be deemed to be an admission of disability or of professional misconduct, and shall not be used as evidence of a violation of subdivision three or four of section sixty-five hundred nine of this chapter, unless the licensee practices while the license is "inactive"; and any such practice shall constitute a violation of subdivision eight of said section. The surrender of a license under this subdivision shall not bar any disciplinary action except action based solely upon the provisions of subdivision three or four of section sixty-five hundred nine of this chapter, and only if no harm to a patient has resulted; and shall not bar any civil or criminal action or proceeding which might be brought without regard to such surrender. A surrendered license shall be restored upon a showing to the satisfaction of the department that the licensee is not incapacitated for the active practice of the profession, provided that the department may, by order of the commissioner, impose reasonable conditions on the licensee, if it determines that because of the nature and extent of the licensee's former incapacity, such conditions are necessary to protect the health, safety and welfare of the public. Prompt written notification of such restoration shall be given to all licensing bodies which were notified of the temporary surrender of the license.

2. There shall be appointed within the department, by the board of regents, a committee on drug and alcohol abuse, which shall advise the board of regents on matters relating to practice by professional licensees with drug or alcohol abuse problems, and which shall administer the provisions of this section. The board of regents shall determine the size, composition, and terms of office of such committee, a majority of the members of which shall be persons with expertise in problems of drug or alcohol abuse. The committee shall recommend to the board of regents such rules as are necessary to carry out the purposes of this section, including but not limited to procedures for the submission of applications for the surrender of a license and for the referral of cases for investigation or prosecution pursuant to section sixty-five hundred ten of this chapter if a licensee fails to comply with the conditions of an approved program of treatment. There shall be an executive secretary appointed by the board of regents to assist the committee. Determinations by the committee relating to licensees shall be made by panels of at least three members of the committee designated by the executive secretary, who shall also designate a member of the state board for the licensee's profession as an ex-officio non-voting member of each panel.

3. Application for the surrender of a license pursuant to this section shall be submitted to the committee, and shall identify a proposed treatment or rehabilitation program, and shall include a consent to the release of all information concerning the licensee's treatment to the committee. All information concerning an application, other than the fact of the surrender of the license and the participation in the program and the successful completion or failure of or withdrawal from the program, shall be strictly confidential, and may not be released by the committee to any person or body without the consent of the licensee. The immunity from disciplinary action conferred by this section shall be conditioned upon the approval of the treatment or rehabilitation program by the committee and its successful completion by the applicant and the elimination of the incapacity to practice. Approval of a treatment or reha-

bilitation program by the committee shall not constitute a representation as to the probability of success of the program or any assumption of financial responsibility for its costs.

4. The immunity from disciplinary action conferred by this section may be revoked by the committee upon a finding that the licensee has failed to successfully complete the program or that the incapacity to practice has not been eliminated. Such revocation shall be made only after notice and an opportunity to be heard, but no adjudicatory hearing shall be required. The matter shall be referred for appropriate proceedings pursuant to section sixty-five hundred ten of this chapter. The license must be returned unless charges are served pursuant to section sixty-five hundred ten within thirty days after the revocation of the approval of the special treatment afforded by this section.

5. The commissioner is authorized to adopt regulations to carry out the purposes of this section, including but not limited to the notice of temporary inactive status to be required in different professions and practice situations and the measures required upon temporary withdrawal from practice.

6. No individual who serves as a member of a committee whose purpose is to confront and refer either to treatment or to the department licensees who are thought to be suffering from alcoholism or drug abuse shall be liable for damages to any person for any action taken by such individual provided such action was taken without malice and within the scope of such individual's function as a member of such committee, and provided further that such committee has been established by and functions under the auspices of an association or society of professionals authorized to practice under this title.

§6511. Penalties for professional misconduct

The penalties which may be imposed by the board of regents on a present or former licensee found guilty of professional misconduct (under the definitions and proceedings prescribed in sections sixty-five hundred nine, sixty-five hundred ten and sixty-five hundred ten-a of this article) are: (1) censure and reprimand, (2) suspension of license, (a) wholly, for a fixed period of time; (b) partially, until the licensee successfully completes a course of retraining in the area to which the suspension applies; (c) wholly, until the licensee successfully completes a course of therapy or treatment prescribed by the regents; (3) revocation of license, (4) annulment of license or registration, (5) limitation on registration or issuance of any further license, (6) a fine not to exceed ten thousand dollars, upon each specification of charges of which the respondent is determined to be guilty, (7) a requirement that a licensee pursue a course of education or training, and (8) a requirement that a licensee perform up to one hundred hours of public service, in a manner and at a time and place as directed by the board. The board of regents may stay such penalties in whole or in part, may place the licensee on probation and may restore a license which has been revoked. Any fine imposed pursuant to this section or pursuant to subdivision two of section sixty-five hundred ten of this article may be sued for and recovered in the name of the people of the state of New York in an action brought by the attorney general. In such action the findings and determination of the board of regents or of the violations committee shall be admissible evidence and shall be conclusive proof of the violation and the penalty assessed.

§6511–a. Probation for professional misconduct involving physicians, physician's assistants and specialists' assistants

The order of the board of regents imposing probation in professional misconduct cases involving physicians, physician's assistants and specialists' assistants may include (a) a review of the professional performance of the licensee by randomly selecting office records, patient records and hospital charts, (b) quarterly visits by the licensee to a member of the state board for professional medical conduct or an employee of the office of professional medical conduct, (c) appointing another physician to monitor the licensee's practice, (d) auditing of the licensee's billings for services rendered during probation, (e) requiring the licensee to submit on a random basis to tests for the presence of alcohol or drugs, (f) requiring the licensee to obtain additional training prior to completion of the probation, (g) requiring the licensee to work in a supervised setting, and (h) such additional requirements as may be specified by the board of regents pursuant to regulation. The decision and order of the board of regents placing a licensee on probation shall set forth the specific terms and conditions of the probation. The commissioner of health is authorized to monitor physicians, physician's assistants and specialists' assistants who have been placed on probation pursuant to an order of the board of regents. If the board of regents determines a licensee has violated any term or condition of probation, they may impose any additional penalty authorized pursuant to section sixty-five hundred eleven of this article.

SUBARTICLE 4. UNAUTHORIZED ACTS

§6512. Unauthorized practice a crime

1. Anyone not authorized to practice under this title who practices or offers to practice or holds himself out as being able to practice in any profession in which a license is a prerequisite to the practice of the acts, or who practices any profession as an exempt person during the time when his professional license is suspended, revoked or annulled, or who aids or abets an unlicensed person to practice a profession, or who fraudulently sells, files, furnishes, obtains, or who attempts fraudulently to sell, file, furnish or obtain any diploma, license, record or permit purporting to authorize the practice of a profession, shall be guilty of a class E felony.

2. Anyone who knowingly aids or abets three or more unlicensed persons to practice a profession or employs or holds such unlicensed persons out as being able to practice in any profession in which a license is a prerequisite to the practice of the acts, or who knowingly aids or abets three or more persons to practice any profession as exempt persons during the time when the professional licenses of such persons are suspended, revoked or annulled, shall be guilty of a class E felony.

§6513. Unauthorized use of a professional title a crime

1. Anyone not authorized to use a professional title regulated by this title, and who uses such professional title, shall be guilty of a class A misdemeanor.

2. Anyone who knowingly aids or abets three or more persons not authorized to use a professional title regulated by this title, to use such professional title, or knowingly employs three or more persons not authorized to use a professional title regulated by this title, who use such professional title in the course of such employment, shall be guilty of a class E felony.

§6514. Criminal proceedings

1. All alleged violations of sections sixty-five hundred twelve or sixty-five hundred thirteen of this article shall be reported to the department which shall cause an investigation to be instituted. If the investigation substantiates that violations exist, such violations shall be reported to the attorney general with a request for prosecution.

2. The attorney general shall prosecute such alleged offenses in the name of the state, provided, however, in the event of alleged violations of article one hundred fifty-five of this title occurring in cities with a population of one million or more, a district attorney may prosecute such alleged offenses in the name of the state provided, however, that any district attorney may prosecute such offenses where they are incidental to a criminal prosecution instituted by him under other statutes.

3. All criminal courts having jurisdiction over misdemeanors are hereby empowered to hear, try and determine alleged violations under this title, which constitute misdemeanors, without indictment and to impose applicable punishment of fines or imprisonments or both. It shall be necessary to prove in any prosecution under this title only a single prohibited act or a single holding out without proving a general course of conduct.

4. A proceeding before a committee on professional conduct shall not be deemed to be a criminal proceeding within the meaning of this section.

§6515. Restraint of unlawful acts

Where a violation of this title is alleged to have occurred, the attorney general or, in the event of alleged violations of article one hundred fifty-five of this title occurring in cities having a population of one million or more, the corporation counsel may apply to the supreme court within the judicial district in which such violation is alleged to have occurred for an order enjoining or restraining commission or continuance of the unlawful acts complained of. The court shall have jurisdiction of the proceedings and shall have power to grant such temporary relief or restraining order as it deems just and proper. In any such proceeding it shall be necessary to allege or prove that an adequate remedy at law does not exist or that irreparable damage would result if such order were not granted. The remedy provided in this section shall be in addition to any other remedy provided by law or to the proceedings commended against a licensee under this title.

ARTICLE 145

PROFESSIONAL ENGINEER AND LAND SURVEYING

Section 7200. Introduction.
7201. Definition of practice of engineering.
7202. Practice of engineering and use of title "professional engineer".
7203. Definition of practice of land surveying.
7204. Practice of land surveying and use of title "land surveyor".
7205. State board for engineering and land surveying.
7206. Requirements for a license as professional engineer.
7206-a. Requirements for a license as a professional land surveyor.
7207. Limited permits.
7208. Exempt persons.
7209. Special provisions.

§7200. Introduction. This article applies to the professions of engineering and land surveying. The general provisions for all professions contained in article one hundred thirty of this title apply to this article.

§7201. Definition of practice of engineering. The practice of the profession of engineering is defined as performing professional service such as consultation, investigation, evaluation, planning, design or supervision of construction or operation in connection with any utilities, structures, buildings, machines, equipment, processes, works, or projects wherein the safeguarding of life, health and property is concerned, when such service or work requires the application of engineering principles and data.

§7202. Practice of engineering and use of title "professional engineer". Only a person licensed or otherwise authorized under this article shall practice engineering or use the title "professional engineer".

§7203. Definition of practice of land surveying. The practice of the profession of land surveying is defined as practicing that branch of the engineering profession and applied mathematics which includes the measuring and plotting of the dimensions and areas of any portion of the earth, including all naturally placed and man- or machine-made structures and objects thereon, the lengths and directions of boundary lines, the contour of the surface and the application of rules and regulations in accordance with local requirements incidental to subdivisions for the correct determination, description, conveying and recording thereof or for the establishment or reestablishment thereof.

§7204. Practice of land surveying and use of title "land surveyor". Only a person licensed or otherwise authorized under this article shall practice land surveying or use the title "land surveyor".

§7205. State board for engineering and land surveying. A state board for engineering and land surveying shall be appointed by the board of regents on recommendation of the commissioner for the purpose of assisting the board of regents and the department on matters of professional licensing and professional conduct in accordance with section sixty- five hundred eight of this title. The board shall be composed of not less than seven professional engineers and not less than two land surveyors licensed in that state. An executive secretary to the board shall be appointed by the board of regents on recommendation of the commissioner and shall be a professional engineer licensed in this state.

§7206. Requirements for a license as a professional engineer. 1. To qualify for a license as a professional engineer an applicant shall fulfill the following requirements:

(1) Application: file an application with the department;

(2) Education: have received an education, including a bachelor's or higher degree based on a program in engineering, in accordance with the commissioner's regulations;

(3) Experience: have at least four years in work satisfactory to the board, provided that the board may accept study beyond the bachelor's degree in partial fulfillment of this requirement;

(4) Examination: pass an examination satisfactory to the board and in accordance with the commissioner's regulations;

(5) Age: be at least twenty-one years of age;

(6) Citizenship or immigration status: be a United States citizen or an alien lawfully admitted for permanent residence in the United States;

(7) Character: be of good moral character as determined by the department; and

(8) Fees: pay a fee of one hundred ninety dollars to the department for admission to a department conducted examination and for an initial license, a fee of one hundred dollars for each reexamination, a fee of one hundred fifteen dollars for an initial license for persons not requiring admission to a department conducted examination, and a fee of one hundred eighty dollars for each triennial registration period.

2. In lieu of the degree and experience requirements specified in subparagraphs (2) and (3) of subdivision one of this section, twelve years of practical experience in work satisfactory to the board may be accepted, provided that each full year of college study in engineering satisfactory to the department may at the discretion of the board be accepted in lieu to two years of the required twelve years of experience.

3. For an identification card as an "intern engineer", an applicant shall fulfill the requirements of subdivision of this section, except those in subparagraphs (3) and (5), provided that admission to the examination may be given when the applicant is within twenty credits of the completion of the requirements for the bachelor's or higher degree as prescribed in subparagraph (2) of subdivision one, or has completed the practical experience requirement of subdivision two of this section. The fee for examination and identification card as an "intern engineer" shall be sixty dollars and the fee for each reexamination shall be sixty dollars.

4. On recommendation of the board, the department may waive specific requirements, except as to age, character, education and citizenship, in the case of applicants who are possessed of established and recognized standing in the engineering profession and who have practiced lawfully for more than fifteen years.

§7206-a. Requirements for a license as a professional land surveyor. 1. To qualify for a license as a professional land surveyor, an applicant shall fulfill the following requirements:

(1) Application: file an application with the department;

(2) Education: have received an education, including a bachelor's or higher degree based on a program in land surveying, in accordance with the commissioner's regulations;

(3) (Effective until Sept. 1, 1987. See also par. 3 below.) Experience: have at least four years in work satisfactory to the board, provided that the board may accept study beyond the bachelor's degree in partial fulfillment of this requirement;

(3) (Effective Sept. 1, 1987. See also par. 3 above.) Experience: (a) If the applicant has a bachelor's or higher degree, have at least four years in work satisfactory to the board, provided that the board may accept study beyond the bachelor's degree in partial fulfillment of this requirement; or (b) If the applicant has an associate's degree, have at least six years in work satisfactory to the board provided that the board may accept study beyond the associate's degree in partial fulfillment of this requirement;

(4) Examination: pass an examination satisfactory to the board and in accordance with the commissioner's regulations;

(5) Age: be at least twenty-one years of age;

(6) Citizenship or immigration status: be a United States citizen or an alien lawfully admitted for permanent residence in the United States;

(7) Character: be of good moral character as determined by the department; and

(8) Fees: pay a fee of one hundred ninety dollars to the department for admission to a department conducted examination and for an initial license, a fee of one hundred dollars for each reexamination, a fee of one hundred fifteen dollars for an initial license for persons not requiring admission to department conducted examination, and a fee of one hundred eighty dollars for each triennial registration period .

2. (Effective until Sept. 1, 1987. See also subd. 2 below.) In lieu of the degree and experience requirements specified in subparagraphs (2) and (3) of subdivisions one of this section, six years of practical experience in work satisfactory to the board may be accepted, provided that each full year of college study in engineering or land surveying satisfactory to the department may at the discretion of the board be accepted in lieu of one year of the required six years of experience up to a maximum of two years.

2. (Effective Sept. 1, 1987. See also subd. 2 above.) In lieu of the degree and experience requirements specified in subparagraphs (2) and (3) of subdivision one of this section, eight years of practical experience in work satisfactory to the board may be accepted, provided that each full

year of college study in engineering or land surveying satisfactory to the department may at the discretion of the board be accepted in lieu of one year of the required eight years of experience.

3. For an identification card as an "intern land surveyor", an applicant shall fulfill the requirements of subdivision one of this section, except those in subparagraphs (3) and (5), provided that admission to the examination may be given when the applicant is within twenty credits of the completion of the requirements for the bachelor's or higher degree as prescribed in subparagraph (2) of subdivision one, or has completed the practical experience requirement of subdivision two of this section. The fee for examination and identification card as an "intern land surveyor" shall be sixty dollars and the fee for each reexamination shall be sixty dollars.

§7207. Limited permits. 1. On recommendation of the board, the department may issue a limited permit to practice engineering to an engineer not a resident of this state and having no established place of practice in this state who is legally qualified to practice as such in his own country or state and who submits satisfactory evidence of established and recognized professional standing in his own country or state and who submits satisfactory certifications as to character and qualifications from at least two licensed professional engineers, one of whom shall be a resident of this state. Such limited permit shall be issued solely in connection with the specific project for which such limited permit is granted.

2. A limited permit to practice as a professional engineer or land surveyor in this state may be issued by the department to a person not a resident in this state and having no established place of practice in this state, when such practice does not aggregate more than thirty days in any calendar year, provided that such person is legally qualified to practice in his own state or country. The limited permit authorizing such right to practice in this state shall specify the dates within the calendar year when such right may be exercised.

3. Fees. The fee for each limited permit shall be ninety dollars.

§7208. Exempt persons. This article shall not be construed to affect or prevent the following, provided that not title, sign, card or device shall be used in such manner as to tend to convey the impression that the person rendering such service is a professional engineer or land surveyor licensed in this state or is practicing engineering or land surveying:

a. Offering to practice in this state as a professional engineer or land surveyor by any person not a resident of, and having no established place of practice in this state, provided that such person is legally qualified for such practice in his own state or country;

b. Practice as a professional engineer or land surveyor in this state by any person not a resident, or having no established place of practice in this state, or any person resident in this state but who has arrived in this state within six months, provided, however, such a person shall have filed an application for license as a professional engineer or land surveyor, and is legally qualified for such practice in the state or country in which he had his previous residence or place of practice, such exemption continuing for only such reasonable time as the board requires to grant or deny the application for license, and a person intending to practice under this subdivision shall so state on the application;

c. Practice of engineering or land surveying, by an employee of a county or town, in the construction, improvement or maintenance of a county road or town highway, or by an employee of a county, city, town or village, in the construction, improvement or maintenance of any public work wherein the contemplated expenditure for the completed project does not exceed five thousand dollars;

d. Operation or maintenance of steam, power, or refrigeration plants by legally authorized persons not licensed under this article or persons engaged or employed as an engine man, operator or driver of any engine or of any mechanical, electrical, chemical or other device or machine;

e. Making of surveys by professional engineers, except that the determination of real property boundaries may be done only by a licensed land surveyor;

f. Employment or supervision of interns or other persons qualified by education or experience by professional engineers or land surveyors as assistants in the performance of engineering or land surveying, or as consultants or employees in special fields related to but not uniquely engineering or land surveying, provided that the engineers or land surveyors employing or supervising such persons shall not be relieved of any responsibility whatsoever by delegation to such persons, and provided further that such persons who have attained the bachelor's level of studies in accordance with the requirements of section seventy-two hundred six of this title may be employed as junior or assistant engineers or junior or assistant land surveyors, or similar titles, to act under the general direction of a professional engineer or land surveyor, or in work not covered by this article;

g. Employment of any person as a junior or assistant engineer or junior or assistant land surveyor in the civil service of the state or its political subdivisions in a position the title of which was approved and in use as of July first, nineteen hundred seventy-one, provided such person acts under the general direction of a licensed professional engineer or land surveyor;

h. Execution by a contractor or by others of work designed by a professional engineer, or land surveyor, or the superintendence of such work as a superintendent, foreman, or inspector;

i. The practice of architecture by an architect licensed in this state, or the practice of landscape architecture by a landscape architect licensed in this state, provided that no such architect or landscape architect shall use the designation "engineer" or "engineering" unless licensed as a professional engineer in this state;

j. The practice of engineering or land surveying or having the title "engineer" or "surveyor" solely as an officer or an employee of a corporation engaged in interstate commerce;

k. The practice of engineering by a manufacturing corporation or by employees of such corporation, or use of the title "engineer" by such employees, in connection with or incidental to goods produced by, or sold by, or nonengineering services rendered by, such corporation or its manufacturing affiliates;

l. The practice of engineering or land surveying, or using the title "engineer" or "surveyor" exclusively as an officer or employee of a public service corporation by rendering to such corporation such services in connection with its lines and property which are subject to supervision with respect to the safety and security thereof by the public service commission of this state, the interstate commerce commission or other federal regulatory body and so long as such person is thus actually and exclusively employed and no longer;

m. The making of land surveys by a professional engineer where such land surveys are essential to engineering projects, provided he was licensed as a professional engineer in this state on or before the first day of January in the year in which this act shall become a law and files evidence satisfactory to the board on or before the first day of July in the year next succeeding the year in which this act shall have become law, that he is competent and experienced in such land surveys;

n. The design by a land surveyor of roads, drainage, water supply or sanitary sewerage facilities of a minor nature in connection with subdivisions and the extension and inspection thereof, but not including sewage disposal or treatment plants, lift stations, pumping stations, commercial buildings or bridges, provided the surveyor was licensed as a land surveyor in this state on or before the first day of January in the year in which this act shall have become a law and files evidence satisfactory to the board on or before the first day of July in the year next succeeding the year in which this act shall have become a law, attesting that he is competent and experienced in the engineering required for design of such facilities appurtenant to subdivisions; or

o. Using the title "marine operating engineer", "stationary engineer", "port of customs surveyor", or "ship surveyor".

p. Contractors or builders from engaging in construction management and administration of construction contracts.

§7209. Special provisions. 1. Every professional engineer and every land surveyor shall have a seal, approved by the board, which shall contain the name of the professional engineer and the words "Licensed Professional Engineer" or the name of the land surveyor and the words "Licensed Land Surveyor" and such other words or figures as the board may deem necessary. All plans, specifications, plats and reports relating to the construction or alteration of buildings or structures prepared by such professional engineer and all plans, specifications, plats and reports prepared by such land surveyor or by a full-time or part- time subordinate under his supervision, shall be stamped with such seal and shall also be signed, on the original with the personal signature of such professional engineer or land surveyor when filed with public officials. No official of this state, or of any city, county, town or village therein, charged with the enforcement of laws, ordinances or regulations shall accept or approve any plans or specifications that are not stamped:

a. With the seal of an architect or professional engineer or land surveyor licensed in this state and bearing the authorized facsimile of the signature of such architect or professional engineer or land surveyor, or

b. With the official seal and authorized facsimile of the signature of a professional engineer or land surveyor not a resident of this state and having no established business in this state, but who is legally qualified to practice as such in his own state or country, provided that such person may lawfully practice as such in this state, and provided further that the plans or specifications are accompanied by and have attached thereto written authorization issued by the department certifying to such right to practice at such time.

2. To all plans, specifications, plats and reports to which the seal of a professional engineer or land surveyor has been applied, there shall also be applied a stamp with appropriate wording warning that it is a violation of this

law for any person, unless he is acting under the direction of a licensed professional engineer or land surveyor, to alter an item in any way. If an item bearing the seal of an engineer or land surveyors is altered, the altering engineer or land surveyor shall affix to the item his seal and the notation "altered by" followed by his signature and the date of such alteration, and a specific description of the alteration.

3. No county, city, town or village or other political subdivision of this state shall engage in the construction or maintenance of any public work involving engineering or land surveying for which plans, specifications and estimates have not been made by, and the construction and maintenance supervised by, a professional engineer or land surveyor; provided that this section shall not apply to the construction, improvement or maintenance of county roads or town highways, nor to any other public works wherein the contemplated expenditure for the completed project does not exceed five thousand dollars. This section shall not be construed as affecting or preventing any county, city, town or village or other political subdivision of this state from engaging an architect licensed in this state for the preparation of plans, specifications and estimates for and the supervision of construction or maintenance of public works.

4. Engineers, land surveyors, architects, and landscape architects may join in the formation of a joint enterprise, or a partnership or a professional service corporation or may form any desired combination of such professions and may use in the name of such corporation the title of any of the professions which will be practiced. After the name of each member his profession shall be indicated.

5. A firm name may be continued by employees having at least fifteen years of continuous service if the retired members and legal representatives of deceased members consent to such continuance.

6. If shall be lawful for a corporation organized and existing under the laws of the state of New York which on the fifteenth day of April, nineteen hundred thirty-five and continuously thereafter, was lawfully practicing engineering or land surveying in New York state, to continue such practice provided that the chief executive officer shall be a professional engineer licensed under this article, if practicing engineering, or a land surveyor licensed under this article, if practicing land surveying, and provided further that the person or persons carrying on the actual practice of engineering or surveying on behalf of, or designated as "engineer" or "surveyor", with or without qualifying characterizing word, by such corporation shall be authorized to practice engineering or land surveying as provided in this article. It shall be lawful for a corporation which, on account of or as a result of requirements, restrictions or provisions of federal law, was organized subsequent to April fifteenth, nineteen hundred thirty-five for the purpose of taking over an existing engineering organization established prior to such time and which has taken over such organization established prior to such time and which has taken over such organization and continued its engineering activities, provided that the chief executive officer of such corporation shall be a professional engineer licensed under this article and provided further, that the person or persons carrying on the actual practice of engineering on behalf of, or designated as "engineer", with or without qualifying or characterizing word, by such corporation, shall be authorized to practice engineering as provided in this article. No such corporation shall change its name or sell its franchise or transfer its corporate rights, directly or indirectly to any person, firm or corporation without the consent of the department. Each such corporation shall obtain a triennial registration on payment of a fee of forty-five dollars.

7. Nothing in this article shall be construed to apply:

a. To the preparation or execution of designs, drawings, plans or specifications for the construction or installation of machinery, or apparatus constructed or installed by the corporation preparing such designs, drawings, plans or specifications if the supervision of the preparation of any such designs, drawings, plans or specifications, construction or installation is done under the general direction of a professional engineer or land surveyor licensed under this article; or

b. To alterations to any building or structure costing ten thousand dollars or less which do not involve changes affecting the structural safety or public safety thereof nor to farm buildings, including barns, sheds, poultry houses and other buildings used directly and solely for agricultural purposes; nor to residence buildings of gross floor area of fifteen hundred square feet or less, not including garages, carports, porches, cellars, or uninhabitable basements or attics.

8. Nothing in this article shall prohibit a corporation organized and existing prior to the fifteenth day of April, nineteen hundred thirty-five under the laws of any state other than the state of New York, the name of which includes the word "engineers", from obtaining a certificate of authority to do business in the state of New York, provided that the business proposed to be done by such corporation within this state, as set forth in the statement and designation provided for by section thirteen hundred four of the business corporation law, shall not include the practice within this state of engineering or land surveying.

FORM 1

ENGINEERING

READ INSTRUCTIONS FOR FORM 1 BEFORE COMPLETING THIS FORM

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Division of Professional Licensing Services
Cultural Education Center
Albany, New York 12230

APPLICATION FOR LICENSE AND FIRST REGISTRATION

DEPARTMENT USE ONLY

16

☐ 370 LX

☐ 310 LX 1

☐ 295 ER

☐ 60

N.Y.S. License Number

1. **Social Security Number**

2. **First 3 letters of Last Name**

3. **BIRTH DATE** **mo. day yr.**

4. PRINT FULL NAME EXACTLY AS YOU WISH IT TO APPEAR ON YOUR LICENSE, IF DETERMINED ELIGIBLE. (IMPORTANT: A request that contains only initials and the surname cannot be honored.)

Last

First

Middle

5. ADDRESS

Care of

Misc. (Bldg. & Apt., etc.)

Street

City

State

Zip Code

6. TELEPHONE

At home area code number

At work area code number

The above address is: ☐ Permanent address of record. ☐ Temporary mailing address.*

*If a temporary mailing address has been provided, see instructions for Form 1, Question 5.

7. CITIZENSHIP: ☐ United States. ☐ Alien lawfully admitted for permanent residence in the United States.
If not United States citizen, citizen of: ____________________.

8. APPLICATION FOR: (Check as many as apply)

☐ Admission to examination(s): ⟶ (Check only one)
☐ Part A: Fundamentals of Engineering only. (8 Hours)
☐ Part B: Principles and Practice of Engineering only. (8 Hours)
☐ Both Part A and Part B, (Full exam). (16 Hours)

☐ Transfer of examination grade(s) from other State(s) or U.S. Territory(ies). (Use Form 3)
Part A: From state/territory of ____________________. Exam date: ___/___/___ No. of hours ____________.
Part B: From state/territory of ____________________. Exam date: ___/___/___ No. of hours ____________.

9. Have you previously applied for licensure in New York State in any profession? ☐ Yes ☐ No
If you answered "Yes," for which profession did you apply? ____________________.

10. Do you hold an unexpired certificate as an Engineer-in-Training, or Intern Engineer? ☐ Yes ☐ No
If "Yes,": State ____________ Certificate No. ____________ Expiration date ___/___/___.

11. Do you hold an unexpired license to practice engineering? ☐ Yes ☐ No
If "Yes,": State ____________ Certificate No. ____________ Expiration date ___/___/___.

12. Have you ever been convicted of a crime (felony or misdemeanor) in any state or country? ☐ Yes ☐ No

13. Have you ever been charged with a crime (felony or misdemeanor), in any state or country, the disposition of which was other than by acquittal or dismissal? ☐ Yes ☐ No

14. Have you ever surrendered your license or been found guilty of professional misconduct, unprofessional conduct, incompetence or negligence in any state or country? ☐ Yes ☐ No

15. Are charges pending against you for professional misconduct, unprofessional conduct, incompetence or negligence in any state or country? ☐ Yes ☐ No

- If you answered "Yes" to any question(s), 12-15, submit a letter giving complete explanation, include copies of any court records and, if you possess one, a copy of the "Certificate of Relief from Disabilities" or your "Certification of Good Conduct."

December 1988

• COMPLETE OTHER SIDE •

16. Undergraduate/Graduate Record: See instructions for Question 16 if you want any part of your education evaluated for credit.

Institution and Location	No. of Years Attended	Entrance Date	Leaving Date	Diploma or Degree Obtained	"X"
Elementary or Primary School:					
High School or Secondary School:					
Postsecondary School(s):					

STOP! Before proceeding further, read instructions for Form 1: Questions 17 through 19.

DO NOT WRITE IN THIS COLUMN

FOR DEPARTMENT USE ONLY

17. The endorser numbers below must correspond to the numbers in the ENDORSER NUMBER boxes at the top right corner of the individual RPE forms. See instructions for Form 1, Form 4 and Form 4C.

ENDORSER NO.	COMPANY NAME OF EMPLOYER	NAME OF ENDORSER	TIME CLAIMED YEARS/MONTHS
1			/
2			/
3			/
4			/
5			/
6			/
7			/
8			/
9			/
10			/
11			/
12			/

(NOTE: Total time claimed cannot exceed calendar time.) → TOTAL TIME CLAIMED = ______/______

18. Are you requesting a year of experience credit for an approved Masters program in engineering? (If "Yes," see instructions for use of Form 2T) ☐ Yes ☐ No

19. Do you intend to practice under Section 7208(b) of the Education Law while your application is under consideration? (If "Yes," see instructions for use of Form 6) ☐ Yes ☐ No

20. Examination time and center preferred: (Check one only)

Spring: ☐ New York City Area ☐ Albany Area ☐ Syracuse Area ☐ Rochester Area ☐ Clarkson University ☐ West Point

Fall: ☐ New York City Area ☐ Albany Area ☐ Syracuse Area ☐ Buffalo Area

• DO NOT STAPLE •

IN THIS SPACE SECURELY ATTACH PHOTOGRAPH TAKEN WITHIN PAST YEAR

(HEAD AND SHOULDERS ONLY)

Write signature on light portion of photograph, not across features.

AFFIDAVIT

Under penalties of perjury, I hereby certify that I have read the statutory provisions, Rules of the Board of Regents and Regulations of the Commissioner of Education contained in the Professional Engineering Handbook or otherwise distributed to me by the State Education Department, and I declare and affirm that the statements and transcripts, are true, complete and correct. I understand that any false or misleading information in, or in connection with my application may be cause for denial or loss of licensure.

Signature of Applicant

Date

Date of Photograph ______________

FORM 1D

ENGINEERING

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Office of the Professions
Division of Professional Licensing Services

CANDIDATE DATA RECORD
GENDER AND ETHNICITY

ALL CANDIDATES ARE REQUESTED TO COMPLETE THIS FORM

The New York State Board of Regents and the State Education Department are committed to equal opportunity and racial justice. To achieve these goals, legislation has been enacted which calls for specific efforts in eradicating the present effects of past discrimination. The Regents and the State Education Department endorse a coordinated and comprehensive effort involving the sustained efforts of the educational system, professional boards, professional associations and societies, government, industry, parent groups, and individual professionals. In pursuit of those efforts, the Legislature has authorized and required the Commissioner of Education to collect and analyze data concerning representation in the licensed professions.

The ethnic and gender data you provide will be used only for statistical, research, and program evaluation purposes pertaining to the study of representation in the licensed professions. It will not be made part of your licensure file and will not be released to anyone. While the provision of this information is voluntary on your part, our statutory responsibilities contemplate the collection of reliable information and we therefore encourage you to participate.

If you are interested in learning more about or participating in state and local minority access projects you may contact the Executive Secretary for the State Board of your profession.

INSTRUCTIONS FOR COMPLETING AND SUBMITTING THIS FORM:

1. **Complete Items 1-5 by printing all information clearly in the boxes provided.**
2. **Complete Items 6 & 7 by placing an (X) in the appropriate box.**
3. **Return this form to: Division of Professional Licensing Services, Engineering Unit,**
   Cultural Education Center, Albany, New York 12230.

1. ☐☐☐ – ☐☐ – ☐☐☐☐ **Social Security Number**

2. ☐☐☐ **First 3 letters of Last Name**

3. **BIRTH DATE** ☐☐ ☐☐ ☐☐ **mo. day yr.**

4. PRINT FULL NAME AS IT APPEARS ON YOUR APPLICATION.

Last ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

First ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

Middle ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

5. ADDRESS

Misc. (Bldg. & Apt., etc.) ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

Street ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

City ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

State ☐☐☐☐☐☐☐☐☐☐☐☐☐☐ Zip Code ☐☐☐☐☐

6. GENDER

☐ Male (M)

☐ Female (F)

7. ETHNICITY

☐ American Indian or Alaskan Native (I)

☐ Asian or Pacific Islander (A)

☐ Black (not Hispanic) (B)

☐ Hispanic (H)

☐ Caucasian/White (not Hispanic) (W)

December 1988

FORM 2

ENGINEERING

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Division of Professional Licensing Services
Cultural Education Center
Albany, New York 12230

CERTIFICATE OF EDUCATION FOR ENGINEERING

This form should be used only if you have graduated, or are within 20 semester-hours of graduation, from an APPROVED PROGRAM in Engineering at the UNDERGRADUATE level. (NOT ENGINEERING TECHNOLOGY). In all other cases, official transcripts must be requested, using Form 2T. (See instructions for definition of "APPROVED PROGRAM".)

APPLICANT INSTRUCTIONS

1. Complete Section I. In question 4, enter your name exactly as it appears on your application, Form 1.
2. After completion of Section I, send this form to the Registrar at the school of engineering which you attended. Be sure to include any fee by the Registrar for this service. Keep a copy for your records.

SECTION I: APPLICANT INFORMATION

1. ☐☐☐–☐☐–☐☐☐☐ **Social Security Number**

2. ☐☐☐ **First 3 letters of Last Name**

3. **BIRTH DATE** ☐☐ ☐☐ ☐☐ **mo. day yr.**

4. PRINT FULL NAME EXACTLY AS YOU DID ON FORM 1.

Last ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐
First ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐
Middle ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

5. ADDRESS

Care of ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐
Misc. (Bldg. & Apt., etc.) ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐
Street ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐
City ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐
State ☐☐ Zip Code ☐☐☐☐☐

6. If different than above, print exact name under which degree in engineering was awarded:

____

7. Print exact title of your degree: ______________________________

8. Check all that apply: ☐ Day Student ☐ Evening Student ☐ Part-time Student ☐ Co-op Student ☐ Branch Campus at ______________

9. Date degree in engineering was or is expected to be awarded: ____/____/____ mo. day yr.

December 1988

• REGISTRAR COMPLETE REVERSE SIDE •

SECTION II: CERTIFICATION OF EDUCATION FOR ENGINEERING

INSTRUCTIONS TO THE REGISTRAR: Please complete and return this form directly to the Division of Professional Licensing Services at the address shown below. This form will not be accepted if returned by the candidate or any other person(s) or agency other than the proper school authority. All requested information is essential.

This is to certify that ____
(Name of Applicant)

Date of birth: ____/____/____; (mo. day yr.) Social Security Number: ☐☐☐-☐☐-☐☐☐☐

(Do not check more than one box)

☐ is within the equivalent of 20 semester credits of graduation from a baccalaureate program in ENGINEERING, which is currently accredited by the Engineering Accreditation Commission of the Accreditation Board for Engineering and Technology, or registered by the New York State Education Department for professional purposes in engineering.

☐ was graduated from a baccalaureate engineering program in ENGINEERING, which was accredited at that time by the Engineering Accreditation Commission of the Accreditation Board for Engineering and Technology, (formerly ECPD) or within two years prior to such accreditation, or which was at that time registered by the New York State Education Department for professional purposes in engineering.

Exact degree title: ____

Exact program title: ____

Name of option or concentration, if any: ______________________________

Exact name of department awarding degree: ____________________________

This student was enrolled in: ☐ Day Program ☐ Evening Program ☐ Co-op Program

at the ______________________________ campus.
Name or Location of Branch

*Date of graduation (or expected date): ________________________________

*Date on which faculty approved or is expected to approve the awarding of the degree. (Not the date of graduation ceremony).

I hereby certify that to the best of my knowledge and belief the foregoing is an accurate statement of our records relative to the graduation status of the individual named on this form.

Signature: ______________________________

Title: ______________________________

Institution: ______________________________

Address: ______________________________

____

Date: ______________________________

(NOT ACCEPTABLE WITHOUT)

COLLEGE
SEAL

DO NOT RETURN ORIGINAL TO APPLICANT.
Mail completed form directly to address at right. →

Engineering Unit
Division of Professional Licensing Services
State Education Department
Cultural Education Center
Albany, New York 12230

FORM 2

ENGINEERING

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Division of Professional Licensing Services
Cultural Education Center
Albany, New York 12230

CERTIFICATE OF EDUCATION FOR ENGINEERING

This form should be used only if you have graduated, or are within 20 semester-hours of graduation, from an APPROVED PROGRAM in Engineering at the UNDERGRADUATE level. (NOT ENGINEERING TECHNOLOGY). In all other cases, official transcripts must be requested, using Form 2T. (See instructions for definition of "APPROVED PROGRAM".)

APPLICANT INSTRUCTIONS

1. Complete Section I. In question 4, enter your name exactly as it appears on your application, Form 1.
2. After completion of Section I, send this form to the Registrar at the school of engineering which you attended. Be sure to include any fee by the Registrar for this service. Keep a copy for your records.

SECTION I: APPLICANT INFORMATION

1. – – **Social Security Number**

2. **First 3 letters of Last Name**

3. **BIRTH DATE** **mo. day yr.**

4. PRINT FULL NAME EXACTLY AS YOU DID ON FORM 1.

Last
First
Middle

5. ADDRESS

Care of
Misc. (Bldg. & Apt., etc.)
Street
City
State
Zip Code

6. If different than above, print exact name under which degree in engineering was awarded:

7. Print exact title of your degree:

8. Check all that apply: ☐ Day Student ☐ Evening Student ☐ Part-time Student ☐ Co-op Student ☐ Branch Campus at

9. Date degree in engineering was or is expected to be awarded: / / mo. day yr.

December 1988

• REGISTRAR COMPLETE REVERSE SIDE •

SECTION II: CERTIFICATION OF EDUCATION FOR ENGINEERING

INSTRUCTIONS TO THE REGISTRAR: Please complete and return this form directly to the Division of Professional Licensing Services at the address shown below. This form will not be accepted if returned by the candidate or any other person(s) or agency other than the proper school authority. All requested information is essential.

This is to certify that ______________________________
(Name of Applicant)

Date of birth: ____/____/____; (mo. day yr.) Social Security Number: ☐☐☐-☐☐-☐☐☐☐

(Do not check more than one box)

☐ is within the equivalent of 20 semester credits of graduation from a baccalaureate program in ENGINEERING, which is currently accredited by the Engineering Accreditation Commission of the Accreditation Board for Engineering and Technology, or registered by the New York State Education Department for professional purposes in engineering.

☐ was graduated from a baccalaureate engineering program in ENGINEERING, which was accredited at that time by the Engineering Accreditation Commission of the Accreditation Board for Engineering and Technology, (formerly ECPD) or within two years prior to such accreditation, or which was at that time registered by the New York State Education Department for professional purposes in engineering.

Exact degree title: ______________________________

Exact program title: ______________________________

Name of option or concentration, if any: ______________________________

Exact name of department awarding degree: ______________________________

This student was enrolled in: ☐ Day Program ☐ Evening Program ☐ Co-op Program

at the ______________________________ campus.
Name or Location of Branch

*Date of graduation (or expected date): ______________________________

*Date on which faculty approved or is expected to approve the awarding of the degree. (Not the date of graduation ceremony).

I hereby certify that to the best of my knowledge and belief the foregoing is an accurate statement of our records relative to the graduation status of the individual named on this form.

Signature: ______________________________

Title: ______________________________

Institution: ______________________________

Address: ______________________________

____

Date: ______________________________

(NOT ACCEPTABLE WITHOUT)

COLLEGE
SEAL

DO NOT RETURN ORIGINAL TO APPLICANT.
Mail completed form directly to address at right.

Engineering Unit
Division of Professional Licensing Services
State Education Department
Cultural Education Center
Albany, New York 12230

FORM 2T

ENGINEERING

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Division of Professional Licensing Services
Cultural Education Center
Albany, New York 12230

Graduates of Programs which are neither N.Y.S. registered nor ABET accredited must complete this form if requesting experience credit for education.

TRANSCRIPT REQUEST

INSTRUCTIONS

1. **Complete Section I. Enter your name as it appears on your Application (Form 1).**
2. **Send this form to the institution which you attended. Be sure to include any fee required.**

SECTION I: CANDIDATE INFORMATION

1. ☐☐☐–☐☐–☐☐☐☐ **Social Security Number**

2. ☐☐☐ **First 3 letters of Last Name**

3. **BIRTH DATE** ☐☐☐☐☐☐ **mo. day yr.**

4. PRINT FULL NAME

Last

First

Middle

5. ADDRESS

Care of

Misc. (Bldg. & Apt., etc.)

Street

City

State ☐☐ Zip Code ☐☐☐☐☐

6. Print name under which degree was awarded:

____
(Name)

7. Secondary and/or preprofessional school attended: ______________________________
(preceding professional school) (Name)

8. Professional school attended: ______________________________
(Name)

9. Student I.D. No: ____________________ Month and year of graduation: __________
mo. / yr.

10. Degree Awarded: ____________________ IN ____________________
Title Field

11. If no degree, month and year of latest attendance: __________
mo. / yr.

• CERTIFICATION BY PROFESSIONAL SCHOOL OFFICIAL •
IS TO BE MADE ON REVERSE SIDE

December 1988

SECION II: CERTIFICATION OF PROFESSIONAL EDUCATION

INSTRUCTIONS TO SCHOOL OFFICIAL: To be completed by institution and forwarded with official transcript* to the address below. This form will not be accepted if returned by the candidate or any other person(s) or agency other than the proper school authority. All requested information is essential.

The individual named on the reverse side is an applicant for licensure as a Professional Engineer in the State of New York. This is to request and authorize that a complete OFFICIAL copy of the individual's transcript relative to the attendance indicated on the front of this form be attached hereto and mailed directly to the Department at the above address. The transcript must show specific degree awarded (if any) and date of award and must bear the seal of the institution.

1. Name of Institution: ______________________________
   Location: ______________________________

2. Exact title of degree, if any: ______________________________
   (e.g. Master of Science in Electrical Engineering)

3. Exact name of option or concentration, if any: ______________________________
   (e.g. Computer Engineering option)

4. Date of student entrance, date of completion of studies or withdrawal from school:
   Entrance Date: __________ Completion/Withdrawal Date: __________ Full Time:_____ Part Time:_____

5. Date degree awarded: (If no degree awarded, so state) ______________________________

6. Date student became eligible for degree award: (If any) ______________________________

7. If not clearly identified on transcript, list any course convalidated or accepted for transfer credit by your school and the name of the institution from which credit was transferred: ______________________________
   (Attach additional sheet if necessary.)

8. Name of department offering this degree: ______________________________

9. Name and Title of person issuing transcript:

____
Name

____
Signature

SEAL

______________________ ______________
Title Date

***NOTE:** In some circumstances, the "transcript" may be marksheets or another record showing courses studied by year and passed (with grades if available) of all courses taken at the school.

DO NOT RETURN ORIGINAL TO APPLICANT.
Mail completed form directly to address at right. →

Engineering Unit
Division of Professional Licensing Services
State Education Department
Cultural Education Center
Albany, New York 12230
USA

FORM 2T

ENGINEERING

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Division of Professional Licensing Services
Cultural Education Center
Albany, New York 12230

Graduates of Programs which are neither N.Y.S. registered nor ABET accredited must complete this form if requesting experience credit for education.

TRANSCRIPT REQUEST

INSTRUCTIONS

1. **Complete Section I. Enter your name as it appears on your Application (Form 1).**
2. **Send this form to the institution which you attended. Be sure to include any fee required.**

SECTION I: CANDIDATE INFORMATION

1. ☐☐☐–☐☐–☐☐☐☐ **Social Security Number**

2. ☐☐☐ **First 3 letters of Last Name**

3. **BIRTH DATE** ☐☐☐☐☐☐ **mo. day yr.**

4. PRINT FULL NAME
Last
First
Middle

5. ADDRESS
Care of
Misc. (Bldg. & Apt., etc.)
Street
City
State
Zip Code

6. Print name under which degree was awarded: ______________________
(Name)

7. Secondary and/or preprofessional school attended: ______________________
(preceding professional school)
(Name)

8. Professional school attended: ______________________
(Name)

9. Student I.D. No: ______________________ Month and year of graduation: ____________
mo. / yr.

10. Degree Awarded: ______________________ IN ______________________
Title Field

11. If no degree, month and year of latest attendance: ____________
mo. / yr.

• CERTIFICATION BY PROFESSIONAL SCHOOL OFFICIAL •
IS TO BE MADE ON REVERSE SIDE

December 1988

SECION II: CERTIFICATION OF PROFESSIONAL EDUCATION

INSTRUCTIONS TO SCHOOL OFFICIAL: To be completed by institution and forwarded with official transcript* to the address below. This form will not be accepted if returned by the candidate or any other person(s) or agency other than the proper school authority. All requested information is essential.

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1. Name of Institution: ____________________

   Location: ____________________

2. Exact title of degree, if any: ____________________
   (e.g. Master of Science in Electrical Engineering)

3. Exact name of option or concentration, if any: ____________________
   (e.g. Computer Engineering option)

4. Date of student entrance, date of completion of studies or withdrawal from school:

   Entrance Date: ________ Completion/Withdrawal Date: ________ Full Time:____ Part Time:____

5. Date degree awarded: (If no degree awarded, so state) ____________________

6. Date student became eligible for degree award: (If any) ____________________

7. If not clearly identified on transcript, list any course convalidated or accepted for transfer credit by your school and the name of the institution from which credit was transferred: ____________________
   (Attach additional sheet if necessary.)

8. Name of department offering this degree: ____________________

9. Name and Title of person issuing transcript:

____
Name

____
Signature

SEAL

____________________ ______________
Title Date

***NOTE:** In some circumstances, the "transcript" may be marksheets or another record showing courses studied by year and passed (with grades if available) of all courses taken at the school.

DO NOT RETURN ORIGINAL TO APPLICANT.
Mail completed form directly to address at right. ➔

Engineering Unit
Division of Professional Licensing Services
State Education Department
Cultural Education Center
Albany, New York 12230
USA

FORM 2T

ENGINEERING

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Division of Professional Licensing Services
Cultural Education Center
Albany, New York 12230

Graduates of Programs which are neither N.Y.S. registered nor ABET accredited must complete this form if requesting experience credit for education.

TRANSCRIPT REQUEST

INSTRUCTIONS

1. Complete Section I. Enter your name as it appears on your Application (Form 1).
2. Send this form to the institution which you attended. Be sure to include any fee required.

SECTION I: CANDIDATE INFORMATION

1. ☐☐☐–☐☐–☐☐☐☐ Social Security Number

2. ☐☐☐ First 3 letters of Last Name

3. BIRTH DATE ☐☐☐☐☐☐ mo. day yr.

4. PRINT FULL NAME
Last ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐
First ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐
Middle ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

5. ADDRESS
Care of ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐
Misc. (Bldg. & Apt., etc.) ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐
Street ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐
City ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐
State ☐☐ Zip Code ☐☐☐☐☐

6. Print name under which degree was awarded: ____________________
(Name)

7. Secondary and/or preprofessional school attended: ____________________
(preceding professional school) (Name)

8. Professional school attended: ____________________
(Name)

9. Student I.D. No: ____________________ Month and year of graduation: __________
mo. / yr.

10. Degree Awarded: ____________________ IN ____________________
Title Field

11. If no degree, month and year of latest attendance: __________
mo. / yr.

December 1988

• CERTIFICATION BY PROFESSIONAL SCHOOL OFFICIAL •
IS TO BE MADE ON REVERSE SIDE

SECION II: CERTIFICATION OF PROFESSIONAL EDUCATION

INSTRUCTIONS TO SCHOOL OFFICIAL: To be completed by institution and forwarded with official transcript* to the address below. This form will not be accepted if returned by the candidate or any other person(s) or agency other than the proper school authority. All requested information is essential.

The individual named on the reverse side is an applicant for licensure as a Professional Engineer in the State of New York. This is to request and authorize that a complete OFFICIAL copy of the individual's transcript relative to the attendance indicated on the front of this form be attached hereto and mailed directly to the Department at the above address. The transcript must show specific degree awarded (if any) and date of award and must bear the seal of the institution.

1. Name of Institution: ______
   Location: ______
2. Exact title of degree, if any: ______
   (e.g. Master of Science in Electrical Engineering)
3. Exact name of option or concentration, if any: ______
   (e.g. Computer Engineering option)
4. Date of student entrance, date of completion of studies or withdrawal from school:
   Entrance Date: ______ Completion/Withdrawal Date: ______ Full Time:______ Part Time:______
5. Date degree awarded: (If no degree awarded, so state) ______
6. Date student became eligible for degree award: (If any) ______
7. If not clearly identified on transcript, list any course convalidated or accepted for transfer credit by your school and the name of the institution from which credit was transferred: ______
   (Attach additional sheet if necessary.)
8. Name of department offering this degree: ______
9. Name and Title of person issuing transcript:

______
Name

______
Signature

SEAL

______ ______
Title Date

***NOTE:** In some circumstances, the "transcript" may be marksheets or another record showing courses studied by year and passed (with grades if available) of all courses taken at the school.

DO NOT RETURN ORIGINAL TO APPLICANT.
Mail completed form directly to address at right. ➔

Engineering Unit
Division of Professional Licensing Services
State Education Department
Cultural Education Center
Albany, New York 12230
USA

FORM 3
ENGINEERING

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Division of Professional Licensing Services
Cultural Education Center
Albany, New York 12230

VERIFICATION OF OUT-OF-STATE LICENSURE, REGISTRATION AND/OR EXAMINATION

PART 1: To be completed by applicant and forwarded to the out-of-state board.

APPLICANT DATA

Name: ______________________________
Last First Middle

[Print name exactly as you did on Form 1]

Address: ______________________________
Street City State Zip

Social Security No.: ☐☐☐–☐☐–☐☐☐☐ Date of Birth: ☐☐☐☐☐☐ mo. day yr.

NAME OF BOARD COMPLETING THIS FORM

Name of Board: ______________________________

Address: ______________________________
Street City State Zip

PART 2: To be completed by out-of-state board and forwarded to New York State Education Department.

1. Print or type the name of the above applicant in the exact form in which engineering registration or certification was issued:
____

2. Record of Examination.
   a. For Fundamentals of Engineering: (Check One):
      - ☐ Written examination in your state.
        Hours ________ Grade ________ Date ________ NCEE exam? ☐ Yes ☐ No
      - ☐ Endorsement by comity of examination taken in another state or territory.
        Hours ________ Grade ________ Date ________ State ________
      - ☐ Waiver of written examination based on: (Check all that apply)
        - ☐ Accredited engineering degree
        - ☐ Oral examination. Hours ________ Date ________
        - ☐ Demonstrated proficiency in engineering over period of ________ years.
        - ☐ Other. (Specify): ______________________________

December 1988

• PLEASE COMPLETE REVERSE SIDE ALSO •

b. For Principles and Practices of Engineering: (Check One):

☐ Written examination in your state.

Hours ________ Grade ________ Date ________ NCEE exam? ☐ Yes ☐ No

☐ Endorsement by comity of examination taken in another state or territory.

Hours ________ Grade ________ Date ________ State ________

☐ Waiver of written examination based on: (Check all that apply)

☐ Oral examination. Hours ________ Date ________

☐ Demonstrated proficiency in engineering over period of ________ years.

☐ Other. (Specify): ________________________________

c. If applicant passed a written examination in your state prior to your participation in the NCEE examination, please indicate the nature (e.g., number of parts) and total duration (in hours) of that exam: ________________________________

____

d. If any portion of written or oral exam was given in a language other than English, specify: ________________

____

e. If any portion of written exam was waived, indicate number of years of professional education and experience required for licensure:

Years of education ________ Years of experience ________

3. Current Licensure/Certification Status.

a. If applicant holds a current license to practice engineering in your state:

License Number ________ Date Issued ________ Expiration date of most recent registration ________

Person completing this form:

Name ________________________________

Title ________________________________

Date ________________________________

BOARD SEAL

DO NOT RETURN ORIGINAL TO APPLICANT.
Mail completed form directly to address at right. →

Engineering Unit
Division of Professional Licensing Services
State Education Department
Cultural Education Center
Albany, New York 12230

FORM 3
ENGINEERING

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Division of Professional Licensing Services
Cultural Education Center
Albany, New York 12230

VERIFICATION OF OUT-OF-STATE LICENSURE, REGISTRATION AND/OR EXAMINATION

PART 1: To be completed by applicant and forwarded to the out-of-state board.

APPLICANT DATA

Name: ______________________________
Last First Middle

[Print name exactly as you did on Form 1]

Address: ______________________________
Street City State Zip

Social Security No.: ☐☐☐-☐☐-☐☐☐☐ Date of Birth: ☐☐☐☐☐☐ mo. day yr.

NAME OF BOARD COMPLETING THIS FORM

Name of Board: ______________________________

Address: ______________________________
Street City State Zip

PART 2: To be completed by out-of-state board and forwarded to New York State Education Department.

1. Print or type the name of the above applicant in the exact form in which engineering registration or certification was issued:

____

2. Record of Examination.

a. For Fundamentals of Engineering: (Check One):

☐ Written examination in your state.
Hours ________ Grade ________ Date ________ NCEE exam? ☐ Yes ☐ No

☐ Endorsement by comity of examination taken in another state or territory.
Hours ________ Grade ________ Date ________ State ________

☐ Waiver of written examination based on: (Check all that apply)
- ☐ Accredited engineering degree
- ☐ Oral examination. Hours ________ Date ________
- ☐ Demonstrated proficiency in engineering over period of ________ years.
- ☐ Other. (Specify): ______________________________

December 1988

• PLEASE COMPLETE REVERSE SIDE ALSO •

b. For Principles and Practices of Engineering: (Check One):

☐ Written examination in your state.

Hours ________ Grade ________ Date ________ NCEE exam? ☐ Yes ☐ No

☐ Endorsement by comity of examination taken in another state or territory.

Hours ________ Grade ________ Date ________ State ________

☐ Waiver of written examination based on: (Check all that apply)

- ☐ Oral examination. Hours ________ Date ________
- ☐ Demonstrated proficiency in engineering over period of ________ years.
- ☐ Other. (Specify): ________________________

c. If applicant passed a written examination in your state prior to your participation in the NCEE examination, please indicate the nature (e.g., number of parts) and total duration (in hours) of that exam: ________________

d. If any portion of written or oral exam was given in a language other than English, specify: ________________

e. If any portion of written exam was waived, indicate number of years of professional education and experience required for licensure:

Years of education ________ Years of experience ________

3. Current Licensure/Certification Status.

a. If applicant holds a current license to practice engineering in your state:

License Number ________ Date Issued ________ Expiration date of most recent registration ________

Person completing this form:

Name ________________________

Title ________________________

Date ________________________

BOARD SEAL

DO NOT RETURN ORIGINAL TO APPLICANT.
Mail completed form directly to address at right.

Engineering Unit
Division of Professional Licensing Services
State Education Department
Cultural Education Center
Albany, New York 12230

FORM 4	
ENGINEERING	

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Division of Professional Licensing Services

ENDORSER NUMBER	1
E	P

REPORT OF PROFESSIONAL EXPERIENCE (RPE)

INSTRUCTIONS TO APPLICANT: After reading instructions, complete Section I and Section III (back), make a copy for your records, and forward this original RPE form to your endorser. Be sure the endorser number in the box at top right corner of this form corresponds with the appropriate endorser number and information on the back of Form 1. SECTIONS I AND III MUST BE TYPED.

SECTION I: TO BE COMPLETED BY APPLICANT. (This Section Must Be Typed).

Name: ____
Last First Middle

Address: ____
Street City

______________________ Telephone: Home ( ) ____________ Work ( ) ____________
State Zip

Social Security Number: ☐☐☐-☐☐-☐☐☐☐ Date of Birth: ☐☐☐☐☐☐ mo. day yr.

Experience described on the reverse side of this RPE form was obtained while employed by:

Firm or Organization Name: ____

Address: ____

Beginning ________/________ and ending ________/________. ☐ Full time ☐ Part time, ________ hrs./wk.
Month Year Month Year

I hereby certify that the work experience described on the reverse side of this RPE form and the time claimed for that experience are true and accurate. ____
Applicant's Signature Date

SECTION II: TO BE COMPLETED BY ENDORSER. (Preferably not in presence of applicant). (Please type or print).

INSTRUCTIONS TO ENDORSER:

1. Read carefully the applicant's Report of Professional Experience on the back of this RPE form and Continuation Sheets (if any).
2. Provide the requested information below and answer questions 1-6. Please print or type.
3. If you disagree with any information presented by the applicant on this form, or wish to provide any other information for consideration by the Department relative to the applicant, please submit a separate letter with this form. If you do so, please identify applicant by full name and social security number in your letter and indicate that he/she is an applicant for engineering.
4. SIGN THE ENDORSER'S AFFIDAVIT IN SECTION IV ON BACK OF THIS FORM AND AT BOTTOM OF EACH RPE CONTINUATION SHEET (FORM 4C), IF ANY, or if you do not sign the Affidavit please explain in a separate letter attached to this form.
5. **DO NOT RETURN ORIGINAL TO APPLICANT.** Mail completed form directly to address at right. →

Engineering Unit
Division of Professional Licensing Services
State Education Department
Cultural Education Center
Albany, New York 12230

Endorser Name: ____ Phone No: ( ) ____________

Current Address: ____
Street City State Zip

Are you a Professional Engineer? ☐ Yes ☐ No If "Yes": ______________________________
State License No.

WITH RESPECT TO THE APPLICANT'S REPORT OF PROFESSIONAL EXPERIENCE AS DESCRIBED ON THE BACK OF THIS RPE FORM:

1. Does that description accurately reflect the work personally performed by the applicant? ☐ Yes ☐ No
2. Does the time claimed by the applicant for this experience reasonably reflect actual time? ☐ Yes ☐ No
3. Was the applicant's work performed in an adequate, reliable and professional manner? ☐ Yes ☐ No
4. Are you attaching a separate letter with additional information about the applicant? ☐ Yes ☐ No
5. Identify your work relationship to the applicant at the time. If none, explain. ______________________________
6. Comments: ____

December 1988

REPORT OF PROFESSIONAL EXPERIENCE

SECTION III: TO BE COMPLETED BY APPLICANT. (This Section Must Be Typed).

A. Describe your general engineering duties during your employment with the firm named on the front of this RPE:

B. Describe the specific engineering work you personally performed on several projects or job assignments while employed by the firm named on the front of this RPE. Then indicate at right the time you spent on each such project or assignment. Describe your work in sufficient detail that no one time period exceeds two years in duration. If you need more than one endorser from a single firm, USE SEPARATE RPE FORMS FOR EACH ENDORSER. If you do not have sufficient space on this form to fully report the experience to be verified by a single endorser, use one or more RPE Continuation Sheets (Form 4C). BOTH YOU AND YOUR ENDORSER MUST SIGN EVERY SHEET.

	TIME YRS./MOS.	
Total this sheet		
Total this Endorser		

Indicate here the number of RPE CONTINUATION SHEETS for this endorser. If zero, enter "0". ➡ ☐

C. Describe briefly your personal level of responsibility or authority for the work described above. Explain here any changes in your title resulting from promotions or other job changes during this period of employment.

SECTION IV: ENDORSER'S AFFIDAVIT: (ALSO COMPLETE SECTION II ON OTHER SIDE).

I have read the applicant's Report of Professional Experience. I hereby certify that I am knowledgeable about, and qualified to attest to, the applicant's work and engineering ability and that, except as otherwise noted on the front of this form, or in attached correspondence, the work experience described by the applicant and the time claimed therefor are generally true and accurate.

Endorser's Signature ______________________

Date ______________

☐ I cannot so certify. Letter of explanation attached.

FORM 4	
ENGINEERING	

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Division of Professional Licensing Services

ENDORSER NUMBER	2
E	P

REPORT OF PROFESSIONAL EXPERIENCE (RPE)

INSTRUCTIONS TO APPLICANT: After reading instructions, complete Section I and Section III (back), make a copy for your records, and forward this original RPE form to your endorser. Be sure the endorser number in the box at top right corner of this form corresponds with the appropriate endorser number and information on the back of Form 1. SECTIONS I AND III MUST BE TYPED.

SECTION I: TO BE COMPLETED BY APPLICANT. (This Section Must Be Typed).

Name: Last First Middle

Address: Street City

State Zip Telephone: Home ( ) Work ( )

Social Security Number: ☐☐☐-☐☐-☐☐☐☐ Date of Birth: ☐☐☐☐☐☐ mo. day yr.

Experience described on the reverse side of this RPE form was obtained while employed by:

Firm or Organization Name:

Address:

Beginning Month / Year and ending Month / Year. ☐ Full time ☐ Part time, hrs./wk.

I hereby certify that the work experience described on the reverse side of this RPE form and the time claimed for that experience are true and accurate.

Applicant's Signature Date

SECTION II: TO BE COMPLETED BY ENDORSER. (Preferably not in presence of applicant). (Please type or print).

INSTRUCTIONS TO ENDORSER:

1. Read carefully the applicant's Report of Professional Experience on the back of this RPE form and Continuation Sheets (if any).
2. Provide the requested information below and answer questions 1-6. Please print or type.
3. If you disagree with any information presented by the applicant on this form, or wish to provide any other information for consideration by the Department relative to the applicant, please submit a separate letter with this form. If you do so, please identify applicant by full name and social security number in your letter and indicate that he/she is an applicant for engineering.
4. SIGN THE ENDORSER'S AFFIDAVIT IN SECTION IV ON BACK OF THIS FORM AND AT BOTTOM OF EACH RPE CONTINUATION SHEET (FORM 4C), IF ANY, or if you do not sign the Affidavit please explain in a separate letter attached to this form.
5. **DO NOT RETURN ORIGINAL TO APPLICANT.** Mail completed form directly to address at right. ➜

Engineering Unit
Division of Professional Licensing Services
State Education Department
Cultural Education Center
Albany, New York 12230

Endorser Name: Phone No: ( )

Current Address: Street City State Zip

Are you a Professional Engineer? ☐ Yes ☐ No If "Yes": State License No.

WITH RESPECT TO THE APPLICANT'S REPORT OF PROFESSIONAL EXPERIENCE AS DESCRIBED ON THE BACK OF THIS RPE FORM:

1. Does that description accurately reflect the work personally performed by the applicant? ☐ Yes ☐ No
2. Does the time claimed by the applicant for this experience reasonably reflect actual time? ☐ Yes ☐ No
3. Was the applicant's work performed in an adequate, reliable and professional manner? ☐ Yes ☐ No
4. Are you attaching a separate letter with additional information about the applicant? ☐ Yes ☐ No
5. Identify your work relationship to the applicant at the time. If none, explain.
6. Comments:

December 1988

REPORT OF PROFESSIONAL EXPERIENCE

SECTION III: TO BE COMPLETED BY APPLICANT. (This Section Must Be Typed).

A. Describe your general engineering duties during your employment with the firm named on the front of this RPE:

B. Describe the specific engineering work you personally performed on several projects or job assignments while employed by the firm named on the front of this RPE. Then indicate at right the time you spent on each such project or assignment. Describe your work in sufficient detail that no one time period exceeds two years in duration. If you need more than one endorser from a single firm, USE SEPARATE RPE FORMS FOR EACH ENDORSER. If you do not have sufficient space on this form to fully report the experience to be verified by a single endorser, use one or more RPE Continuation Sheets (Form 4C). BOTH YOU AND YOUR ENDORSER MUST SIGN EVERY SHEET.

	TIME YRS./MOS.
Total this sheet	
Total this Endorser	

Indicate here the number of RPE CONTINUATION SHEETS for this endorser. If zero, enter "0". → ☐

C. Describe briefly your personal level of responsibility or authority for the work described above. Explain here any changes in your title resulting from promotions or other job changes during this period of employment.

SECTION IV: ENDORSER'S AFFIDAVIT: (ALSO COMPLETE SECTION II ON OTHER SIDE).

I have read the applicant's Report of Professional Experience. I hereby certify that I am knowledgeable about, and qualified to attest to, the applicant's work and engineering ability and that, except as otherwise noted on the front of this form, or in attached correspondence, the work experience described by the applicant and the time claimed therefor are generally true and accurate.

Endorser's Signature

Date

☐ I cannot so certify. Letter of explanation attached.

FORM 4	
ENGINEERING	

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Division of Professional Licensing Services

ENDORSER NUMBER	3
E	P

REPORT OF PROFESSIONAL EXPERIENCE (RPE)

INSTRUCTIONS TO APPLICANT: After reading instructions, complete Section I and Section III (back), make a copy for your records, and forward this original RPE form to your endorser. Be sure the endorser number in the box at top right corner of this form corresponds with the appropriate endorser number and information on the back of Form 1. SECTIONS I AND III MUST BE TYPED.

SECTION I: TO BE COMPLETED BY APPLICANT. (This Section Must Be Typed).

Name: ______________________ Last First Middle

Address: ______________________ Street City

______________________ State Zip Telephone: Home (   ) ________ Work (   ) ________

Social Security Number: ☐☐☐-☐☐-☐☐☐☐ Date of Birth: ☐☐☐☐☐☐ mo. day yr.

Experience described on the reverse side of this RPE form was obtained while employed by:

Firm or Organization Name: ______________________

Address: ______________________

Beginning ____/____ Month Year and ending ____/____ Month Year. ☐ Full time ☐ Part time, ______ hrs./wk.

I hereby certify that the work experience described on the reverse side of this RPE form and the time claimed for that experience are true and accurate. ______________________ Applicant's Signature Date

SECTION II: TO BE COMPLETED BY ENDORSER. (Preferably not in presence of applicant). (Please type or print).

INSTRUCTIONS TO ENDORSER:

1. Read carefully the applicant's Report of Professional Experience on the back of this RPE form and Continuation Sheets (if any).
2. Provide the requested information below and answer questions 1-6. Please print or type.
3. If you disagree with any information presented by the applicant on this form, or wish to provide any other information for consideration by the Department relative to the applicant, please submit a separate letter with this form. If you do so, please identify applicant by full name and social security number in your letter and indicate that he/she is an applicant for engineering.
4. SIGN THE ENDORSER'S AFFIDAVIT IN SECTION IV ON BACK OF THIS FORM AND AT BOTTOM OF EACH RPE CONTINUATION SHEET (FORM 4C), IF ANY, or if you do not sign the Affidavit please explain in a separate letter attached to this form.
5. **DO NOT RETURN ORIGINAL TO APPLICANT.** Mail completed form directly to address at right. ➔

Engineering Unit
Division of Professional Licensing Services
State Education Department
Cultural Education Center
Albany, New York 12230

Endorser Name: ______________________ Phone No: (   ) ________

Current Address: ______________________ Street City State Zip

Are you a Professional Engineer? ☐ Yes ☐ No If "Yes": ______________________ State License No.

WITH RESPECT TO THE APPLICANT'S REPORT OF PROFESSIONAL EXPERIENCE AS DESCRIBED ON THE BACK OF THIS RPE FORM:

1. Does that description accurately reflect the work personally performed by the applicant? ☐ Yes ☐ No
2. Does the time claimed by the applicant for this experience reasonably reflect actual time? ☐ Yes ☐ No
3. Was the applicant's work performed in an adequate, reliable and professional manner? ☐ Yes ☐ No
4. Are you attaching a separate letter with additional information about the applicant? ☐ Yes ☐ No
5. Identify your work relationship to the applicant at the time. If none, explain. ______________________
6. Comments: ______________________

December 1988

REPORT OF PROFESSIONAL EXPERIENCE

SECTION III: TO BE COMPLETED BY APPLICANT. (This Section Must Be Typed).

A. Describe your general engineering duties during your employment with the firm named on the front of this RPE:

B. Describe the specific engineering work you personally performed on several projects or job assignments while employed by the firm named on the front of this RPE. Then indicate at right the time you spent on each such project or assignment. Describe your work in sufficient detail that no one time period exceeds two years in duration. If you need more than one endorser from a single firm, USE SEPARATE RPE FORMS FOR EACH ENDORSER. If you do not have sufficient space on this form to fully report the experience to be verified by a single endorser, use one or more RPE Continuation Sheets (Form 4C). BOTH YOU AND YOUR ENDORSER MUST SIGN EVERY SHEET.

	TIME YRS./MOS.	
Total this sheet		
Total this Endorser		

Indicate here the number of RPE CONTINUATION SHEETS for this endorser. If zero, enter "0". ➡ ☐

C. Describe briefly your personal level of responsibility or authority for the work described above. Explain here any changes in your title resulting from promotions or other job changes during this period of employment.

SECTION IV: ENDORSER'S AFFIDAVIT: (ALSO COMPLETE SECTION II ON OTHER SIDE).

I have read the applicant's Report of Professional Experience. I hereby certify that I am knowledgeable about, and qualified to attest to, the applicant's work and engineering ability and that, except as otherwise noted on the front of this form, or in attached correspondence, the work experience described by the applicant and the time claimed therefor are generally true and accurate.

Endorser's Signature

Date

☐ I cannot so certify. Letter of explanation attached.

FORM 4	
ENGINEERING	

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Division of Professional Licensing Services

ENDORSER NUMBER	4
E	P

REPORT OF PROFESSIONAL EXPERIENCE (RPE)

INSTRUCTIONS TO APPLICANT: After reading instructions, complete Section I and Section III (back), make a copy for your records, and forward this original RPE form to your endorser. Be sure the endorser number in the box at top right corner of this form corresponds with the appropriate endorser number and information on the back of Form 1. SECTIONS I AND III MUST BE TYPED.

SECTION I: TO BE COMPLETED BY APPLICANT. (This Section Must Be Typed).

Name: ______________________________ Last First Middle

Address: ______________________________ Street City

______________ State Zip Telephone: Home (   ) ________ Work (   ) ________

Social Security Number: ☐☐☐-☐☐-☐☐☐☐ Date of Birth: ☐☐☐☐☐☐ mo. day yr.

Experience described on the reverse side of this RPE form was obtained while employed by:

Firm or Organization Name: ______________________________

Address: ______________________________

Beginning ____/____ Month Year and ending ____/____ Month Year. ☐ Full time ☐ Part time, ______ hrs./wk.

I hereby certify that the work experience described on the reverse side of this RPE form and the time claimed for that experience are true and accurate. ______________________________ Applicant's Signature Date

SECTION II: TO BE COMPLETED BY ENDORSER. (Preferably not in presence of applicant). (Please type or print).

INSTRUCTIONS TO ENDORSER:

1. Read carefully the applicant's Report of Professional Experience on the back of this RPE form and Continuation Sheets (if any).
2. Provide the requested information below and answer questions 1-6. Please print or type.
3. If you disagree with any information presented by the applicant on this form, or wish to provide any other information for consideration by the Department relative to the applicant, please submit a separate letter with this form. If you do so, please identify applicant by full name and social security number in your letter and indicate that he/she is an applicant for engineering.
4. SIGN THE ENDORSER'S AFFIDAVIT IN SECTION IV ON BACK OF THIS FORM AND AT BOTTOM OF EACH RPE CONTINUATION SHEET (FORM 4C), IF ANY, or if you do not sign the Affidavit please explain in a separate letter attached to this form.
5. DO NOT RETURN ORIGINAL TO APPLICANT. Mail completed form directly to address at right. →

Engineering Unit
Division of Professional Licensing Services
State Education Department
Cultural Education Center
Albany, New York 12230

Endorser Name: ______________________________ Phone No: (   ) ________

Current Address: ______________________________ Street City State Zip

Are you a Professional Engineer? ☐ Yes ☐ No If "Yes": ______________ State License No.

WITH RESPECT TO THE APPLICANT'S REPORT OF PROFESSIONAL EXPERIENCE AS DESCRIBED ON THE BACK OF THIS RPE FORM:

1.	Does that description accurately reflect the work personally performed by the applicant?	☐ Yes	☐ No
2.	Does the time claimed by the applicant for this experience reasonably reflect actual time?	☐ Yes	☐ No
3.	Was the applicant's work performed in an adequate, reliable and professional manner?	☐ Yes	☐ No
4.	Are you attaching a separate letter with additional information about the applicant?	☐ Yes	☐ No

5. Identify your work relationship to the applicant at the time. If none, explain. ______________________________
6. Comments: ______________________________

December 1988

REPORT OF PROFESSIONAL EXPERIENCE

SECTION III: TO BE COMPLETED BY APPLICANT. (This Section Must Be Typed).

A. Describe your general engineering duties during your employment with the firm named on the front of this RPE:

B. Describe the specific engineering work you personally performed on several projects or job assignments while employed by the firm named on the front of this RPE. Then indicate at right the time you spent on each such project or assignment. Describe your work in sufficient detail that no one time period exceeds two years in duration. If you need more than one endorser from a single firm, USE SEPARATE RPE FORMS FOR EACH ENDORSER. If you do not have sufficient space on this form to fully report the experience to be verified by a single endorser, use one or more RPE Continuation Sheets (Form 4C). BOTH YOU AND YOUR ENDORSER MUST SIGN EVERY SHEET.

	TIME YRS./MOS.	
Total this sheet		
Total this Endorser		

Indicate here the number of RPE CONTINUATION SHEETS for this endorser. If zero, enter "0". ➔ ☐

C. Describe briefly your personal level of responsibility or authority for the work described above. Explain here any changes in your title resulting from promotions or other job changes during this period of employment.

SECTION IV: ENDORSER'S AFFIDAVIT: (ALSO COMPLETE SECTION II ON OTHER SIDE).

I have read the applicant's Report of Professional Experience. I hereby certify that I am knowledgeable about, and qualified to attest to, the applicant's work and engineering ability and that, except as otherwise noted on the front of this form, or in attached correspondence, the work experience described by the applicant and the time claimed therefor are generally true and accurate.

Endorser's Signature

Date

☐ I cannot so certify. Letter of explanation attached.

FORM 4
ENGINEERING

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Division of Professional Licensing Services

ENDORSER NUMBER	5
E	P

REPORT OF PROFESSIONAL EXPERIENCE (RPE)

INSTRUCTIONS TO APPLICANT: After reading instructions, complete Section I and Section III (back), make a copy for your records, and forward this original RPE form to your endorser. Be sure the endorser number in the box at top right corner of this form corresponds with the appropriate endorser number and information on the back of Form 1. SECTIONS I AND III MUST BE TYPED.

SECTION I: TO BE COMPLETED BY APPLICANT. (This Section Must Be Typed).

Name: ____________________ Last ____________________ First ____________________ Middle

Address: ____________________ Street ____________________ City

____________________ State ____________________ Zip Telephone: Home ( ) ____________ Work ( ) ____________

Social Security Number: ☐☐☐-☐☐-☐☐☐☐ Date of Birth: ☐☐☐☐☐☐ mo. day yr.

Experience described on the reverse side of this RPE form was obtained while employed by:

Firm or Organization Name: ____________________

Address: ____________________

Beginning ______ / ______ Month Year and ending ______ / ______ Month Year. ☐ Full time ☐ Part time, ______ hrs./wk.

I hereby certify that the work experience described on the reverse side of this RPE form and the time claimed for that experience are true and accurate.

____________________ Applicant's Signature ______ Date

SECTION II: TO BE COMPLETED BY ENDORSER. (Preferably not in presence of applicant). (Please type or print).

INSTRUCTIONS TO ENDORSER:

1. Read carefully the applicant's Report of Professional Experience on the back of this RPE form and Continuation Sheets (if any).
2. Provide the requested information below and answer questions 1-6. Please print or type.
3. If you disagree with any information presented by the applicant on this form, or wish to provide any other information for consideration by the Department relative to the applicant, please submit a separate letter with this form. If you do so, please identify applicant by full name and social security number in your letter and indicate that he/she is an applicant for engineering.
4. SIGN THE ENDORSER'S AFFIDAVIT IN SECTION IV ON BACK OF THIS FORM AND AT BOTTOM OF EACH RPE CONTINUATION SHEET (FORM 4C), IF ANY, or if you do not sign the Affidavit please explain in a separate letter attached to this form.
5. **DO NOT RETURN ORIGINAL TO APPLICANT.** Mail completed form directly to address at right. →

Engineering Unit
Division of Professional Licensing Services
State Education Department
Cultural Education Center
Albany, New York 12230

Endorser Name: ____________________ Phone No: ( ) ____________

Current Address: ____________________ Street ____________________ City ______ State ______ Zip

Are you a Professional Engineer? ☐ Yes ☐ No If "Yes": ____________ State ____________ License No.

WITH RESPECT TO THE APPLICANT'S REPORT OF PROFESSIONAL EXPERIENCE AS DESCRIBED ON THE BACK OF THIS RPE FORM:

1. Does that description accurately reflect the work personally performed by the applicant? ☐ Yes ☐ No
2. Does the time claimed by the applicant for this experience reasonably reflect actual time? ☐ Yes ☐ No
3. Was the applicant's work performed in an adequate, reliable and professional manner? ☐ Yes ☐ No
4. Are you attaching a separate letter with additional information about the applicant? ☐ Yes ☐ No
5. Identify your work relationship to the applicant at the time. If none, explain. ____________________
6. Comments: ____________________

December 1988

REPORT OF PROFESSIONAL EXPERIENCE

SECTION III: TO BE COMPLETED BY APPLICANT. (This Section Must Be Typed).

A. Describe your general engineering duties during your employment with the firm named on the front of this RPE:

B. Describe the specific engineering work you personally performed on several projects or job assignments while employed by the firm named on the front of this RPE. Then indicate at right the time you spent on each such project or assignment. Describe your work in sufficient detail that no one time period exceeds two years in duration. If you need more than one endorser from a single firm, USE SEPARATE RPE FORMS FOR EACH ENDORSER. If you do not have sufficient space on this form to fully report the experience to be verified by a single endorser, use one or more RPE Continuation Sheets (Form 4C). BOTH YOU AND YOUR ENDORSER MUST SIGN EVERY SHEET.

	TIME YRS./MOS.	
Total this sheet		
Total this Endorser		

Indicate here the number of RPE CONTINUATION SHEETS for this endorser. If zero, enter "0". → ☐

C. Describe briefly your personal level of responsibility or authority for the work described above. Explain here any changes in your title resulting from promotions or other job changes during this period of employment.

SECTION IV: ENDORSER'S AFFIDAVIT: (ALSO COMPLETE SECTION II ON OTHER SIDE).

I have read the applicant's Report of Professional Experience. I hereby certify that I am knowledgeable about, and qualified to attest to, the applicant's work and engineering ability and that, except as otherwise noted on the front of this form, or in attached correspondence, the work experience described by the applicant and the time claimed therefor are generally true and accurate.

Endorser's Signature ______________________

Date ______________

☐ I cannot so certify. Letter of explanation attached.

FORM 4	
ENGINEERING	

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Division of Professional Licensing Services

ENDORSER NUMBER	6
E	**P**

REPORT OF PROFESSIONAL EXPERIENCE (RPE)

INSTRUCTIONS TO APPLICANT: After reading instructions, complete Section I and Section III (back), make a copy for your records, and forward this original RPE form to your endorser. Be sure the endorser number in the box at top right corner of this form corresponds with the appropriate endorser number and information on the back of Form 1. SECTIONS I AND III MUST BE TYPED.

SECTION I: TO BE COMPLETED BY APPLICANT. (This Section Must Be Typed).

Name: ______________________________
Last First Middle

Address: ______________________________
Street City

______________________ Telephone: Home ( ) __________ Work ( ) __________
State Zip

Social Security Number: ☐☐☐-☐☐-☐☐☐☐ Date of Birth: ☐☐☐☐☐☐ mo. day yr.

Experience described on the reverse side of this RPE form was obtained while employed by:

Firm or Organization Name: ______________________________

Address: ______________________________

Beginning ______/______ and ending ______/______. ☐ Full time ☐ Part time, ______ hrs./wk.
Month Year Month Year

I hereby certify that the work experience described on the reverse side of this RPE form and the time claimed for that experience are true and accurate.

____
Applicant's Signature Date

SECTION II: TO BE COMPLETED BY ENDORSER. (Preferably not in presence of applicant). (Please type or print).

INSTRUCTIONS TO ENDORSER:

1. Read carefully the applicant's Report of Professional Experience on the back of this RPE form and Continuation Sheets (if any).
2. Provide the requested information below and answer questions 1-6. Please print or type.
3. If you disagree with any information presented by the applicant on this form, or wish to provide any other information for consideration by the Department relative to the applicant, please submit a separate letter with this form. If you do so, please identify applicant by full name and social security number in your letter and indicate that he/she is an applicant for engineering.
4. SIGN THE ENDORSER'S AFFIDAVIT IN SECTION IV ON BACK OF THIS FORM AND AT BOTTOM OF EACH RPE CONTINUATION SHEET (FORM 4C), IF ANY, or if you do not sign the Affidavit please explain in a separate letter attached to this form.
5. **DO NOT RETURN ORIGINAL TO APPLICANT.** Mail completed form directly to address at right. →

Engineering Unit
Division of Professional Licensing Services
State Education Department
Cultural Education Center
Albany, New York 12230

Endorser Name: ______________________________ Phone No: ( ) __________

Current Address: ______________________________
Street City State Zip

Are you a Professional Engineer? ☐ Yes ☐ No If "Yes": ______________________
State License No.

WITH RESPECT TO THE APPLICANT'S REPORT OF PROFESSIONAL EXPERIENCE AS DESCRIBED ON THE BACK OF THIS RPE FORM:

1. Does that description accurately reflect the work personally performed by the applicant? ☐ Yes ☐ No
2. Does the time claimed by the applicant for this experience reasonably reflect actual time? ☐ Yes ☐ No
3. Was the applicant's work performed in an adequate, reliable and professional manner? ☐ Yes ☐ No
4. Are you attaching a separate letter with additional information about the applicant? ☐ Yes ☐ No
5. Identify your work relationship to the applicant at the time. If none, explain. ______________________
6. Comments: ______________________________

December 1988

REPORT OF PROFESSIONAL EXPERIENCE

SECTION III: TO BE COMPLETED BY APPLICANT. (This Section Must Be Typed).

A. Describe your general engineering duties during your employment with the firm named on the front of this RPE:

B. Describe the specific engineering work you personally performed on several projects or job assignments while employed by the firm named on the front of this RPE. Then indicate at right the time you spent on each such project or assignment. Describe your work in sufficient detail that no one time period exceeds two years in duration. If you need more than one endorser from a single firm, USE SEPARATE RPE FORMS FOR EACH ENDORSER. If you do not have sufficient space on this form to fully report the experience to be verified by a single endorser, use one or more RPE Continuation Sheets (Form 4C). BOTH YOU AND YOUR ENDORSER MUST SIGN EVERY SHEET.

	TIME YRS./MOS.
Total this sheet	
Total this Endorser	

Indicate here the number of RPE CONTINUATION SHEETS for this endorser. If zero, enter "0". ➔ ☐

C. Describe briefly your personal level of responsibility or authority for the work described above. Explain here any changes in your title resulting from promotions or other job changes during this period of employment.

SECTION IV: ENDORSER'S AFFIDAVIT: (ALSO COMPLETE SECTION II ON OTHER SIDE).

I have read the applicant's Report of Professional Experience. I hereby certify that I am knowledgeable about, and qualified to attest to, the applicant's work and engineering ability and that, except as otherwise noted on the front of this form, or in attached correspondence, the work experience described by the applicant and the time claimed therefor are generally true and accurate.

Endorser's Signature

Date

☐ I cannot so certify. Letter of explanation attached.

FORM 4	
ENGINEERING	

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Division of Professional Licensing Services

ENDORSER NUMBER	7
E	P

REPORT OF PROFESSIONAL EXPERIENCE (RPE)

INSTRUCTIONS TO APPLICANT: After reading instructions, complete Section I and Section III (back), make a copy for your records, and forward this original RPE form to your endorser. Be sure the endorser number in the box at top right corner of this form corresponds with the appropriate endorser number and information on the back of Form 1. SECTIONS I AND III MUST BE TYPED.

SECTION I: TO BE COMPLETED BY APPLICANT. (This Section Must Be Typed).

Name: ______________________ Last ______________________ First ______________________ Middle

Address: ______________________ Street ______________________ City

______________ State ______________ Zip Telephone: Home ( ) ______________ Work ( ) ______________

Social Security Number: ☐☐☐-☐☐-☐☐☐☐ Date of Birth: ☐☐☐☐☐☐ mo. day yr.

Experience described on the reverse side of this RPE form was obtained while employed by:

Firm or Organization Name: ______________________

Address: ______________________

Beginning _______ / _______ (Month Year) and ending _______ / _______ (Month Year). ☐ Full time ☐ Part time, _______ hrs./wk.

I hereby certify that the work experience described on the reverse side of this RPE form and the time claimed for that experience are true and accurate.

______________________ Applicant's Signature ______ Date

SECTION II: TO BE COMPLETED BY ENDORSER. (Preferably not in presence of applicant). (Please type or print).

INSTRUCTIONS TO ENDORSER:

1. Read carefully the applicant's Report of Professional Experience on the back of this RPE form and Continuation Sheets (if any).
2. Provide the requested information below and answer questions 1-6. Please print or type.
3. If you disagree with any information presented by the applicant on this form, or wish to provide any other information for consideration by the Department relative to the applicant, please submit a separate letter with this form. If you do so, please identify applicant by full name and social security number in your letter and indicate that he/she is an applicant for engineering.
4. SIGN THE ENDORSER'S AFFIDAVIT IN SECTION IV ON BACK OF THIS FORM AND AT BOTTOM OF EACH RPE CONTINUATION SHEET (FORM 4C), IF ANY, or if you do not sign the Affidavit please explain in a separate letter attached to this form.
5. **DO NOT RETURN ORIGINAL TO APPLICANT.** Mail completed form directly to address at right. →

Engineering Unit
Division of Professional Licensing Services
State Education Department
Cultural Education Center
Albany, New York 12230

Endorser Name: ______________________ Phone No: ( ) ______________

Current Address: ______________________ Street ______________ City ______________ State ______________ Zip

Are you a Professional Engineer? ☐ Yes ☐ No If "Yes": ______________ State ______________ License No.

WITH RESPECT TO THE APPLICANT'S REPORT OF PROFESSIONAL EXPERIENCE AS DESCRIBED ON THE BACK OF THIS RPE FORM:

1.	Does that description accurately reflect the work personally performed by the applicant?	☐ Yes	☐ No
2.	Does the time claimed by the applicant for this experience reasonably reflect actual time?	☐ Yes	☐ No
3.	Was the applicant's work performed in an adequate, reliable and professional manner?	☐ Yes	☐ No
4.	Are you attaching a separate letter with additional information about the applicant?	☐ Yes	☐ No

5. Identify your work relationship to the applicant at the time. If none, explain. ______________________
6. Comments: ______________________

December 1988

REPORT OF PROFESSIONAL EXPERIENCE

SECTION III: TO BE COMPLETED BY APPLICANT. (This Section Must Be Typed).

A. Describe your general engineering duties during your employment with the firm named on the front of this RPE:

B. Describe the specific engineering work you personally performed on several projects or job assignments while employed by the firm named on the front of this RPE. Then indicate at right the time you spent on each such project or assignment. Describe your work in sufficient detail that no one time period exceeds two years in duration. If you need more than one endorser from a single firm, USE SEPARATE RPE FORMS FOR EACH ENDORSER. If you do not have sufficient space on this form to fully report the experience to be verified by a single endorser, use one or more RPE Continuation Sheets (Form 4C). BOTH YOU AND YOUR ENDORSER MUST SIGN EVERY SHEET.

	TIME YRS./MOS.
Total this sheet	
Total this Endorser	

Indicate here the number of RPE CONTINUATION SHEETS for this endorser. If zero, enter "0". ➔ ☐

C. Describe briefly your personal level of responsibility or authority for the work described above. Explain here any changes in your title resulting from promotions or other job changes during this period of employment.

SECTION IV: ENDORSER'S AFFIDAVIT: (ALSO COMPLETE SECTION II ON OTHER SIDE).

I have read the applicant's Report of Professional Experience. I hereby certify that I am knowledgeable about, and qualified to attest to, the applicant's work and engineering ability and that, except as otherwise noted on the front of this form, or in attached correspondence, the work experience described by the applicant and the time claimed therefor are generally true and accurate.

Endorser's Signature

Date

☐ I cannot so certify. Letter of explanation attached.

FORM 4	
ENGINEERING	

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Division of Professional Licensing Services

ENDORSER NUMBER	**8**
E	**P**

REPORT OF PROFESSIONAL EXPERIENCE (RPE)

INSTRUCTIONS TO APPLICANT: After reading instructions, complete Section I and Section III (back), make a copy for your records, and forward this original RPE form to your endorser. Be sure the endorser number in the box at top right corner of this form corresponds with the appropriate endorser number and information on the back of Form 1. SECTIONS I AND III MUST BE TYPED.

SECTION I: TO BE COMPLETED BY APPLICANT. (This Section Must Be Typed).

Name: ____
Last First Middle

Address: ____
Street City

______________________________ Telephone: Home ( ) __________ Work ( ) __________
State Zip

Social Security Number: ☐☐☐-☐☐-☐☐☐☐ Date of Birth: ☐☐☐☐☐☐
mo. day yr.

Experience described on the reverse side of this RPE form was obtained while employed by:

Firm or Organization Name: ____

Address: ____

Beginning ______/______ and ending ______/______. ☐ Full time ☐ Part time, ______ hrs./wk.
Month Year Month Year

I hereby certify that the work experience described on the reverse side of this RPE form and the time claimed for that experience are true and accurate.

____
Applicant's Signature Date

SECTION II: TO BE COMPLETED BY ENDORSER. (Preferably not in presence of applicant). (Please type or print).

INSTRUCTIONS TO ENDORSER:

1. Read carefully the applicant's Report of Professional Experience on the back of this RPE form and Continuation Sheets (if any).
2. Provide the requested information below and answer questions 1-6. Please print or type.
3. If you disagree with any information presented by the applicant on this form, or wish to provide any other information for consideration by the Department relative to the applicant, please submit a separate letter with this form. If you do so, please identify applicant by full name and social security number in your letter and indicate that he/she is an applicant for engineering.
4. SIGN THE ENDORSER'S AFFIDAVIT IN SECTION IV ON BACK OF THIS FORM AND AT BOTTOM OF EACH RPE CONTINUATION SHEET (FORM 4C), IF ANY, or if you do not sign the Affidavit please explain in a separate letter attached to this form.
5. **DO NOT RETURN ORIGINAL TO APPLICANT.** Mail completed form directly to address at right. →

Engineering Unit
Division of Professional Licensing Services
State Education Department
Cultural Education Center
Albany, New York 12230

Endorser Name: ______________________________ Phone No: ( ) __________

Current Address: ____
Street City State Zip

Are you a Professional Engineer? ☐ Yes ☐ No If "Yes": ______________________________
State License No.

WITH RESPECT TO THE APPLICANT'S REPORT OF PROFESSIONAL EXPERIENCE AS DESCRIBED ON THE BACK OF THIS RPE FORM:

1.	Does that description accurately reflect the work personally performed by the applicant?	☐ Yes	☐ No
2.	Does the time claimed by the applicant for this experience reasonably reflect actual time?	☐ Yes	☐ No
3.	Was the applicant's work performed in an adequate, reliable and professional manner?	☐ Yes	☐ No
4.	Are you attaching a separate letter with additional information about the applicant?	☐ Yes	☐ No

5. Identify your work relationship to the applicant at the time. If none, explain. ______________________________
6. Comments: ____

____

December 1988

REPORT OF PROFESSIONAL EXPERIENCE

SECTION III: TO BE COMPLETED BY APPLICANT. (This Section Must Be Typed).

A. Describe your general engineering duties during your employment with the firm named on the front of this RPE:

B. Describe the specific engineering work you personally performed on several projects or job assignments while employed by the firm named on the front of this RPE. Then indicate at right the time you spent on each such project or assignment. Describe your work in sufficient detail that no one time period exceeds two years in duration. If you need more than one endorser from a single firm, USE SEPARATE RPE FORMS FOR EACH ENDORSER. If you do not have sufficient space on this form to fully report the experience to be verified by a single endorser, use one or more RPE Continuation Sheets (Form 4C). BOTH YOU AND YOUR ENDORSER MUST SIGN EVERY SHEET.

	TIME YRS./MOS.
Total this sheet	
Total this Endorser	

Indicate here the number of RPE CONTINUATION SHEETS for this endorser. If zero, enter "0". ➔ ☐

C. Describe briefly your personal level of responsibility or authority for the work described above. Explain here any changes in your title resulting from promotions or other job changes during this period of employment.

SECTION IV: ENDORSER'S AFFIDAVIT: (ALSO COMPLETE SECTION II ON OTHER SIDE).

I have read the applicant's Report of Professional Experience. I hereby certify that I am knowledgeable about, and qualified to attest to, the applicant's work and engineering ability and that, except as otherwise noted on the front of this form, or in attached correspondence, the work experience described by the applicant and the time claimed therefor are generally true and accurate.

Endorser's Signature

Date

☐ I cannot so certify. Letter of explanation attached.

FORM 4

ENGINEERING

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Division of Professional Licensing Services

ENDORSER NUMBER	
E	P

REPORT OF PROFESSIONAL EXPERIENCE (RPE)

INSTRUCTIONS TO APPLICANT: After reading instructions, complete Section I and Section III (back), make a copy for your records, and forward this original RPE form to your endorser. Be sure the endorser number in the box at top right corner of this form corresponds with the appropriate endorser number and information on the back of Form 1. SECTIONS I AND III MUST BE TYPED.

SECTION I: TO BE COMPLETED BY APPLICANT. (This Section Must Be Typed).

Name: ______________________ Last ______ First ______ Middle

Address: ______________________ Street ______ City

______ State ______ Zip Telephone: Home (   ) ______ Work (   ) ______

Social Security Number: ☐☐☐-☐☐-☐☐☐☐ Date of Birth: ☐☐☐☐☐☐ mo. day yr.

Experience described on the reverse side of this RPE form was obtained while employed by:

Firm or Organization Name: ______________________

Address: ______________________

Beginning ____/____ Month Year and ending ____/____ Month Year. ☐ Full time ☐ Part time, ______ hrs./wk.

I hereby certify that the work experience described on the reverse side of this RPE form and the time claimed for that experience are true and accurate.

______________________ Applicant's Signature ______ Date

SECTION II: TO BE COMPLETED BY ENDORSER. (Preferably not in presence of applicant). (Please type or print).

INSTRUCTIONS TO ENDORSER:

1. Read carefully the applicant's Report of Professional Experience on the back of this RPE form and Continuation Sheets (if any).
2. Provide the requested information below and answer questions 1-6. Please print or type.
3. If you disagree with any information presented by the applicant on this form, or wish to provide any other information for consideration by the Department relative to the applicant, please submit a separate letter with this form. If you do so, please identify applicant by full name and social security number in your letter and indicate that he/she is an applicant for engineering.
4. SIGN THE ENDORSER'S AFFIDAVIT IN SECTION IV ON BACK OF THIS FORM AND AT BOTTOM OF EACH RPE CONTINUATION SHEET (FORM 4C), IF ANY, or if you do not sign the Affidavit please explain in a separate letter attached to this form.
5. **DO NOT RETURN ORIGINAL TO APPLICANT.** Mail completed form directly to address at right. →

Engineering Unit
Division of Professional Licensing Services
State Education Department
Cultural Education Center
Albany, New York 12230

Endorser Name: ______________________ Phone No: (   ) ______

Current Address: ______________________ Street ______ City ______ State ______ Zip

Are you a Professional Engineer? ☐ Yes ☐ No If "Yes": ______ State ______ License No.

WITH RESPECT TO THE APPLICANT'S REPORT OF PROFESSIONAL EXPERIENCE AS DESCRIBED ON THE BACK OF THIS RPE FORM:

1. Does that description accurately reflect the work personally performed by the applicant? ☐ Yes ☐ No
2. Does the time claimed by the applicant for this experience reasonably reflect actual time? ☐ Yes ☐ No
3. Was the applicant's work performed in an adequate, reliable and professional manner? ☐ Yes ☐ No
4. Are you attaching a separate letter with additional information about the applicant? ☐ Yes ☐ No
5. Identify your work relationship to the applicant at the time. If none, explain. ______________________
6. Comments: ______________________

December 1988

REPORT OF PROFESSIONAL EXPERIENCE

SECTION III: TO BE COMPLETED BY APPLICANT. (This Section Must Be Typed).

A. Describe your general engineering duties during your employment with the firm named on the front of this RPE.

B. Describe the specific engineering work you personally performed on several projects or job assignments while employed by the firm named on the front of this RPE. Then indicate at right the time you spent on each such project or assignment. Describe your work in sufficient detail that no one time period exceeds two years in duration. If you need more than one endorser from a single firm, USE SEPARATE RPE FORMS FOR EACH ENDORSER. If you do not have sufficient space on this form to fully report the experience to be verified by a single endorser, use one or more RPE Continuation Sheets (Form 4C). BOTH YOU AND YOUR ENDORSER MUST SIGN EVERY SHEET.

	TIME YRS./MOS.
Total this sheet	
Total this Endorser	

Indicate here the number of RPE CONTINUATION SHEETS for this endorser. If zero, enter "0". ➡ ☐

C. Describe briefly your personal level of responsibility or authority for the work described above. Explain here any changes in your title resulting from promotions or other job changes during this period of employment.

SECTION IV: ENDORSER'S AFFIDAVIT: (ALSO COMPLETE SECTION II ON OTHER SIDE).

I have read the applicant's Report of Professional Experience. I hereby certify that I am knowledgeable about, and qualified to attest to, the applicant's work and engineering ability and that, except as otherwise noted on the front of this form, or in attached correspondence, the work experience described by the applicant and the time claimed therefor are generally true and accurate.

Endorser's Signature

Date

☐ I cannot so certify. Letter of explanation attached.

FORM 4
ENGINEERING

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Division of Professional Licensing Services

ENDORSER NUMBER	
E	**P**

REPORT OF PROFESSIONAL EXPERIENCE (RPE)

INSTRUCTIONS TO APPLICANT: After reading instructions, complete Section I and Section III (back), make a copy for your records, and forward this original RPE form to your endorser. Be sure the endorser number in the box at top right corner of this form corresponds with the appropriate endorser number and information on the back of Form 1. SECTIONS I AND III MUST BE TYPED.

SECTION I: TO BE COMPLETED BY APPLICANT. (This Section Must Be Typed).

Name: ______________________________
Last First Middle

Address: ______________________________
Street City

______________________ Telephone: Home (   ) __________ Work (   ) __________
State Zip

Social Security Number: ☐☐☐-☐☐-☐☐☐☐ Date of Birth: ☐☐☐☐☐☐
mo. day yr.

Experience described on the reverse side of this RPE form was obtained while employed by:

Firm or Organization Name: ______________________________

Address: ______________________________

Beginning ______ / ______ and ending ______ / ______. ☐ Full time ☐ Part time, ______ hrs./wk.
Month Year Month Year

I hereby certify that the work experience described on the reverse side of this RPE form and the time claimed for that experience are true and accurate.

____
Applicant's Signature Date

SECTION II: TO BE COMPLETED BY ENDORSER. (Preferably not in presence of applicant). (Please type or print).

INSTRUCTIONS TO ENDORSER:

1. Read carefully the applicant's Report of Professional Experience on the back of this RPE form and Continuation Sheets (if any).
2. Provide the requested information below and answer questions 1-6. Please print or type.
3. If you disagree with any information presented by the applicant on this form, or wish to provide any other information for consideration by the Department relative to the applicant, please submit a separate letter with this form. If you do so, please identify applicant by full name and social security number in your letter and indicate that he/she is an applicant for engineering.
4. SIGN THE ENDORSER'S AFFIDAVIT IN SECTION IV ON BACK OF THIS FORM AND AT BOTTOM OF EACH RPE CONTINUATION SHEET (FORM 4C), IF ANY, or if you do not sign the Affidavit please explain in a separate letter attached to this form.
5. **DO NOT RETURN ORIGINAL TO APPLICANT.** Mail completed form directly to address at right. →

Engineering Unit
Division of Professional Licensing Services
State Education Department
Cultural Education Center
Albany, New York 12230

Endorser Name: ______________________________ Phone No: (   ) __________

Current Address: ______________________________
Street City State Zip

Are you a Professional Engineer? ☐ Yes ☐ No If "Yes": ______________________
State License No.

WITH RESPECT TO THE APPLICANT'S REPORT OF PROFESSIONAL EXPERIENCE AS DESCRIBED ON THE BACK OF THIS RPE FORM:

1. Does that description accurately reflect the work personally performed by the applicant? ☐ Yes ☐ No
2. Does the time claimed by the applicant for this experience reasonably reflect actual time? ☐ Yes ☐ No
3. Was the applicant's work performed in an adequate, reliable and professional manner? ☐ Yes ☐ No
4. Are you attaching a separate letter with additional information about the applicant? ☐ Yes ☐ No
5. Identify your work relationship to the applicant at the time. If none, explain. ______________________
6. Comments: ______________________________

December 1988

REPORT OF PROFESSIONAL EXPERIENCE

SECTION III: TO BE COMPLETED BY APPLICANT. (This Section Must Be Typed).

A. Describe your general engineering duties during your employment with the firm named on the front of this RPE:

B. Describe the specific engineering work you personally performed on several projects or job assignments while employed by the firm named on the front of this RPE. Then indicate at right the time you spent on each such project or assignment. Describe your work in sufficient detail that no one time period exceeds two years in duration. If you need more than one endorser from a single firm, USE SEPARATE RPE FORMS FOR EACH ENDORSER. If you do not have sufficient space on this form to fully report the experience to be verified by a single endorser, use one or more RPE Continuation Sheets (Form 4C). BOTH YOU AND YOUR ENDORSER MUST SIGN EVERY SHEET.

	TIME YRS./MOS.
Total this sheet	
Total this Endorser	

Indicate here the number of RPE CONTINUATION SHEETS for this endorser. If zero, enter "0". ☐

C. Describe briefly your personal level of responsibility or authority for the work described above. Explain here any changes in your title resulting from promotions or other job changes during this period of employment.

SECTION IV: ENDORSER'S AFFIDAVIT: (ALSO COMPLETE SECTION II ON OTHER SIDE).

I have read the applicant's Report of Professional Experience. I hereby certify that I am knowledgeable about, and qualified to attest to, the applicant's work and engineering ability and that, except as otherwise noted on the front of this form, or in attached correspondence, the work experience described by the applicant and the time claimed therefor are generally true and accurate.

Endorser's Signature

Date

☐ I cannot so certify. Letter of explanation attached.

FORM 4C
ENGINEERING

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Division of Professional Licensing Services
Cultural Education Center
Albany, New York 12230

ENDORSER NUMBER	
CONTINUATION SHEET NUMBER	___ of ___

RPE CONTINUATION SHEET

Name: ______________________________
Last First Middle

☐☐☐-☐☐-☐☐☐☐
Social Security Number

Signature: ______________________________

Date of Birth: ☐☐☐☐☐☐
mo. day yr.

	TIME YRS./MOS.	
Total this sheet		
Total this Endorser		

Enter Total Time for this endorser from last Continuation Sheet on the appropriate endorser line on Form 1, Question 17. →

ENDORSER'S AFFIDAVIT: (COMPLETE ONE SIDE ONLY).

I have read the applicant's Report of Professional Experience. I hereby certify that I am knowledgeable about, and qualified to attest to, the applicant's work and engineering ability and that, except as otherwise noted on the front of this form, or in attached correspondence, the work experience described by the applicant, and the time claimed therefor, are generally true and accurate.

____
Endorser's Signature

____
Date

☐ I cannot so certify. Letter of explanation attached.

December 1988

FORM 4C
ENGINEERING

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Division of Professional Licensing Services
Cultural Education Center
Albany, New York 12230

ENDORSER NUMBER	
CONTINUATION SHEET NUMBER	___ of ___

RPE CONTINUATION SHEET

Name: ______________________________
Last First Middle

☐☐☐-☐☐-☐☐☐☐
Social Security Number

Signature: ______________________________

Date of Birth: ☐☐☐☐☐☐
mo. day yr.

	TIME YRS./MOS.	
Total this sheet		
Total this Endorser		

Enter Total Time for this endorser from last Continuation Sheet on the appropriate endorser line on Form 1, Question 17. →

ENDORSER'S AFFIDAVIT: (COMPLETE ONE SIDE ONLY).

I have read the applicant's Report of Professional Experience. I hereby certify that I am knowledgeable about, and qualified to attest to, the applicant's work and engineering ability and that, except as otherwise noted on the front of this form, or in attached correspondence, the work experience described by the applicant, and the time claimed therefor, are generally true and accurate.

____
Endorser's Signature

____
Date

☐ I cannot so certify. Letter of explanation attached.

December 1988

FORM 5

ENGINEERING

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Division of Professional Licensing Services
Cultural Education Center
Albany, New York 12230

PERSONAL EVALUATION OF PROFESSIONAL EXPERIENCE

SUBMIT FORM 5 ONLY IF YOU ARE REQUIRED TO SUBMIT FORM 4, REPORT OF PROFESSIONAL EXPERIENCE. SUBMIT DIRECTLY TO THE DIVISION OF PROFESSIONAL LICENSING SERVICES, TOGETHER WITH FORM 1, APPLICATION FOR LICENSE AND FIRST REGISTRATION. DO NOT SEND THIS FORM TO YOUR ENDORSERS. THIS FORM MUST BE TYPED.

INSTRUCTIONS TO APPLICANT: The Commissioner's Regulations pertaining to Professional Engineering require that experience found satisfactory by the Board must demonstrate certain general characteristics. After you have completed writing your Report(s) of Professional Experience on Form(s) 4, complete this Form 5 by answering each question, (a) through (e). (Complete both sides.)

Name: ____
Last First Middle

[Print name exactly as you did on Form 1]

Address: ____
Street City State Zip

Social Security No.: ☐☐☐–☐☐–☐☐☐☐

Date of Birth: ☐☐☐☐☐☐
mo. day yr.

Explain how you believe the experience you have described in your Report(s) of Professional Experience (Form 4) demonstrates the characteristics described in each question, (a) through (d):

(a) The intensive application of engineering principles in the practical solution of engineering problems:

(b) A knowledge of engineering mathematics, physical and applied sciences, properties of materials, and the fundamental principles of engineering design:

December 1988

CONTINUED ON OTHER SIDE

(c) Breadth of scope:

(d) The development and maturation of your engineering knowledge and judgement:

(e) Was any part of the experience you reported acquired while working outside the United States? ☐ Yes ☐ No

If you answered "Yes," does the experience you have submitted include at least two years of experience acquired while working on projects requiring a knowledge and use of codes and practices utilized in the United States? ☐ Yes ☐ No

Explain, including specific examples of codes, standards, safety procedures, hazardous waste disposal procedures or other practices with which you have become familiar.

Applicant's Signature: ____________________

Date: ____________________

FORM 5
ENGINEERING

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Division of Professional Licensing Services
Cultural Education Center
Albany, New York 12230

PERSONAL EVALUATION OF PROFESSIONAL EXPERIENCE

SUBMIT FORM 5 ONLY IF YOU ARE REQUIRED TO SUBMIT FORM 4, REPORT OF PROFESSIONAL EXPERIENCE. SUBMIT DIRECTLY TO THE DIVISION OF PROFESSIONAL LICENSING SERVICES, TOGETHER WITH FORM 1, APPLICATION FOR LICENSE AND FIRST REGISTRATION. DO NOT SEND THIS FORM TO YOUR ENDORSERS. THIS FORM MUST BE TYPED.

INSTRUCTIONS TO APPLICANT: The Commissioner's Regulations pertaining to Professional Engineering require that experience found satisfactory by the Board must demonstrate certain general characteristics. After you have completed writing your Report(s) of Professional Experience on Form(s) 4, complete this Form 5 by answering each question, (a) through (e). (Complete both sides.)

Name: ______________________________
Last First Middle
[Print name exactly as you did on Form 1]

Address: ______________________________
Street City State Zip

Social Security No.: ☐☐☐–☐☐–☐☐☐☐ Date of Birth: ☐☐☐☐☐☐
mo. day yr.

Explain how you believe the experience you have described in your Report(s) of Professional Experience (Form 4) demonstrates the characteristics described in each question, (a) through (d):

(a) The intensive application of engineering principles in the practical solution of engineering problems:

(b) A knowledge of engineering mathematics, physical and applied sciences, properties of materials, and the fundamental principles of engineering design:

December 1988

CONTINUED ON OTHER SIDE

(c) Breadth of scope:

(d) The development and maturation of your engineering knowledge and judgement:

(e) Was any part of the experience you reported acquired while working outside the United States? ☐ Yes ☐ No

If you answered "Yes," does the experience you have submitted include at least two years of experience acquired while working on projects requiring a knowledge and use of codes and practices utilized in the United States? ☐ Yes ☐ No

Explain, including specific examples of codes, standards, safety procedures, hazardous waste disposal procedures or other practices with which you have become familiar.

Applicant's Signature: ______________________________

Date: ______________________________

FORM 6
ENGINEERING

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Division of Professional Licensing Services
Cultural Education Center
Albany, New York 12230

NOTIFICATION OF INTENT TO PRACTICE PROFESSIONAL ENGINEERING UNDER SECTION 7208(b) OF EDUCATION LAW

[Only Required For Section 7208(b) Applicants]

APPLICANT

Name: ______________________________
Last First Middle

[Print name exactly as you did on Form 1]

Present Residence Address: ______________________________
Street City State Zip

Social Security Number: ☐☐☐-☐☐-☐☐☐☐ Date of Birth: ☐☐☐☐☐☐
mo. day yr.

This is to state my intent to practice Professional Engineering in the State of New York, during the time when my application for licensure is being reviewed by the State Board for Engineering and Land Surveying, as permitted by Subsection(b) of Section 7208 of the New York State Education Law.

I am currently authorized to practice in the State (or Country) of ______________________, and have requested the licensing authorities from that State (or Country) to submit Form 3, Verification of Out-of-State Licensure, Registration and Examination directly to the Department.

I do not have an established place of business in the State of New York. My present state of residence is as shown in the box at the top of this page, and if I am now a resident of the State of New York, this is to certify that I have resided in New York for a period of less than six months beginning on ______________ of ________.
Month Year

I understand that my authorization to practice under Section 7208(b) does not become effective until the Department determines that my application file is complete and sends me a specific letter of acknowledgement.

______________________________ ______________________
Signature Date

December 1988

THE REGULATIONS OF THE COMMISSIONER OF EDUCATION
PART 59
GENERAL PROVISIONS

Section 59.1 Applicability. (a) As used in this Subchapter, license shall mean a permanent authorization, issued pursuant to Title VIII of the Education Law, to practice a profession or to use a professional title.

(b) The provisions of this Part shall apply to admission to the licensing examination and to the issuance of licenses in each of the professions supervised by the Board of Regents except as may otherwise be provided in this Subchapter with respect to specific professions.

59.2 Education requirements. (a) An applicant for a professional license shall satisfy all education requirements before being admitted to a professional licensing examination, except that the Committee on the Professions may accept professional examinations grades earned in another state or jurisdiction of the United States prior to completion of professional education if the applicant was licensed in that jurisdiction on the basis of said examination and both the grades and the examination satisfy requirements in this State. Education requirements for a professional license shall include any preprofessional education or experience required as a prerequisite for admission to a registered program of professional education. The department, in its discretion, may accept in satisfaction of a professional education requirement the completion of an approved or registered program or a program accredited by a professional accreditation organization acceptable to the department. The department, in its discretion, may also accept graduation by a transfer student from such a program provided such student has completed not less than the final year of professional education in such program subsequent to the date of approval, registration or accreditation of the program and approval of the accrediting organization by the department. The department may accept graduation by a transfer student from an unaccredited program of professional education provided such student satisfies the educational requirements of statute and regulation in accordance with this Part and as otherwise provided in this Subchapter with respect to the specific profession and futher provided that such student completes not less than the final year in the unaccredited program to which he has transferred.

(b) Education and experience required for the issuance of a license or limited permit shall have been performed in accordance with all requirements of the jurisdiction in which it took place. The department may require contemporaneous evidence of the education and/or experience required for the issuance of a license or limited permit.

59.3 English proficiency requirement. An applicant for licensure whose application is based upon credit granted for the completion of courses of study in a country where English is not the principal language spoken shall demonstrate proficiency in English by passing an examination in English proficiency acceptable to the department or by passing a licensing examination acceptable to the department given in English.

59.4 Citizenship or immigration status requirements. In those professions where citizenship or immigration status is required for licensure, an applicant shall submit evidence satisfactory to the department of compliance with such requirement.

59.5 Professional examinations. (a) The department may develop its own examinations or may select in whole or in part examinations developed or administered by other organizations. Unless specifically authorized by the department, no examination shall be deemed acceptable which has been used in its entirety during the five years previous to the current administration.

(b) Applications for admission to a licensing examination including all required fees shall be completed and filed not less than 60 days prior to the examination. When the department finds that the application is complete and that the requirements for admission to an examination have been met, it will issue to the applicant an admission card which will include the date, time and place of the examination and entitle the applicant to admission thereto. If an application is denied or withdrawn in a timely manner, an applicant may obtain a refund of the first registration fee and a partial refund not exceeding fifty percent of the licensing fee. A request for such a refund shall be made in writing. Re-application after receipt of a refund may be accepted only upon payment in full of all fees specified.

(c) For the purpose of identification for admission to the examination, the applicant shall present the current admission card with a photograph attached and, at the conclusion of the examination, return the card to the department representative conducting the examination. A candidate shall permit fingerprints to be taken during each part of an examination.

(d) Licensing examinations shall be held at times and places determined by the commissioner and conducted under the following conditions. Any candidate violating such conditions may be dismissed from the examination by the department representative, and the examination paper of such candidate shall be deemed a failure. At the discretion of the department, such candidate may be denied admission to subsequent licensing examinations.

(1) No candidate shall enter any examination more than 45 minutes after the scheduled admission time, nor shall any candidate leave the examination until 60 minutes have elapsed from the scheduled admission time. No candidate shall leave a department administered practical or clinical examination until dismissed by the chief examiner.

(2) Compensatory time may be granted candidates arriving late for an examination, at the discretion of the department.

(3) A candidate shall not obtain unauthorized possession of examination materials.

(4) During the examination, no candidate shall give or receive help, or communicate with any other candidate in any way, except upon the express permission of the department representative.

(5) A candidate shall bring into the examination room only such books and other materials as are indicated on the admission card and permitted by the department.

(6) A candidate shall not remove from the examination room any of the materials provided for an examination, and shall not reproduce or reconstruct any portion of the examination or answer paper, or aid in such reproduction or reconstruction by any means, unless authorized by the department. Such materials include examination booklets, individual examination questions, answer sheets or score sheets, instructions and any reference tables or papers which were provided by the department and which may have been used in the course of the examination.

(e) Papers will be scored and candidates notified of success or failure by the department or its designee. If the candidate has failed, the department will advise when and on what basis the candidate may be reexamined.

(f) The passing score in each component of each part of the licensing examination shall be determined as provided by law and shall be computed without rounding. Unless otherwise provided in the regulations pertaining to a specific profession, a candidate may retain credit for examination parts passed for a period not to exceed five years from the examination date. A candidate who is reexamined in a part already passed shall not retain credit for such part from earlier examinations. In those professions which use national or regional examinations, this subdivision shall apply whether or not the examination is taken in the State of New York.

(g) In those professions where reviews of examination papers are permitted, candidates will be allowed to review only those parts of the examination which they failed with a score of 65 or higher, except in those professions which permit candidates to pass on average. A request for review of an examination paper or score may be made in writing to the executive secretary of the appropriate state board not later than 30 days after examination grades are released by the department. Such request shall include detailed reasons justifying the review requested. A candidate shall not remove from the reviewing site any of the materials provided for the review of an examination given previously, and shall not reproduce or reconstruct any portion of the examination or the answer paper, or aid in such reproduction or reconstruction by any means, unless authorized by the department. No one other than the candidate will be permitted access to examination materials. Where examinations are offered under contract with testing agencies, reviews shall be consistent with these contracts, where applicable. All reviews shall be conducted at sites selected and supervised by the department or an authorized testing agency.

(h) After July 1, 1984, an applicant who has been admitted to a professional licensing examination conducted by the department and subsequently fails to appear for such an examination twice shall forfeit any remaining fee credits for that examination. The applicant, upon subsequently applying for readmission to that examination, shall pay all required admission fees.

59.6 License by endorsement. An applicant for endorsement of a license issued by another jurisdiction shall establish that the applicant:

(a) meets all requirements of section 6506 (6) of the Education Law;

(b) has had satisfactory professional experience of at least two years following initial licensure, unless a different period is provided in the regulations pertaining to a particular profession;

(c) has not attempted unsuccessfully a licensing examination used by the State of New York either prior to or after making application for licensure by endorsement, unless such applicant has later passed a comparable licensing examination.

59.7 Licenses and initial registrations. When the candidate fulfills all requirements for licensure, the department shall issue a first registration certificate and a license. The first registration shall be for the remainder of the applicable registration period, except that those persons initially licensed during the last four months of a registration period shall be registered for the succeeding registration period without an additional fee.

59.8 Registration for professional practice. (a) Each licensee shall be responsible for registering with the department. Failure to register shall subject the practitioner to the late fee set forth in section 6502 (3) of the Education Law. Any practitioner who willfully refuses to register shall be subject to the penalties set forth in section 6511 of such law.

(b) A licensee not practicing or using a restricted title in New York State or an individual practicing only in a setting which is exempt from licensure in accordance with law may allow registration to lapse without being subject to the late fee set forth in section 6502 of the Education Law, by notifying the department of their cessation of practice or exemption in the state. At such time as the licensee may choose to resume practice or enter practice in a non-exempt setting in New York State, a registration certificate may be issued upon the filing of a proper application and the payment of the required registration fee.

(c) Registration certificates shall be conspicuously displayed by each licensee in each office in which the profession is practiced. In instances where licensees regularly practice at more than one professional office, registration certificates shall be obtained for each office bearing the licensee's name and the exact address of each such office upon making proper application to the department and submitting a fee. Where practice is carried on in other than individual offices, each licensee shall have a current registration certificate available for inspection at all times.

(d) Beginning dates for two-year (biennial) registration periods for each profession shall be as follows:

Professions	Beginning Dates
Professional Engineering, Land Surveying, Massage	11/1/80
Acupuncture, Medicine, Pharmacy, Physical Therapy, Physical Therapist Assistant	1/1/81
Registered Professional Nursing	9/1/81
Chiropractic, Veterinary Medicine, Animal Health Technology, Physician's Assistant, Specialist's Assistant	1/1/82
Social Work	3/1/82
Occupational Therapy, Speech-Language Pathology, Audiology	4/1/82
Dentistry, Dental Hygiene	5/1/82
Optometry, Ophthalmic Dispensing, Certified Shorthand Reporting	7/1/82
Licensed Practical Nursing, Architecture, Landscape Architecture, Certified Public Accountant, Public Accountancy	9/1/82
Psychology	5/1/83
Podiatry	9/1/83
Occupational Therapy Assistant	11/1/83

(e) Beginning dates for new three-year (triennial) registration periods shall be as follows:

Professions	Beginning Dates
Professional Engineering, Land Surveying, Massage	11/1/82
Acupuncture, Medicine, Pharmacy, Physical Therapy, Physical Therapist Assistant	1/1/83
Registered Professional Nursing	9/1/83

Chiropractic, Veterinary Medicine, Animal Health Technology, Physician's Assistant, Specialist's Assistant	1/1/84
Social Work	3/1/84
Occupational Therapy, Speech-Language Pathology, Audiology	4/1/84
Dentistry, Dental Hygiene	5/1/84
Optometry, Ophthalmic Dispensing, Certified Shorthand Reporting	7/1/84
Licensed Practical Nursing, Architecture, Landscape Architecture, Certified Public Accountant, Public Accountancy	9/1/84
Psychology	5/1/85
Podiatry	9/1/85
Occupational Therapy Assistant	11/1/85

(f) Each professional practitioner shall notify the department of any change of name or address in writing not later than 30 days after such change.

59.9 Special service fees. The department will charge the following fees for special services not otherwise provided by Education Law:

(a) for the issuance of a trainee permit in ophthalmic dispensing, $15;

(b) for certification of completion of pharmacy internship, $10;

(c) for admission to the fundamantel theory section of the technical examination in landscape architecture, $50 and for each subsequent reexamination, $50, the remainder of the fee set forth in Section 7324 of the Education Law to be paid prior to admission to the remainder of the examination;

(d) for certification of licensure or examination grades to another jurisdiction, $20;

(e) for certification in acupuncture of a licensed physician or dentist, $50;

(f) for the issuance of an additional registration certificate, $5;

(g) for the issuance of a letter of eligibility to undertake clinical clerkships, $30;

(h) for the issuance of a Medical Sciences Knowledge Profile (MSKP) or satisfactory equivalent examination certificate to undertake clinical clerkships, $20; and

(i) certification of the rescoring or review by the department of an examination conducted by the department, $20.

59.10 Professional service corporations. (a) Applications to the State Education Department for the issuance of a certificate pursuant to Business Corporation Law section 1503 (b) (ii) shall be made by submitting to the department a fully executed certificate of incorporation which complies with the provisions of such section and of section 1512 of such law, and which sets forth or has annexed to it an affidavit of one of the original officers, directors or shareholders of the corporation setting forth the name of each individual who is to be one of the original shareholders, directors or officers of the corporation.

(b) If the name of a proposed professional service corporation contains the name of a deceased person, the certificate of incorporation, when submitted to the department for the issuance of a certificate pursuant to Business Corporation Law section 1503 (b) (ii) shall be accompanied by an affidavit of one of the subscribers to the certificate of incorporation establishing compliance with the provisions of Business Corporation Law section 1512 (a) (2).

(c) A certificate pursuant to Business Corporation Law section 1503 (b) (ii) may be issued when:

(1) the proposed name of the corporation appropriately describes the profession practiced and the services to be provided;

(2) if the proposed name of the corporation includes a reference to a specialized area of professional practice, satisfactory evidence is submitted of compliance with any provision of Part 29 of the Rules of the Board of Regents restricting or regulating the use of specialty titles or announcements of limitations of practice in the particular profession.

PART 68
ENGINEERING AND LAND SURVEYING

Section 68.1 Professional study of engineering.

(a) To meet the professional study requirement for licensure, the applicant shall present evidence of:

(1) possession of a bachelor's degree in engineering from a program approved by the department for professional licensure purposes, and four years of engineering experience acceptable to the board, provided that at the discretion of the board, completion of a master's program in engineering approved by the department for professional licensure purposes may be substituted for one year of such experience; or

(2) completion of requirements for a master's degree from a program in engineering approved by the department for professional licensure purposes, and four years of engineering experience acceptable to the board, following:

(i) completion of an unapproved bachelor's program in engineering; or

(ii) completion in the United States of a bachelor's program in engineering technology or a basic science; or

(3) completion of an approved secondary course of study and the equivalent of twelve years of engineering experience acceptable to the board, provided that each complete year of study in an engineering program approved by the department may be accepted in lieu of two years of acceptable experience to a maximum of eight years.

(b) To meet the professional study requirement for certification as an intern engineer, the applicant shall present evidence of:

(1) possession of a bachelor's degree in engineering from a program approved by the department for professional licensure purposes; or

(2) completion of requirements for a master's degree from a program in engineering approved by the department for professional licensure purposes following:

(i) completion of an unapproved bachelor's degree in engineering; or

(ii) completion in the United States of a bachelor's degree in engineering technology or a basic science; or

(3) completion of an approved secondary course of study and the equivalent of twelve years of engineering experience acceptable to the board, provided that each complete year of study in an engineering program approved by the department for professional licensure purposes may be accepted in lieu of two years such experience to a maximum of eight years.

68.2 Experience acceptable for licensure as a professional engineer. Practical experience in professional engineering work satisfactory to the board shall be verified in a manner acceptable to the board and shall:

(a) demonstrate the intensive application of engineering principles in the practical solution of engineering problems;

(b) demonstrate a knowledge of engineering mathematics, physical and applied sciences, properties of materials, and the fundamental principles of engineering design;

(c) be broad in scope;

(d) be of such nature as to develop and mature the applicant's engineering knowledge and judgment; and

(e) include at least two years of experience acquired while working on projects requiring a knowledge and use of codes and practices utilized in the United States.

68.3 Licensing examinations for engineering.

(a) Applications for admission to the licensing examination including all required fees shall be completed and filed not less than 90 days prior to the examination. An applicant for admission to the licensing examination in engineering shall have satisfied the professional study requirements set forth in section 68.1 of this Part, except that an applicant for certification as an intern engineer may be admitted to Part A of the examination when such applicant is within 20 semester hours of completion of the requirements for a bachelor's degree in engineering approved by the department for professional licensure purposes or has completed the educational study required in section 68.1 (a)(2) of this Part.

(b) The examination shall consist of:

(1) Part A – Fundamentals of Engineering: mathematics, nucleonics and wave phenomena, chemistry, statics, dynamics, mechanics of materials, fluid mechanics, thermodynamics, electrical theory, economic analysis, materials science, computer science and systems theory; and

(2) Part B – Principles and Practice of Engineering: economic analysis plus at the time of examination, the candidate's choice of a specified number of problems in one or more of the disciplines of:

chemical engineering,
civil engineering,
electrical engineering,
mechanical engineering,
other disciplines approved by the department.

(c) After February 14, 1975, Fundamentals of Engineering, Part A replaces Fundamentals of Engineering, Parts I and II; Principles and Practice of Engineering, Part B, replaces Principles and Practice of Engineering, Part III.

(1) Effective September 1, 1979, no candidate shall receive credit for the Fundamentals of Engineering examination unless the candidate has passed Parts I and II or Part A.

(2) Candidates may retain credit for any part of the examination for five years from the first administration of the final part to which the candidate is admitted.

(d) Passing grade.

(1) For candidates completing all or part of the examination in engineering prior to February 14, 1975, the passing grade in the professional engineer examination shall be an average of 75.0. No part shall be accepted with a grade less than 65.0 and only one with a grade less than 75.0.

(2) For candidates not having established credit in two parts of the examination taken prior to February 14, 1975, the passing grade for examinations taken on or after February 14, 1975 and prior to October 1, 1984 is 75.0 in each part.

(3) For candidates not having established credit in two parts of the examination taken prior to October 1, 1984, the passing grade for examinations taken on or after October 1, 1984 is 70.0 in each part.

(e) Review and rescoring of examinations shall be conducted in accordance with subdivision (g) of section 59.5 of this Subchapter.

68.4 Professional study of land surveying.

(a) To meet the professional study requirement for licensure, the applicant shall present evidence of:

(1) possession of a bachelor's degree in land surveying or the equivalent from a program approved by the department for professional licensure purposes and four years of land surveying experience acceptable to the State board; or

(2) completion of an approved secondary course of study and:

(i) for those applying prior to September 1, 1987, the equivalent of six years of land surveying experience acceptable to the board, provided that each complete year of study in a land surveying program approved by the department for professional licensure purposes may be accepted in lieu of one year of such experience to a maximum of two years;

(ii) for those applying on or after September 1, 1987, the equivalent of eight years of land surveying experience acceptable to the board, provided that each complete year of study in a land surveying program approved by the department for professional licensure purposes may be accepted in lieu of one year of such experience to a maximum of four years.

(b) To meet the professional study requirement for certification as an intern land surveyor, the applicant shall present evidence of:

(1) possession of a bachelor's degree in land surveying or the equivalent from a program approved by the department for professional licensure purposes; or

(2) completion of an approved secondary course of study and:

(i) for those applying prior to September 1, 1987, the equivalent of six years of land surveying experience acceptable to the board, provided that each complete year of study in a land surveying program approved by the department for professional licensure purposes may be accepted in lieu of one year of such experience to a maximum of two years;

(ii) for those applying on or after September 1, 1987, the equivalent of eight years of land surveying experience acceptable to the board, provided that each complete year of study in a land surveying program approved by the department for professional licensure purposes may be accepted in lieu of one year of such experience to a maximum of four years.

68.5 Experience acceptable for licensure as a land surveyor. Practical experience in land surveying work satisfactory to the board shall be verified in a manner acceptable to the board and shall:

(a) include fifty percent of the required experience spent in charge of work related to property conveyance and/or boundary line determination;

(b) demonstrate adequate experience in the technical field aspects of the profession;

(c) demonstrate adequate experience in charge of the office aspects of the profession;

(d) demonstrate experience in the legal aspects of the profession;

(e) demonstrate adequate direct supervision of experience by a licensed land surveyor; and

(f) include at least two years of experience acquired while working on projects requiring a knowledge and use of surveying codes and practices utilized in the United States.

68.6 Licensing examinations for land surveying.

(a) An applicant for admission to the licensure examination in land surveying shall have satisfied the professional study requirements set forth in section 68.4 of this Part, except that an aplicant for certification as an intern land surveyor may be admitted to Part 1 of the examination when such applicant is within 20 semester hours of completion of the requirements for a bachelor's degree in land surveying or the equivalent approved by the department for professional licensure purposes.

(b) Content. The examination shall consist of:

(1) Part 1 – Fundamentals of Land Surveying: mathematics, physics, English, surveying, property surveys and descriptions, vertical curves, state plane coordinate calculations, economic analysis; and

(2) Part 2 – Principles and Practice of Land Surveying: principles of profession (legal, technical, standards of professional conduct), property surveys, written instruments, monumentations, real property, field survey procedures, property survey descriptions, subdivision planning and design, deed descriptions and conveyancing, surveying law, geodetic surveying, hydrographic surveying; and

(3) Part 3 – Jurisdictional Examination, Surveying in New York State: examination in the practical and legal aspects of land surveying pertinent to New York State, the scope and content of which shall be determined by the State board.

(c) After February 14, 1975, Fundamentals of Land Surveying, Part 1, replaces Fundamentals of Land Surveying, Mathematics; Principles and Practice of Land Surveying, Part 2, replaces Principles and Practice of Land Surveying, Surveying.

(1) Candidates who have established credit prior to February 14, 1975 for the mathematics part of the examination shall be examined in Part 2 and Part 3.

(2) Candidates who have established credit prior to February 14, 1975 for the surveying part of the examination shall be examined in Part 1 and Part 3.

(3) Candidates may retain credit for any part of the examination for five years from the first administration of the final part to which the candidate is admitted.

(d) Passing grade. The passing grade for each of the parts of the surveying examination taken prior to October 1, 1984 is 75.0; for parts taken on or after October 1, 1984, the passing grade shall be 70.0.

(e) Review and rescoring of examinations shall be conducted in accordance with subdivision (g) of section 59.5 of this Subchapter.

68.7 Licensure by endorsement of out-of-state examination. The department may license an applicant who meets all requirements for licensure in New York State except examination and has been issued a license or certificate to practice professional engineering or land surveying issued to him upon written examination by a legally constituted board of examiners in any other State or political subdivision of the United States, provided that the examination for such license or certificate was the equivalent of the examination required in this state at the time it was issued.

68.8 Limited permits.

(a) In accordance with section 7207 (1) of the Education Law and upon recommendation of the board, the department may issue to an engineer who is not a resident of this state and having no established place of practice in this state a limited permit to practice engineering solely in connection with a single specified project and subject to the same registration and revocation restrictions as a license, provided that such applicant submits:

(1) a completed application form including:

(i) the applicant's current residential and employment addresses;

(ii) a description of the project for which the limited permit is requested; and

(iii) a detailed description of experience satisfactory to the board and of a nature related to the project in New York for which the permit is to be issued;

(2) at least two satisfactory certifications as to character and qualifications submitted by licensed professional engineers, at least one of whom shall be a resident of this state;

(3) written confirmation, submitted to the department by the appropriate licensing authority, that the applicant is legally qualified to practice as a professional engineer or its equivalent in his own state or country; and

(4) payment of a permit fee of $60 and, in addition, payment of the statutory registration fee.

(b) In accordance with section 7207 (2) of the Education Law, the department may issue a limited permit to practice as a professional engineer or land surveyor in this state, when such practice does not aggregate more than thirty days in any calendar year, to a person not a resident of this state and having no established place of practice in this state, provided that such applicant submits:

(1) a completed application form including:

(i) the applicant's current residential and employment addresses;

(ii) the specific dates of anticipated practice which shall be for a continuous sequence of days, except that if acceptable reasons are submitted to the department, a special certificate may be issued for the unused portion of the time originally specified;

(2) written confirmation, submitted to the department by the appropriate licensing authority, that the applicant is legally qualified to practice as a professional engineer or land surveyor or the equivalent in his own state or country; and

(3) payment of a permit fee of $60.

68.9 Scope of practice by exempt persons.

(a) The term "engineering projects" as used in subdivision (m) of section 7208 of the Education Law shall not include the survey of land for the purpose of establishing any real property boundaries within a subdivision.

(b) The term "minor nature" as used in subdivision (n) of section 7208 of the Education Law shall include but not be limited to the following projects:

(1) the design of water supply systems, sewage disposal systems, and storm drainage systems for individual lots or lots in subdivisions;

(2) the design of public water distribution systems for subdivisions where the project is within an existing water district approved by the appropriate federal, state, or local agencies, if:

(i) the project does not involve source development, treatment, storage, transmission mains, pumping or pressure reduction and

(ii) the water mains, as determined by the appropriate federal, state, or local agencies, do not require highly specialized and complex designs; and

(3) the design of public sanitary sewage collection facilities where the project does not include special complex designs such as, but not limited to, those related to extreme soil conditions requiring special bedding, special manholes (e.g., 20 feet or more), major stream or highway crossings, or tunnelling, and the project:

(i) is within an existing sanitary sewer district or within the study area of a comprehensive sewer study as approved by the appropriate federal, state, or local agencies, if the project is limited to the design of sanitary sewer mains collection sewers and appurtenances within the subdivision, including the design of connections to existing mains or trunks accessible outside the subdivision; or

(ii) is not within an existing sanitary sewer district or within the study area of a comprehensive sewer study as approved by the appropriate federal, state, or local agencies.

(4) All designs for water supply and sanitary sewage collection facilities of a minor nature shall be submitted for review and approval to the appropriate federal, state, or local agencies prior to incorporation in the final plans submitted for subdivision approval.

68.10 Seals. For those applicants initially applying for licensure on or after July 1, 1984, seals used by licensed professional engineers and land surveyors shall be circular in shape, approximately one and three quarters inches in diameter, bearing the legend at the top of the outer band, "STATE OF NEW YORK" and at the bottom "LICENSED PROFESSIONAL ENGINEER" or "LICENSED LAND SURVEYOR" or "LICENSED PROFESSIONAL ENGINEER AND LAND SURVEYOR" as the case may be. In the inner circle above the great seal of New York shall be shown the name of the licensee, and below the great seal the license number with no other letters or numbers.

RULES OF THE BOARD OF REGENTS
PART 17
DISCIPLINARY PROCEEDINGS IN THE PROFESSIONS

Section 17.1 Complaints or other information
17.2 Investigation
17.3 Prosecution or settlement of disciplinary proceedings
17.4 Reports
17.5 Consent orders
17.6 Surrender of license
17.7 Violation of probation
17.8 Hearing panel; administrative officers
17.9 Summary suspensions

Section 17.1 Complaints or other information. All complaints or other information relating to licensees authorized to practice a profession under title VIII of the Education Law shall be referred to the executive director of the Office of Professional Discipline.

17.2 Investigation. The executive director of the Office of Professional Discipline or that officer's designee shall, in matters involving possible professional misconduct, initiate an investigation of each such complaint or other information.

17.3 Prosecution or settlement of disciplinary proceedings. Prosecution or settlement of disciplinary proceedings shall be conducted as provided in title VIII of the Education Law, and as provided in this Part.

17.4 Reports. The executive director of the Office of Professional Discipline or that officer's designee shall submit a report by April first of each year on the status of cases investigated during the previous year, as well as on the disposition of any criminal or civil matters processed through the office, to the chairman of the State Board for each of the professions supervised by the Board of Regents.

17.5 Consent orders. Disciplinary proceedings conducted pursuant to the provisions of title VIII of the Education Law may be disposed of in accordance with the following procedure:

(a) A licensee who is under investigation, or against whom charges have been voted, who admits guilt to at least one of the acts of misconduct alleged or charged, in full satisfaction of all allegations or charges, or who does not contest the allegations or charges or who cannot successfully defend against at least one of the acts of misconduct alleged or charged, shall notify the executive director of the Office of Professional Discipline or the director's designee.

(b) If the executive director of the Office of Professional Discipline or the director's designee, a designated member of the State Board for the applicable profession, and the licensee agree to a statement by the licensee admitting guilt to one or more of the allegations or charges or setting forth a decision not to contest the allegations or charges or stating that the licensee cannot successfully defend against such allegations or charges and agreeing to a proposed penalty, and if a designated member of the Board of Regents thereafter agrees to such statement and proposed penalty, a written application, signed by all the above, shall be submitted by the licensee to the Board of Regents based upon the statement and proposed penalty consenting to the issuance of an order of the Commissioner of Education effectuating such penalty. The provisions of this section shall also apply to licensees and registrants subject to section 230 of the Public Health Law and to article 137 of the Education Law. With respect to licensees subject to section 230 of the Public Health Law, the agreement of the director of the Office of Professional Medical Conduct or that officer's designee, and of the Commissioner of Health or his or her designee, to the statement and proposed penalty and their signatures on the application shall be required in lieu of the agreement and signature of the executive director, Office of Professional Discipline. With respect to licensees subject to the provisions of section 230 of the Public Health Law, the term State Board as used in this section means the State Board for Professional Medical Conduct. With respect to licensees and registrants subject to article 137 of the Education Law, the agreement of the executive secretary of the State Board of Pharmacy to the statement and proposed penalty and his or her signature on the application shall also be required.

(c) The application shall be in such form and shall contain such substance as is acceptable to the executive director of the Office of Professional Discipline or the director's designee.

(d) In the event an application is not granted by the Board of Regents, nothing contained therein shall be binding upon the licensee or construed to be an admission of any act of misconduct alleged or charged, and such application shall not be used against the licensee in any way. Any such application shall be kept in strict confidence during the pendency of the disciplinary proceeding. In addition, such denial by the Board of Regents shall be without prejudice to the continuance of the disciplinary proceeding and the final determination by the Board of Regents pursuant to the provisions of the Education Law.

(e) In the event the Board of Regents grants the application, the Commissioner of Education shall issue an order in accordance therewith.

17.6 Surrender of license. Disciplinary proceedings conducted pursuant to the provisions of title VIII of the Education Law may be disposed of in accordance with the following procedure:

(a) A licensee who is under investigation or against whom charges have been voted, who wishes to surrender his or her license to practice any of the professions enumerated in title VIII, shall notify the executive director of the Office of Professional Discipline or that officer's designee.

(b) An application to surrender a license shall be based upon a statement that the licensee admits guilt to at least one of the acts of misconduct alleged or charged, in full satisfaction of all allegations or charges, or does not contest the allegations or charges, or cannot successfully defend against at least one of the acts of misconduct alleged or charged. If the executive director or the director designee, a designated member of the State Board for the applicable profession, and the licensee agree to such statement, and if a designated member of the Board of Regents thereafter agrees to such statement, a written application, signed by the licensee, shall be submitted to the Board of Regents. The application shall be in such form and shall contain such substance as is acceptable to the executive director of the Office of Professional Discipline or the director's designee. The provisions of this section shall also apply to licensees and registrants subject to section 230 of the Public Health Law and to article 137 of the Education Law. With respect to licensees subject to section 230 of the Public Health Law, the agreement of the director of the Office of Professional Medical Conduct or that officer's designee and the Commissioner of Health or his or her designee to the statement, and their signature on the application, shall be required in lieu of the agreement and signature of the executive director of the Office of Professional Discipline. With respect to licensees subject to the provisions of section 230 of the Public Health Law, the term State Board as used in this section means the State Board for Professional Medical Conduct. With respect to licensees and registrants subject to article 137 of the Education Law, the agreement of the executive secretary of the State Board of Pharmacy to the statement and his or her signature on the application shall also be required.

(c) In the event the application is not granted by the Board of Regents, nothing contained therein shall be binding upon the licensee or construed to be an admission of any act of misconduct alleged or charged, and such application shall not be used against the licensee in any way. The application shall be kept in strict confidence during the pendency of the disciplinary proceeding. In addition, any such denial by the Board of Regents shall be made without prejudice to the continuance of any disciplinary proceeding and the final determination by the Board of Regents pursuant to the provisions of the Education Law.

(d) In the event the Board of Regents grants the application, the Commissioner of Education shall issue an order in accordance therewith. The order shall include a provision that the licensee may not apply for the restoration of the license affected by the granted application until at least one year has elapsed from the effective date of such order.

17.7 Violation of probation. (a) Upon the receipt of information indicating that the respondent may be in violation of any of the terms or conditions of respondent's probation, the department shall conduct an investigation.

(b) The executive director of the Office of Professional Discipline shall review the results of the investigation and if the executive director determines that a violation of probation proceeding is warranted, the executive director shall give notice to the respondent, by letter, of the facts forming the basis of the alleged violation of respondent's probation. The respondent, in said letter, shall be requested to indicate whether there is any dispute as to the facts, and shall be informed that if respondent disputes any of the facts the respondent shall be entitled to a hearing thereon.

(c) If the respondent does not dispute the facts forming the basis of the alleged violation of probation, the matter shall be submitted to the Regents Review Committee for its review and recommendation(s) as to whether, based upon the undisputed facts, there has been a violation of the terms or conditions of respondent's probation and, if so, as to the measure of discipline to be imposed upon the respondent.

(d) If the respondent disputes any of the facts forming the basis of the alleged violation of probation, the respondent shall be afforded a hearing before a hearing officer appointed by the commissioner to hear and make findings of fact, conclusions of law and recommendation(s). The department shall give the respondent at least 10 days' notice of the hearing, 15 if by mail. The evidence in support of the application shall be presented by counsel on behalf of the department and the respondent shall also have the right to be represented by counsel. The department and the respondent have the right to produce witnesses and other evidence, to cross-examine witnesses, and to examine any other evidence produced at the hearing. A stenographic record of the hearing will be made, and the hearing officer shall not be bound by the rules of evidence, but the findings of fact and conclusions of law of the hearing officer shall be based upon substantial evidence.

(e) The report of the hearing officer shall be reviewed by the Regents Review Committee.

(f) The Regents Review Committee shall notify the respondent, at least seven days before its meeting, of the time and place of such meeting, and shall also notify the respondent of the opportunity to appear in person and to be represented by counsel at such meeting.

(g) The Regents Review Committee shall transmit the report of the hearing officer and a written report of its review to the Board of Regents. The final determination shall be made by the Board of Regents, and the commissioner shall issue an order implementing such determination.

(h) The measure of discipline to be imposed for any violation of probation may be to continue the respondent on probation for a period in addition to the period of probation imposed in the original order, or to terminate the probation, vacate the stay of execution, and impose any measure of discipline authorized by section 6511 of the Education Law. A violation of probation shall constitute unprofessional conduct, and may constitute the basis for proceedings under either the provisions of section 6510 of the Education Law or of this Part.

17.8 Hearing panel; administrative officers. Findings of fact, recommendations as to penalties to be imposed, and any other actions taken by a hearing panel in disciplinary proceedings, except as hereinafter set forth, shall be made by majority vote. Any determination of guilt shall require a minimum of a four fifths vote of the hearing panel. An administrative officer, admitted to practice as an attorney in the State of New York, shall rule on all motions, procedures and other legal objections, and draft a report which shall reflect the determination and recommendation of the panel and be subject to the approval of and signature by the panel chairperson on behalf of the panel. The administrative officer shall not be entitled to a vote.

17.9 Summary suspensions. (a) If the executive director of the Office of Professional Discipline or that officer's designee believes that the public health, safety or welfare imperatively requires emergency action against a professional license, certificate, registration, permit or other authorization of the licensee to practice under title VIII of the Education Law, the executive director or the director's designee may make an application, on behalf of the department, to the Board of Regents for the summary suspension of said authorization pending the prompt institution prosecution and completion of formal disciplinary proceedings as provided under section 6510 of the Education Law.

(b) Summary suspension proceedings shall be commenced by the service on the licensee of a notice of hearing and a verified petition. The notice of hearing shall state the time and place or oral argument on the application for summary suspension and the regent designated by the chancellor to hear the matter, and shall include a copy of this rule. The notice of hearing and petition shall be personally served upon the licensee no later than five days prior to the date set for oral argument. If personal service cannot be made after due diligence, the notice of hearing and petition may be served by certified mail, to the licensee's last known address, not less than eight days prior to the date set for oral argument. The petition shall set forth the basis for the application and shall include sworn statements upon personal knowledge and/or exhibits demonstrating probable cause to believe that respondent has committed professional misconduct and that the public health, safety or welfare imperatively requires emergency action to summarily suspend respondent's license. A verified answer and any sworn statements and supporting exhibits may be served by respondent upon the executive director of the Office of Professional Discipline or that officer's designee no later than two days prior to the date set for oral argument. The executive director or designee may serve a verified reply, together with any sworn statement and supporting exhibits, to the answer no later than the day prior to the date of oral argument. The answer and/or reply may be served by certified mail by mailing to the addressee no later than three and two days, respectively, prior to the date set for oral argument. The petition, answer and reply, together with any sworn statement and supporting exhibits, shall be transmitted at the time of service of each paper to the regent designated to hear the case. Saturdays, Sundays and legal holidays shall be excluded in calculating the periods of time set forth in this subdivision.

(c) At the oral argument, the Office of Professional Discipline and respondent and/or his or her attorney shall have the right to be heard, but no testimony shall be taken and no transcript of oral arguments shall be required. No further papers shall be submitted at the oral argument except by permission of the regent designated to conduct the proceeding.

(d) The regent designated by the chancellor to conduct the proceeding shall submit a written report of his or her conclusions and recommendation(s) to the Board of Regents, which shall determine whether to grant or deny the application for summary suspension. A determination by the Board of Regents granting the application must be based upon a finding that the public health, safety or welfare imperatively requires emergency action.

(e) Any determination of the Board of Regents shall be without prejudice to the department or licensee in any subsequent formal disciplinary proceeding.

PART 24
COMMITTEE ON THE PROFESSIONS

Section 24.1 The Committee on the Professions shall consist of three department officers designated by the Board of Regents pursuant to Section 6506(10) of the Education Law.

24.2 The Committee on the Professions shall review and make recommendations or determinations in licensing matters as provided in this Part or pursuant to referrals from the Board of Regents.

24.3 The Committee on the Professions shall review and determine questions of the preprofessional or professional education of applicants for licensure or other authorizations to practice in accordance with the following standards:

(a) Preprofessional education.

(1) The Committee on the Professions may accept graduation from a professional program which is either registered by the department or nationally accredited in lieu of a maximum of six semester hours of preprofessional education.

(2) The Committee on the Professions may accept postsecondary study satisfactory to the department and performed after completion of professional study requirements in lieu of a maximum of 30 semester hours of required preprofessional study.

(b) Professional education. As the equivalent of a professional program registered by the department, the Committee on the Professions may accept a professional program which is:

(1) offered by an institution accredited by an accrediting organization acceptable to the department or recognized by the appropriate civil authorities of the country in which the school is located as an acceptable program of preparation for professional practice; and

(2) designed and conducted by the degree-granting institution to prepare graduates for the professional practice of the profession in the state or country in which the institution is located; and

(3) demonstrated to be the substantial equivalent in scope, content, and resources to a program meeting the requirements established by Part 52 of this Title for the registration of a professional licensure qualifying program in the State.

24.4 The Committee on the Professions may review and determine appeals from licensing determinations of the department staff relating to education or experience requirements if the chairman of the Committee determines that the appeal involves a substantial or novel question which should be reviewed by the Committee.

24.5 The Committee on the Professions shall review and determine appeals pursuant to section 18.7 of this Chapter relating to the voluntary surrender and restoration of licenses.

24.6 The Committee on the Professions shall review and determine questions of moral character in accordance with the provisions of Part 28 of this Chapter.

24.7 The Committee on the Professions shall review and submit its recommendation to the Board of Regents for final determinations in the following cases:

(a) applications pursuant to Education Law, section 6506 (5) for the waiver of an education, experience or examination requirement on the ground that the requirement has been substantially met, and

(b) petitions for restoration of a professional license which has been revoked or surrendered pursuant to Education Law, sections 6510 or 6510-a. At least one year shall have elapsed from the date of service of the order of revocation, acceptance of surrender, or denial of a prior application for restoration or reinstatement by vote of the Board of Regents, for the acceptance by the department of a petition to the Board of Regents for restoration of a license or certificate, except that a period of time during which the license was suspended during the pendency of the discipline proceeding may reduce the one year waiting period. This section shall not apply to restoration of licenses which have been temporarily surrendered pursuant to Education Law section 6510-b or Public Health Law section 230, subdivision 13.

(1) Materials submitted in response to the Committee on the Professions' recommendation to the Board of Regents shall be filed no later than 15 days following the postmarked date of the written notification of the decision or recommendation of the Committee on the Professions.

(2) If an applicant has failed to remain current with developments in the profession, and a substantial question is presented as to the applicant's current fitness to enter into the active practice of the profession, the Board of Regents may require that the applicant take and obtain satisfactory grades on a proficiency examination satisfactory to the department prior to the issuance of alicense or limited permit.

24.8 Reconsideration. An application for reconsideration of a determination made by the Committee on the Professions or by the Board of Regents following a Committee on the Professions recommendation may be accepted upon a showing that the original action was based on an error of law, or that there is new and material evidence which was not previously available, or that circumstances have changed subsequent to the original determination.

PART 28
DETERMINATION OF GOOD MORAL CHARACTER IN THE PROFESSIONS

Section 28.1 Determination of good moral character
28.2 Information
28.3 Investigation
28.4 Review
28.5 Hearing
28.6 Appeal
28.7 Reapplication
28.8 Proficiency examination

Section 28.1 Determination of good moral character. The determination of whether an applicant for authorization to practice a profession, under title VIII of the Education Law, is of good moral character shall be made in accordance with the procedures specified in this Part.

28.2 Information. All information indicating that an applicant has been convicted of a crime, or has committed an act which raises a reasonable question as to the applicant's moral character, shall be referred to the executive director of the Office of Professional Discipline or his or her designee.

28.3 Investigation. The executive director of the Office of Professional Discipline, or his or hr designee, shall arrange for a full and complete investigation of the circumstances surrounding such conviction or act. If it is determined that a reasonable question exists as to the applicant's moral character, then the executive director, or his or her designee, shall submit the results of the investigation, including any letters of reference from peers or others which may have been submitted by the applicant, to a panel of the appropriate professional State Board for its review. The panel shall consist of three or more members of the State Board.

28.4 Review. Upon such review, the panel, by majority vote, may conclude in favor of the applicant to the effect that the moral character of the applicant is adequate for licensure, thereby fulfilling that licensure requirement, and the applicant and the director of the Division of Professional Licensing Services shall be notified of such conclusion by the Office of Professional Discipline. If, upon such review, the panel concludes, by a majority vote, that a substantial question exists as to the moral character of the applicant, the applicant shall be notified thereof. Upon the written request of the applicant, within 30 days after receipt of such notice, the department shall schedule a hearing on such question.

28.5 Hearing. The applicant shall be given 15 days' notice, by mail, of the time and place of the hearing and a statement of the matters asserted which raised the question of the applicant's moral character. The applicant may be represented at the hearing by an attorney, may cross-examine witnesses, may produce witnesses, and may present evidence in support of the applicant's good moral character. The hearing, at which a verbatim record shall be taken, shall take place before a panel consisting of three or more members of the appropriate professional State Board, and before an administrative officer admitted to practice as an attorney in the State of New York, designated by the department. Such administrative officer shall have authority to rule on all motions, procedures and other legal objections, but shall not be entitled to vote in the determination of the panel. The determination of the panel shall be made by a majority vote of the panel and shall be rendered in a written report which shall be drafted by the administrative officer, shall reflect the determination and recommendations of the panel, and shall be subject to the approval of and signature by the panel chairperson on behalf of the panel. Copies of the report shall be forwarded to the director of the Division of Professional Licensing Services and to the applicant.

28.6 Appeal. The applicant or the executive director of the Office of Professional Discipline may appeal the determination of the panel concerning the licensure requirement of good moral character by filing a written notice of appeal therefrom with the Committee on the Professions within 30 days after service of the report of the panel upon the party taking the appeal. In the event no appeal is taken from the determination of the panel, the determination of the panel shall be final. In the event either party appeals from the determination of the panel, the appellant may submit a brief to the Committee on the Professions and the opposing party within 30 days after filing the notice of appeal. An answering brief may be filed by the opposing party with the Committee on the Professions within 20 days after the receipt by the opposing party of the brief submitted by the appellant. The Committee on the Professions may affirm, reverse or modify the determination of the panel and/or make such other determination as it may deem just and proper under the circumstances. The determination of the Committee on the Professions shall be final and copies thereof shall be forwarded to the applicant and to the executive director of the Office of Professional Discipline.

28.7 Reapplication. Whether or not the applicant appeals from the determination of the panel, the applicant may reapply for licensure to the director of the Division of Professional Licensing Services after the expiration of 18 months from the date of service of the report of the panel.

28.8 Proficiency examination. If the Committee on the Professions determines that the applicant otherwise meets the moral character requirements, but has failed to remain current with developments in the profession, and a substantial question is presented as to the applicant's current fitness to enter into the active practice of the profession, the Committee on the Professions may require that the applicant take and obtain satisfactory grades on a proficiency examination satisfactory to the department prior to the issuance of a license or limited permit.

RULES OF THE BOARD OF REGENTS ON UNPROFESSIONAL CONDUCT

Section 29.1

GENERAL PROVISIONS FOR ALL PROFESSIONS

(a) Unprofessional conduct shall be the conduct prohibited by this section. The provisions of these rules applicable to a particular profession may define additional acts or omissions as unprofessional conduct and may establish exceptions to these general prohibitions.

(b) Unprofessional conduct in the practice of any profession licensed or certified pursuant to title VIII of the Education Law shall include:

(1) willful or grossly negligent failure to comply with substantial provisions of Federal, State or local laws, rules or regulations governing the practice of the profession;

(2) exercising undue influence on the patient or client, including the promotion of the sale of services, appliances or drugs in such manner as to exploit the patient or client for the financial gain of the practitioner or of a third party;

(3) directly or indirectly offering, giving, soliciting, or receiving or agreeing to receive, any fee or other consideration to or from a third party for the referral of a patient or client or in connection with the performance of professional services;

(4) permitting any person to share in the fees for professional services, other than: a partner, employee, associate in a professional firm or corporation, professional subcontractor or consultant authorized to practice the same profession, or a legally authorized trainee practicing under the supervision of a licensed practitioner. This prohibition shall include any arrangement or agreement whereby the amount received in payment for furnishing space, facilities, equipment or personnel services used by a professional licensee constitutes a percentage of, or is otherwise dependent upon, the income or receipts of the licensee from such practice, except as otherwise provided by law with respect to a facility licensed pursuant to article 28 of the Public Health Law or article 13 of the Mental Hygiene Law;

(5) conduct in the practice of a profession which evidences moral unfitness to practice the profession;

(6) willfully making or filing a false report, or failing to file a report required by law or by the Education Department, or willfully impeding or obstructing such filing, or inducing another person to do so;

(7) failing to make available to a patient or client, upon request, copies of documents in the possession or under the control of the licensee which have been prepared for and paid for by the patient or client;

(8) revealing of personally identifiable facts, data or information obtained in a professional capacity without the prior consent of the patient or client, except as authorized or required by law;

(9) practicing or offering to practice beyond the scope permitted by law, or accepting and performing professional responsibilities which the licensee knows or has reason to know that he or she is not competent to perform, or performing without adequate supervision professional services which the licensee is authorized to perform only under the supervision of a licensed professional, except in an emergency situation where a person's life or health is in danger;

(10) delegating professional responsibilities to a person when the licensee delegating such responsibilities knows or has reason to know that such person is not qualified, by training, by experience or by licensure, to perform them;

(11) performing professional services which have not been duly authorized by the patient or client or his or her legal representative;

(12) advertising or soliciting for patronage that is not in the public interest:

(i) Advertising or soliciting not in the public interest shall include but not be limited to advertising or soliciting that:

(a) is false, fraudulent, deceptive, misleading, sensational or flamboyant;

(b) represents intimidation or undue pressure;

(c) uses testimonials;

(d) guarantees any service;

(e) makes any claim relating to professional services or products or the cost or price therefor which cannot be substantiated by the licensee, who shall have the burden of proof;

(f) makes claims of professional superiority which cannot be substantiated by the licensee, who shall have the burden of proof;

(g) offers bonuses or inducements in any form other than a discount or reduction in an established fee or price for a professional service or product;

(ii) The following shall be deemed appropriate means of informing the public of the availability of professional services:

(a) informational advertising not contrary to the foregoing prohibitions; and

(b) the advertising in a newspaper, periodical or professional directory or on radio or television of fixed prices, or a stated range of prices, for specified routine professional services, provided that there is an additional charge for related services which are an integral part of the overall service being provided by the licensee and the advertisement shall so state, and provided further that the advertisement indicates the period of time for which the advertised prices shall be in effect;

(iii) (a) all licensees placing advertisements shall maintain, or cause to be maintained, an exact copy of each advertisement, transcript, or videotape thereof as appropriate for the medium used, for a period of one year after its last appearance. This copy shall be made available for inspection upon demand of the Education Department or in the case of physicians, physician's and specialist's assistants, the Department of Health;

(b) a licensee shall not compensate or give anything of value to representatives of the press, radio, television or other communications media in anticipation of or in return for professional publicity in a news item;

(iv) No demonstrations, dramatizations or other portrayals of professional practice shall be permitted in advertising on radio or television;

(13) failing to respond within 30 days to written communications from the Education Department or the Department of Health and to make available any relevant records with respect to an inquiry or complaint about the licensee's unprofessional conduct. The period of 30 days shall commence on the date when such communication was delivered personally to the licensee. If the communication is sent from either department by registered or certified mail, with return receipt requested, to the address appearing in the last registration the period of 30 days shall commence on the date of delivery to the licensee, as indicated by the return receipt.

(14) violating any term of probation or condition or limitation imposed on the licensee by the Board of Regents pursuant to Education Law section 6511.

Section 29.3
GENERAL PROVISIONS FOR DESIGN PROFESSIONS

(a) Unprofessional conduct shall also include, in the professions of architecture and landscape architecture, engineering and land surveying:

(1) being associated in a professional capacity with any project or practice known to the licensee to be fraudulent or dishonest in character, or not reporting knowledge of such fraudulence or dishonesty to the Education Department;

(2) failing to report in writing to the owner or to the owner's designated agent any unauthorized or improperly authorized substantial disregard by any contractor of plans or specifications for construction or fabrication, when professional observation or supervision of the work is provided for in the agreement between the owner and the design professional or when supervision of the work is under the control of the design professional;

(3) certifying by affixing the licensee's seal to work not performed by the licensee or under the licensee's supervision, or to which the licensee has not given his or her written professional evaluation;

(4) having a substantial financial interest, without the knowledge and approval of the client or employer, in any product or in the bids or earnings of any contractor, manufacturer or supplier on work for which the professional has responsibility;

(5) permitting any person to share in the fees for professional services, other than: a partner, employee, associate in a professional firm or corporation, sub contractor or consultant. This prohibition shall include any arrangement or agreement whereby the amount received in payment for furnishing space, facilities, equipment, or personnel services used by a professional licensee constitutes a percentage of or is otherwise dependent upon the income or receipts of the licensee from such practice. This provision shall apply in lieu of section 29.1(b)(4) of the Part;

(6) accepting any form of compensation from more than one party for services on the same project without fully disclosing the circumstances and receiving approval from all interested parties; or

(7) participating as a member, advisor or employee or a government body in those actions or deliberations which pertain to services provided by the practitioner or his or her organization for such government body.

(b) Unprofessional conduct shall not be contrued to include the employment, with the knowledge of the client, of qualified consultants to perform work in which the consultant has special expertise. This provision shall apply in conjunction with section 29.1(b)(9) of this Part.

ACCREDITED PROGRAMS IN ENGINEERING - 1986

(Reprinted by permission from the Accreditation Board for Engineering and Technology)

The Accreditation Board for Engineering and Technology (ABET) is recognized by the Council on Postsecondary Accreditation and the U.S. Commissioner of Education as the national accrediting authority concerning the quality of engineering programs offered by educational institutions in the United States.

The institutions whose programs are listed herein have voluntarily requested that the specific engineering programs listed be evaluated by the Engineering Accreditation Commission (EAC) of ABET. It should be noted that the EAC of ABET accredits individual programs, not entire institutions, schools of engineering, departments, or degrees. Each program so listed has been determined to meet the *Criteria for Accrediting Programs in Engineering in the United States* in effect during the year in which accreditation was granted. Programs not designated by the noun "Engineering" have, nevertheless, been evaluated as engineering programs in the appropriate field, on the basis of their instructional content.

The list appears in two parts. First, programs are listed according to the educational institution offering them, in alphabetical order. (Generic words in institutional titles, such as "University of," are disregarded in making the alphabetical listing.) Second, programs are grouped in related curricular areas according to program title. Bachelor's degree and master's degree programs are listed in separate sections of this part. Also included is a list of the Canadian engineering programs accredited by the Canadian Engineering Accreditation Board.

In order to make the most effective use of these lists, please note the following explanatory material.

CURRICULAR AREA OF ACCREDITATION

In order for an engineering program in a particular discipline to be accredited, the program must comply with both the ABET general engineering criteria and any program criteria applicable to that particular area. Program criteria are published as part of the *Criteria for Accrediting Programs in Engineering in the United States.* Programs in areas where no specific program criteria are in effect must comply with the general criteria and the program criteria for nontraditional programs.

A program whose title includes two or more disciplinary areas is expected to meet the program criteria applicable to all such areas. The listing according to curricular titles identifies the disciplinary areas in which the programs are accredited. The list also identifies the Participating Bodies of ABET that have been assigned responsibility for assisting ABET in the preparation of program criteria within their areas of professional competence.

ADVANCED LEVEL ACCREDITATION

As of the 1980-81 academic year, ABET adopted the policy of accrediting only first professional degree programs at either the baccalaureate or master's degree level but not at both levels in the same curriculum at the same institution. The institution will determine which of its programs are to be considered first professional degree programs. Only those so identified will be eligible for accreditation. Baccalaureate programs will be evaluated using basic-level criteria and master's degree programs will be evaluated using advanced-level criteria, except as noted below.

All first professional degree programs under the disciplinary responsibility of the American Institute of Aeronautics and Astronautics at the master's level currently accredited against basic-level criteria will be eligible to continue to be accredited under such criteria. All other programs must conform to the ABET policy stated above.

PROGRAM IDENTIFICATION

In the listing by institution, programs are identified according to the title used by the institution followed by symbols descriptive of the nature of the program. (See description of the system for listing accredited engineering programs, below.) Normally the degree itself is not specified, since EAC/ABET does not accredit degrees, only specific programs, which may lead to degrees identified under a variety of titles. However, degree designations or other descriptive information may be shown where deemed necessary to distinguish accredited programs from others offered by the same institution under similar titles.

OPTIONS

Some engineering educational institutions offer different curricula as options, majors, concentrations, or similar subdivisions under an overall program title. The EAC is willing to evaluate and accredit such offerings as single overall programs or to evaluate some or all of the options separately, as requested by the institution. For an option to be accredited separately, it must meet the same criteria as a free-standing program in the same discipline. Some options in an overall program may be accredited while others are not.

When a program that has options is accredited as a single program, all options share the accreditation of the basic program. However, such options are *not* accredited as meeting the program criteria applicable to the title of the option or area of concentration. (For example, a program accredited as Electrical Engineering might include a concentration in a related area, such as Computer Engineering. However, such a concentration is not to be construed as an accredited program in its area of specialization unless it is shown as separately accredited in the ABET listing.)

CO-OP (COOPERATIVE WORK-STUDY) EXPERIENCE

Many engineering schools offer co-op experience along with academic study. In a few cases co-op work is mandatory for all students, but more commonly it is offered as an optional mode of the regular curriculum, requiring an additional year to complete the program. ABET has special criteria for recognizing co-op offerings, and only those programs meeting the special criteria have the co-op feature identified in this listing. However, it should be noted that the academic program may be accredited whether or not the co-op element meets the special criteria. Therefore, co-op graduates of any program listed herein are considered to have completed an accredited academic program, whether or not the co-op offering is identified as meeting the special criteria.

ACCREDITATION DATES

The date immediately following the address of each institution in the listing by institution indicates the year in which the EAC will take action on a general review of programs at that institution. Programs are reviewed at periods not to exceed six years. The date shown does not indicate the period of accreditation for each program, only the scheduled date for the next general review action.

Dates after each program title show the year of initial accreditation or periods of accreditation. Programs that were first accredited during the period 1936-37, when the accrediting program was inaugurated, are all shown as 1936. In many cases, program titles or characteristics have been changed since initial accreditation.

Since accreditation is based on a questionnaire submitted, a campus visit conducted, and a visiting team report prepared during a given academic year, a student receiving a degree during the entire academic year ending in the year indicated for initial accreditation of a program is considered to have graduated from an accredited program.

SYSTEM FOR LISTING ACCREDITED ENGINEERING PROGRAMS

For the information of users of these listings, the "footnoting" or coding system has been designed to identify the characteristics of the program. The following specific features should be noted.

1. The first letter of the code represents the degree level of the program (bachelor's or master's) and the level of accreditation basic or advanced), as follows:

   b = bachelor's degree, basic level accreditation
   M = master's degree, advanced level accreditation
   m = master's degree, basic level accreditation*

2. The additional letters of the code identify the modes in which the program is offered, as follows:

   d = day
   e = evening
   C = co-op feature meeting the special requirements of the ABET criteria

3. The date of initial accreditation of the program is shown.

   The following examples will illustrate the use of the new code.

   bd = bachelor's degree, day program
   bde = bachelor's degree, same program offered day and evening
   be = bachelor's degree, separate evening program
   bdC = bachelor's degree, day program with optional co-op mode meeting the special co-op criteria
   bdeC = bachelor's degree, same program offered in day, evening, and optional co-op modes
   bC = bachelor's degree, co-op program only
   Md = master's degree, advanced level accreditation, day program
   md = master's degree, basic level accreditation, day program*

4. In addition to the above code, other information such as the degree designation is included in the listing where there may be a possibility of confusion between the program accredited by EAC/ABET and others with similar titles.

*Basic-level accreditation of master's degree programs applies only to certain programs in the Aerospace Engineering area.

PART I - ACCREDITED ENGINEERING PROGRAMS, BY INSTITUTION, 1986

Air Force Institute of Technology
Wright-Patterson Air Force Base, OH 45433
1992
Aeronautical Engineering md [1955]*
Astronautical Engineering md [1964]
Electrical Engineering Md [1985]**
Engineering Management Md [1982]
Nuclear Engineering Md [1964]
Systems Engineering Md [1975]
*This program was accredited at the bachelor's degree level from 1982 to 1986.
**This program was accredited at the bachelor's degree level from 1955 to 1986.

Akron, University of
302 East Buchtel Avenue
Akron, OH 44325
1990
Chemical Engineering bdC [1970]
Civil Engineering bdC [1950]
Electrical Engineering bdC [1941]
Mechanical Engineering bdC [1941]

Alabama, The University of
University, AL 35486
1987
Aerospace Engineering bdC [1936]
Chemical Engineering bdC [1950]
Civil Engineering bdC [1936]
Electrical Engineering bdC [1936]
Industrial Engineering bdC [1936]
Mechanical Engineering bdC [1936]
Metallurgical Engineering bdC [1949]
Mineral Engineering bdC [1936]

Alabama at Birmingham, University of
720 20th Street South
Birmingham, AL 35294
1989
Civil Engineering bde [1983]
Electrical Engineering bde [1983]
Materials Engineering bde [1983]
Mechanical Engineering bde [1983]

Alabama in Huntsville, University of
4701 University Drive NW
Huntsville, AL 35899
1989
(Note: all programs are options in BSE program.)
Chemical Engineering bde [1985]
Electrical Engineering bde [1974]
Industrial and Systems Engineering bde [1974]
Mechanical Engineering bde [1976]

Alaska, Anchorage; University of
3211 Providence Drive
Anchorage, AK 99508
1987
Civil Engineering bd [1984]

Alaska, Fairbanks; University of
Fairbanks, AK 99701
1988
Civil Engineering bd [1940]
Electrical Engineering bd [1957]
Geological Engineering bd [1941]
Mechanical Engineering bd [1980]
Mining Engineering bd [1941]

Alfred University, State University of New York College of Ceramics at
Alfred, NY 14802
1988
Ceramic Engineering bd [1936]
Ceramic Science bd [1976]
Glass Science bd [1976]

Arizona State University
Tempe, AZ 85287
1992
(Note: all programs are "fields of specialization" leading to BS or BSE degree in designated field, as indicated.)
Bioengineering (BSE) bd [1985]
Chemical Engineering (BSE) bd [1966]
Civil Engineering (BSE) bd [1961]
Computer System Engineering (BSE) bd [1980]
Electrical Engineering (BSE) bd [1961]
Engineering Interdisciplinary Studies (BS) bd [1974]*
Engineering Science (BSE) bd [1961]
Engineering Special Studies (BSE) bd [1974]*
Industrial Engineering (BSE) bd [1980]
Mechanical Engineering (BSE) bd [1961]
Pre-Medical Engineering (BS) bd [1985]
*Specialized programs under this area are accredited according to general engineering criteria only, unless listed above as separately accredited.

Arizona, University of
Tucson, AZ 85721
1987
Aerospace Engineering bd [1960]
Agricultural Engineering bd [1969]
Chemical Engineering bd [1963]
Civil Engineering bd [1936]
Electrical Engineering bd [1936]
Geological Engineering bd [1950]
Industrial Engineering bd [1981]
Mechanical Engineering bd [1936]
Metallurgical Engineering bd [1950]
Mining Engineering bd [1936]
Nuclear Engineering bd [1969]
Systems Engineering bd [1981]

Arkansas State University
State University, AR 72467
1988
Agricultural Engineering bd [1979]

Arkansas, University of
Fayetteville, AR 72701
1991
Agricultural Engineering bd [1955]
Chemical Engineering bd [1952]
Civil Engineering bd [1936]
Electrical Engineering bd [1936]
Industrial Engineering bd [1955]
Mechanical Engineering bd [1936]

Auburn University
Auburn, AL 36830
1987
Aerospace Engineering bdC [1960]
Agricultural Engineering bdC [1953]
Chemical Engineering bdC [1950]
Civil Engineering bdC [1941]
Electrical Engineering bdC [1939-1957; 1960]
Industrial Engineering bdC [1967]
Materials Engineering bdC [1975]
Mechanical Engineering bdC [1939-1957; 1960]

Boston University
755 Commonwealth Avenue
Boston, MA 02215
1992
Aerospace Engineering bd [1971]
Biomedical Engineering bd [1983]
Computer Engineering bd [1983]
Electrical Engineering bd [1983]
Manufacturing Engineering bd [1971]
Mechanical Engineering bd [1983]
Systems Engineering bd [1971]

Bradley University
1502 West Bradley Avenue
Peoria, IL 61625
1991
Civil Engineering (BSCE) bdC [1963]
Electrical Engineering (BSEE) bdC [1960]
Industrial Engineering (BSIE) bdC [1957]
Mechanical Engineering (BSME) bdC [1951]

Bridgeport, University of
285 Park Avenue
Bridgeport, CT 06602
1989
Electrical Engineering bdeC [1969]
Mechanical Engineering bdeC [1962]*
*Current accreditation of this program will expire at the end of the 1986-87 school year.

Brigham Young University
Provo, UT 84602
1991
Chemical Engineering bd [1961]
Civil Engineering bd [1960]
Electrical Engineering bd [1960]
Mechanical Engineering bd [1960]

Brown University
Prospect Street
Providence, RI 02912
1991
(Note: all programs are "regular concentration programs" leading to ScB in Engineering degree.)
Biomedical Engineering bd [1973]
Chemical Engineering bd [1985]
Civil Engineering bd [1936]
Electrical Engineering bd [1936]
Materials Engineering bd [1967]
Mechanical Engineering bd [1936]

Bucknell University
Lewisburg, PA 17837
1991
Chemical Engineering (BSChE) bd [1942]
Civil Engineering (BSCE) bd [1936]
Electrical Engineering (BSEE) bd [1936]
Mechanical Engineering (BSME) bd [1939]

California Institute of Technology
1201 East California Boulevard
Pasadena, CA 91125
1988

Chemical Engineering (Option in BS program) bd [1936]
Engineering and Applied Science (Option in BS program) bd [1964]
Environmental Engineering Science Md [1970]

California Polytechnic State University, San Luis Obispo
San Luis Obispo, CA 93407
1991
Aeronautical Engineering bdC [1969]
Agricultural Engineering bdC [1973]
Architectural Engineering bdC [1975]
Civil Engineering bdC [1973]
Electrical Engineering [1969]
Electronic Engineering bdC [1969]
Environmental Engineering bdC [1971]
Industrial Engineering bdC [1969]
Mechanical Engineering bdC [1969]
Metallurgical Engineering bdC [1971]

California State Polytechnic University, Pomona
3801 West Temple Avenue
Pomona, CA 91768
1988
Aerospace Engineering bd [1970]
Agricultural Engineering bd [1985]
Chemical Engineering bd [1972]
Civil Engineering bd [1970]
Electrical Engineering bd [1970]
Industrial Engineering bd [1976]
Mechanical Engineering bd [1970]

California State University, Chico
Chico, CA 95929
1989
Civil Engineering bd [1968]
Electrical/Electronic Engineering bd [1971]
Mechanical Engineering bd [1971]

California State University, Fresno
5241 North Maple Avenue
Fresno, CA 93740
1989
Civil Engineering bd [1968]
Electrical Engineering bd [1965]
Industrial Engineering bd [1983]
Mechanical Engineering bd [1965]
Surveying Engineering bd [1979]

California State University, Fullerton
800 North State College Boulevard
Fullerton, CA 92631
1988
Civil Engineering bde [1985]
Electrical Engineering bde [1985]
Mechanical Engineering bde [1985]

California State University, Long Beach
1250 North Bellflower Boulevard
Long Beach, CA 90840
1989
Chemical Engineering bd [1980]
Civil Engineering bd [1963]
Computer Science and Engineering (Option in BSCS program) bd [1974]
Electrical Engineering (basic BSEE program) bd [1963]
Mechanical Engineering bd [1963]
Ocean Engineering (Option in BSE program) bd [1974]

California State University, Los Angeles
5151 State University Drive
Los Angeles, CA 90032
1989
(Note: all programs are options in BSE program.)
Civil Engineering bd [1965]
Electrical Engineering bd [1965]
Mechanical Engineering bd [1965]

California State University, Northridge
18111 Nordhoff Street
Northridge, CA 91330
1987
Engineering bde [1966]

California State University, Sacramento
6000 J Street
Sacramento, CA 95819
1992
Civil Engineering bd [1965]
Electrical and Electronic Engineering bd [1969]
Mechanical Engineering bd [1965]

California, Berkeley; University of
714 University Hall
Berkeley, CA 94720
1989
Chemical Engineering bdC [1952]
Civil Engineering bdC [1936]
Computer Science and Engineering bdC [1983]
Electrical Engineering bdC [1936]
Industrial Engineering bdC [1949]
Mechanical Engineering bdC [1936]
Mineral Engineering bdC [1983]
Naval Architecture bdC [1983]
Nuclear Engineering bdC [1983]

California, Davis; University of
Davis, CA 95616
1989
Aeronautical Science and Engineering bd [1984]
Agricultural Engineering (basic program) bd [1965]
Chemical Engineering (basic program) bd [1966]
Civil Engineering (basic program) bd [1965]
Electrical Engineering (General Option) bd [1965]
Electrical Engineering (Electronics, Circuits and Signal Processing Option) bd [1983]
Electrical Engineering (Solid State, Microwaves and Quantum Electronics Option) bd [1983]
Mechanical Engineering (basic program) bd [1965]

California, Irvine; University of
Irvine, CA 92717
1990
(Note: all programs are options in BSE program.)
Civil Engineering bd [1978]
Electrical Engineering bd [1968]
Mechanical Engineering bd [1978]

California, Los Angeles; University of
405 Hilgard Avenue
Los Angeles, CA 90024
1989
Aerospace Engineering (Major in BSE) bd [1985]
Chemical Engineering (BSChE) bd [1983]
Civil Engineering (BSCE) bd [1983]
Computer Science and Engineering bd [1985]
Electrical Engineering (BSEE) bd [1983]
Engineering (Major in BSE) bd [1950]*
Materials Science and Engineering bd (Major in BSE) [1985]
Mechanical Engineering (Major in BSE) bd [1985]

*This program is being discontinued by the educational institution; expected termination date 1989. Accreditation continued subject to annual review.

California, San Diego; University of
La Jolla, CA 92093
1988
Chemical Engineering bd [1985]
Electrical Engineering bd [1982]

California, Santa Barbara; University of
Santa Barbara, CA 93106
1991
Chemical Engineering bd [1968]
Electrical Engineering bd [1967]
Mechanical Engineering bd [1967]
Nuclear Engineering bd [1979]

Carnegie-Mellon University
5115 Margaret Morrison Street
Pittsburgh, PA 15213
1989
Chemical Engineering bd* [1936]
Civil Engineering bd* [1936]
Electrical Engineering bd* [1936]
Mechanical Engineering bd* [1936]
Metallurgical Engineering and Materials Science bd* [1936]

*These programs are also accredited as double majors with Engineering and Public Policy.

Case Western Reserve University
10900 Euclid Avenue
Cleveland, OH 44106
1989
(Note: all programs are "major field designations" in BSE program.)
Biomedical Engineering bdC [1977]
Chemical Engineering bdC [1936]
Civil Engineering bdC [1936]
Computer Engineering bdC [1971]
Electrical Engineering bdC [1936]
Fluid and Thermal Engineering Sciences bdC [1971]
Mechanical Engineering bdC [1936]
Metallurgy and Materials Science bdC [1936]
Polymer Science bdC [1977]
Systems and Control Engineering bdC [1971]

Catholic University of America
620 Michigan Avenue NE
Washington, DC 20017
1987
Chemical Engineering (BChE) bd [1967]*
Civil Engineering (BCE) bd [1938-1952; 1957]
Electrical Engineering (BEE) bd [1938-1952; 1955]
Mechanical Engineering (BME) bd [1938-1952; 1957]

*Current accreditation of this program will expire at the end of the 1986-87 school year.

Central Florida, University of
Alafaya Trail
Orlando, FL 32816
1988
(Note: all programs are options in BSE program.)
Civil Engineering bd [1982]

Computer Engineering bd [1974]
Electrical Engineering bd [1972]
Environmental Engineering bd [1972]
Industrial Engineering bd [1972]
Mechanical Engineering bd [1972]

Christian Brothers College
650 East Parkway South
Memphis, TN 38104
1989
Chemical Engineering bd [1985]
Civil Engineering bd [1983]
Electrical Engineering bd [1970]
Mechanical Engineering bd [1970]

Cincinnati, University of
2624 Clifton Avenue
Cincinnati, OH 45221
1987
Aerospace Engineering bC [1936]
Chemical Engineering bC [1936]
Civil Engineering bC [1936]
Electrical Engineering bC [1936]
Environmental Engineering Md [1966]
Industrial Engineering bC [1982]
Mechanical Engineering bC [1936]
Metallurgical Engineering bC [1948]
Nuclear and Power Engineering bC [1978]

Citadel, The
Charleston, SC 29409
1988
Civil Engineering bd [1936]
Electrical Engineering bd [1976]

Clarkson University
Potsdam, NY 13676
1991
Chemical Engineering bd [1938]
Civil Engineering bd [1936]
Electrical Engineering bd [1936]
Mechanical Engineering bd [1936]

Clemson University
Clemson, SC 29631
1988
Agricultural Engineering bdC [1953]
Ceramic Engineering bdC [1955]
Chemical Engineering bdC [1959]
Civil Engineering bdC [1936]
Electrical Engineering bdC [1936]
Environmental Systems Engineering (MEng) Md [1967]
Mechanical Engineering bdC [1936]

Cleveland State University
1983 East 24th Street
Cleveland, OH 44115
1987
Chemical Engineering (BChE) bdC [1954-1963; 1966]
Civil Engineering (BCE) bdC [1948]
Electrical Engineering (BEE) bdC [1948]
Industrial Engineering (BIE) bdC [1975]
Mechanical Engineering (BME) bdC [1948]

Colorado School of Mines
1500 Illinois Street
Golden, CO 80401
1989
Chemical and Petroleum-Refining Engineering bd [1956]
Engineering bd [1983]
Engineering Physics bd [1977]
Geological Engineering bd [1936]
Geophysical Engineering bd [1953]
Metallurgical Engineering bd [1936]
Mining Engineering bd [1936]
Petroleum Engineering bd [1936]

Colorado State University
Fort Collins, CO 80523
1990
Agricultural Engineering bd [1958]
Chemical Engineering bd [1981]
Civil Engineering bd [1938]
Electrical Engineering bd [1938]
Engineering Science bd [1969]
Environmental Engineering Md [1975]
Mechanical Engineering bd [1938]

Colorado at Boulder, University of
Boulder, CO 80309
1988
Aerospace Engineering Sciences bd [1948]
Architectural Engineering bd [1936]
Chemical Engineering bd [1950]
Civil Engineering bd [1936]
Electrical Engineering bd [1936]
Electrical Engineering and Computer Science bd [1982]
Mechanical Engineering bd [1936]

Colorado at Colorado Springs, University of
Cragmor Road
Colorado Springs, CO 80907
1988
Electrical Engineering bde [1976]

Colorado at Denver, University of
1100 14th Street
Denver, CO 80202
1988
Civil Engineering bd [1976]
Electrical Engineering (BSEE) bd [1976]
Mechanical Engineering bd [1982]

Columbia University
Broadway at West 116th Street
New York, NY 10027
1989
Chemical Engineering bd [1936]
Civil Engineering bd [1936]
Electrical Engineering bd [1936]
Engineering Mechanics bd [1959]
Industrial Engineering bd [1936]
Mechanical Engineering bd [1936]
Metallurgical Engineering (Concentration in Metallurgy and Materials Science program) bd [1936]
Mining Engineering bd [1936]

Connecticut, University of
Storrs, CT 06268
1990
Chemical Engineering bd [1964]
Civil Engineering bd [1940]
Computer Science and Engineering bd [1972]
Electrical Engineering bd [1940]
Mechanical Engineering bd [1941]

Cooper Union, The
50 Astor Place
New York, NY 10003
1989
(Note: all programs lead to BEng degree in designated field.)
Chemical Engineering bd [1941]
Civil Engineering bd [1936]
Electrical Engineering bd [1936]
Mechanical Engineering bd [1936]

Cornell University
Ithaca, NY 14853
1987
Agricultural Engineering bd [1958]
Chemical Engineering bd [1936]
Civil Engineering bd [1936]
Electrical Engineering bd [1936]
Engineering Physics bd [1951]
Materials Science and Engineering bd [1951]
Mechanical Engineering bd [1936]
Operations Research and Industrial Engineering bd [1936]

Dartmouth College
Hanover, NH 03755
1989
Engineering bd [1936]

Dayton, University of
300 College Park Avenue
Dayton, OH 45469
1987
Chemical Engineering (BChE) bd [1969]
Civil Engineering (BCE) bd [1951]
Electrical Engineering (BEE) bd [1951]
Mechanical Engineering (BME) bd [1951]

Delaware, University of
Newark, DE 19716
1988
Chemical Engineering bd [1941]
Civil Engineering bd [1936]
Electrical Engineering bd [1936]
Mechanical Engineering bd [1936]

Detroit, University of
4001 McNichols Road West
Detroit, MI 48221
1987
Chemical Engineering (BChE) bC [1940-1949; 1951]
Civil Engineering (BCE) bC [1936]
Electrical Engineering (BEE) bC [1936]
Mechanical Engineering (BME) bC [1936]

District of Columbia, University of the
Van Ness Campus
4200 Connecticut Avenue NW
Washington, DC 20008
1987
Civil Engineering bde [1980]*
Electrical Engineering (Option 1) bde [1976]*
*Current accreditation of this program will expire at the end of the 1986-87 school year.

Drexel University
College of Engineering
3101 Chestnut Street
Philadelphia, PA 19104
1990
Chemical Engineering (BSChE) bdC [1936-1947; 1949]
Civil Engineering (BSCE) bdC [1936]
Electrical Engineering (BSEE) bdC [1936]
Materials Engineering (BSMatlE) bdC [1953]
Mechanical Engineering (BSME) bdC [1936]

Duke University
Campus Drive
Durham, NC 27706
1991
Biomedical Engineering bd [1972]
Civil Engineering bd [1936]
Electrical Engineering bd [1936]
Mechanical Engineering bd [1936]

Embry-Riddle Aeronautical University
Daytona Beach Campus
Municipal Airport
Daytona Beach, FL 32014
1987
Aeronautical Engineering bd [1975]

Evansville, University of
1800 Lincoln Avenue
Evansville, IN 47702
1987
Electrical Engineering bdeC [1970]
Mechanical Engineering bdeC [1970]

Farleigh Dickinson University
Teaneck Campus
Teaneck, NJ 07666
1987
Electrical Engineering bde [1960]
Industrial Engineering bde [1969]
Mechanical Engineering bde [1965]

Florida Atlantic University
500 Northwest 20th Street
Boca Raton, FL 33431
1988
Electrical Engineering bd [1973]
Mechanical Engineering bd [1977]
Ocean Engineering bd [1973]

Florida A&M University/Florida State University (FAMU/FSU)
Tallahassee, FL 32316
1989
Civil Engineering bd [1985]
Electrical Engineering bd [1985]
Mechanical Engineering bd [1985]

Florida Institute of Technology
2901 South Country Club Road
Melbourne, FL 32901
1989
Chemical Engineering (BSChE) bd [1983]
Civil Engineering (BSCE) bd [1983]
Computer Engineering (BSCpE) bd [1983]
Electrical Engineering (BSEvE) bd [1970]
Environmental Engineering (BSEvE) bd [1985]
Mechanical Engineering (BSME) bd [1974]
Ocean Engineering (BSOE) bd [1980]

Florida International University
Tamiami Campus
Miami, FL 33199
1988
Civil Engineering bde [1985]
Electrical Engineering bde [1985]

Florida, University of
Southwest 13th and West University Avenue
Gainesville, FL 32611
1989
Aerospace Engineering bdC [1948]
Agricultural Engineering bdC [1962]
Ceramic Specialty in Materials Science and Engineering bdC [1971]
Chemical Engineering (BSChE) bdC [1942]
Civil Engineering bdC [1936]
Coastal and Oceanographic Engineering Md [1977]
Computer and Information Engineering Sciences bdC [1983]
Electrical Engineering bdC [1936]
Engineering Science bdC [1965]
Environmental Engineering bdC [1977]
Industrial and Systems Engineering bdC [1936]
Mechanical Engineering bdC [1936]
Metals Specialty in Materials Science and Engineering bdC [1965]
Nuclear Engineering BSE (NE) bdC [1971]

Gannon University
109 West 6th Street
Erie, PA 16541
1988
Electrical Engineering bde [1965]
Mechanical Engineering bde [1965]

George Mason University
Fairfax, VA 22030
1989
Electrical Engineering bd [1985]

George Washington University
2029 G Street NW
Washington, DC 20052
1990
Civil Engineering bd [1940]
Computer Engineering (Option in Electrical Engineering) bd [1984]
Electrical Engineering bd [1940]
Mechanical Engineering bd [1940]
Systems Analysis and Engineering bd [1984]

Georgia Institute of Technology
225 North Avenue, NW
Atlanta, GA 30332
1991
Aerospace Engineering bdeC [1936]
Ceramic Engineering bdeC [1942]
Chemical Engineering bdC [1938]
Civil Engineering bdeC [1936]
Electrical Engineering bdeC [1936]
Engineering Science and Mechanics bdeC [1962]
Environmental Engineering MdeC [1962]
Industrial Engineering bdeC [1949]
Mechanical Engineering bdeC [1936]
Metallurgy mdeC [1973]*
Nuclear Engineering bdeC [1975]
Textile Engineering bdeC [1949]

*This program is currently accredited according to basic-level criteria in accordance with the policy in effect at the last evaluation.

Georgia, University of
120 Herty Drive
Athens, GA 30602
1992
Agricultural Engineering bd [1961]

GMI Engineering and Management Institute
1700 West 3rd Avenue
Flint, MI 48502
1992
Electrical Engineering bdC [1977]
Industrial Engineering bdC [1977]
Mechanical Engineering bdC [1977]

Gonzaga University
Spokane, WA 99258
1991
Civil Engineering bd [1985]
Electrical Engineering bd [1985]
Mechanical Engineering bd [1985]

Hartford, University of
200 Bloomfield Avenue
Hartford, CT 06117
1989
Civil Engineering bde [1978]
Electrical Engineering bde [1967]
Mechanical Engineering bde [1967]

Harvard University
Cambridge, MA 02138
1989
Engineering Sciences (SB) bd [1962]

Harvey Mudd College
Claremont, CA 91711
1989
Engineering bd [1962]

Hawaii at Manoa, University of
2500 Campus Road
Honolulu, HI 96822
1989
Civil Engineering bd [1951]
Electrical Engineering bd [1962]
Mechanical Engineering bd [1967]
Ocean Engineering Md [1977]

Hofstra University
1000 Fulton Avenue
Hempstead, NY 11550
1989
Engineering Science (BE) bde [1971]

Houston, University of
Cullen College of Engineering
3801 Cullen Boulevard
Houston, TX 77004
1988
Chemical Engineering bdC [1957]
Civil Engineering bdC [1952-1954; 1957]
Electrical Engineering bdC [1961]
Industrial Engineering bdC [1957]
Mechanical Engineering bdC [1957]

Howard University
2400 6th Street NW
Washington, DC 20059
1989
Chemical Engineering bdC [1977]
Civil Engineering bdC [1936-1939; 1948]
Electrical Engineering bdC [1936-1939; 1948]
Mechanical Engineering bdC [1936-1939; 1948]

Humboldt State University
Arcata, CA 95521
1990
Environmental Resources Engineering bd [1981]

Idaho State University
741 S. 7th Avenue
Pocatello, ID 83209
1988
General Engineering bd [1985]

Idaho, University of
Moscow, ID 83843
1990
Agricultural Engineering bd [1950]
Chemical Engineering bd [1950]
Civil Engineering bd [1936]
Electrical Engineering bd [1936]
Geological Engineering bd [1942]
Mechanical Engineering bd [1936]
Metallurgical Engineering bd [1938]
Mining Engineering bd [1938-1966; 1968]

Illinois Institute of Technology
3300 South Federal Street
Chicago, IL 60616
1988
Chemical Engineering bdC [1936]
Civil Engineering bdC [1936]
Electrical Engineering bdC [1936]
Mechanical Engineering (basic program) bdC [1936]
Metallurgical Engineering bdC [1949]

Illinois at Chicago, University of
601 South Morgan Street
Chicago, IL 60680
1988
Bioengineering bd [1976]
Chemical Engineering bd [1976]
Civil Engineering bd [1985]
Computer Science and Engineering bd [1976]
Electrical Engineering bd [1982]
Engineering Mechanics bd [1973]
Fluids Engineering bd [1973]*
Industrial Engineering bd [1979]
Mechanical Analysis and Design bd [1973]*
Mechanical Engineering bd [1985]
Metallurgical Engineering bd [1973]
Structural Engineering and Materials bd [1973]*
Thermo-Mechanical Engineering and Energy Conversion bd [1973]*

*This program is being discontinued by the educational institution; expected termination date 1988. Accreditation continued subject to annual review.

Illinois at Urbana-Champaign, University of
Urbana, IL 61801
1990
Aeronautical and Astronautical Engineering bdC [1950]
Agricultural Engineering bdC [1950]
Ceramic Engineering bdC [1936]
Chemical Engineering bdC [1936]
Civil Engineering bdC [1936]
Computer Engineering bdC [1978]
Electrical Engineering bdC [1936]
Engineering Mechanics bdC [1960]
General Engineering bdC [1936]
Industrial Engineering bdC [1960]
Mechanical Engineering bdC [1936]
Metallurgical Engineering bdC [1936]
Nuclear Engineering bdC [1978]

Indiana University-Purdue University at Indianapolis
Indianapolis, IN 46202
1990
Electrical Engineering bde [1978]
Mechanical Engineering bde [1978]

Iowa State University
Ames, IA 50011
1989
Aerospace Engineering bdC [1960]
Agricultural Engineering bdC [1936]
Ceramic Engineering bd [1940]
Chemical Engineering bdC [1936]
Civil Engineering bdC [1936]
Computer Engineering bdC [1979]
Construction Engineering bdC [1976]
Electrical Engineering bdC [1936]
Engineering Science bdC [1965]
Industrial Engineering bdC [1956]
Mechanical Engineering bdC [1936]
Metallurgical Engineering bdC [1971]
Nuclear Engineering bdC [1979]
Surveying Engineering bdC [1983]

Iowa, University of
Iowa City, IA 52242
1991
Biomedical Engineering bdC [1985]
Chemical Engineering bdC [1936-1950; 1953]
Civil Engineering bdC [1936]
Electrical Engineering bdC [1936]
Industrial Engineering bdC [1950]
Mechanical Engineering bdC [1936]

Johns Hopkins University
G.W.C. Whiting School of Engineering
3400 North Charles Street
Baltimore, MD 21218
1988
(Note: all programs lead to BS degree in designated field.)
Biomedical Engineering bd [1983]
Chemical Engineering bd [1940-1968; 1983]
Civil Engineering bd [1936-1962; 1984]
Electrical Engineering bd [1936]
Engineering Mechanics bd [1982]
Materials Science and Engineering bd [1982]

Kansas State University
Manhattan, KS 66506
1988
Agricultural Engineering bd [1936]
Architectural Engineering bd [1936-1961; 1980]
Chemical Engineering bd [1951]
Civil Engineering bd [1936]
Electrical Engineering bd [1936]
Industrial Engineering (General Option) bd [1961]
Mechanical Engineering bd [1936]
Nuclear Engineering bd [1964]

Kansas, University of
Lawrence, KS 66045
1989
Aerospace Engineering bd [1949]
Architectural Engineering bd [1936]
Chemical Engineering bd [1949]
Civil Engineering bd [1936]
Electrical Engineering bd [1936]
Engineering Physics bd [1949]
Mechanical Engineering bd [1936]
Petroleum Engineering bd [1949]

Kentucky, University of
Lexington, KY 40506
1987
Agricultural Engineering bd [1967]
Chemical Engineering bd [1969]
Civil Engineering bd [1936]
Electrical Engineering bd [1940]
Mechanical Engineering bd [1940]
Metallurgical Engineering bd [1936]
Mining Engineering bd [1936-1967; 1984]

Lafayette College
Easton, PA 18042
1991
(Note: all programs lead to BS degree in designated field.)
Chemical Engineering bd [1956]
Civil Engineering bd [1936]
Electrical Engineering bde [1936]
Mechanical Engineering bde [1936]
Metallurgical Engineering bd [1936]

Lamar University
4400 Port Arthur Road
Beaumont, TX 77710
1989
Chemical Engineering bdC [1958]
Civil Engineering bdC [1961]
Electrical Engineering bdC [1958]
Industrial Engineering bdC [1958]
Mechanical Engineering bdC [1961]

Lawrence Institute of Technology
Southfield, MI 48075
1987
Construction Engineering bde [1975]
Electrical Engineering bde [1975]
Mechanical Engineering bde [1975]

Lehigh University
Bethlehem, PA 18015
1990
Chemical Engineering bd [1936-1951; 1953]
Civil Engineering bd [1936]
Electrical Engineering bd [1936]
Engineering Mechanics bd [1960]
Industrial Engineering bd [1936]
Mechanical Engineering bd [1936]
Metallurgy and Materials Engineering bd [1936]

LeTourneau College
P.O. Box 7001
Longview, TX 75607
1988
(Note: programs are options in BSE program.)
Electrical Engineering bd [1979]
Mechanical Engineering bd [1979]

Louisiana State University
Highland Road
Baton Rouge, LA 70803
1992
Agricultural Engineering bd [1950]
Chemical Engineering bd [1939]
Civil Engineering bd [1936]
Electrical Engineering (basic option) bd [1936]
Industrial Engineering bd [1968]
Mechanical Engineering bd [1936]
Petroleum Engineering bd [1936]

Louisiana Tech University
Ruston, LA 71270
1990
Agricultural Engineering bd [1959]*
Biomedical Engineering bd [1978]
Chemical Engineering bd [1956]
Civil Engineering bd [1948]
Electrical Engineering bd [1948]
Industrial Engineering bd [1972]
Mechanical Engineering bd [1948]
Petroleum Engineering bd [1953]

*This program is being discontinued by the educational institution; expected termination date June 1988. Accreditation continued subject to annual review.

Louisville, University of
Speed Scientific School
2301 South 3rd Street
Louisville, KY 40292
1986
(Note: all programs lead to MEng degree in the designated field.)
- Chemical Engineering MC [1936]
- Civil Engineering MC [1936]
- Electrical Engineering MC [1936]
- Engineering Mathematics and Computer Science MC [1983]
- Industrial Engineering MC [1983]
- Mechanical Engineering MC [1936]

Lowell, University of
Lowell, MA 01854
1989
- Chemical Engineering bdC [1971]
- Civil Engineering bdC [1977]
- Electrical Engineering bdC [1962]
- Mechanical Engineering bdC [1962]
- Nuclear Engineering bdC [1980]
- Plastics Engineering bdC [1978]

Loyola Marymount University
7101 West 80th Street
Los Angeles, CA 90045
1989
- Civil Engineering bd [1967]
- Electrical Engineering bd [1967]
- Mechanical Engineering bd [1967]

Maine at Orono, University of
Orono, ME 04469
1989
- Agricultural Engineering bd [1958]
- Chemical Engineering bd [1950]
- Civil Engineering bd [1936]
- Electrical Engineering bd [1936]
- Engineering Physics bd [1949]
- Forest Engineering bd [1977]
- Mechanical Engineering bd [1936]
- Surveying Engineering bd [1981]

Manhattan College
Manhattan College Parkway, Riverdale
Bronx, NY 10471
1988
- Chemical Engineering bd [1964]
- Civil Engineering bde [1940]
- Electrical Engineering bde [1940]
- Environmental Engineering MEng (Envir) Mde [1976]
- Mechanical Engineering bde [1967]

Marietta College
Marietta, OH 45750
1987
- Petroleum Engineering bd [1984]

Marquette University
615 North 11th Street
Milwaukee, WI 53233
1989
- Biomedical Engineering bdC [1983]
- Civil Engineering bdeC [1936]
- Electrical Engineering bdeC [1936]
- Mechanical Engineering bdeC [1936]

Maryland, University of
College Park, MD 20742
1988
- Aerospace Engineering bdC [1953]
- Agricultural Engineering bdC [1970]
- Chemical Engineering bdC [1942]
- Civil Engineering bdC [1936]
- Electrical Engineering bdC [1936]
- Engineering bdC [1976]
- Fire Protection Engineering bdC [1976]
- Mechanical Engineering bdC [1936]
- Nuclear Engineering (Option in Engineering) bdC [1976]

Massachusetts Institute of Technology
77 Massachusetts Avenue
Cambridge, MA 02139
1990
(Note: all programs lead to SB degree in designated field.)
- Aeronautics and Astronautics bdC [1936]
- Chemical Engineering bd [1936]
- Civil Engineering bdC [1936]
- Computer Science and Engineering bdC [1978]
- Electrical Science and Engineering bdC [1936]
- Materials Science and Engineering bdC [1936]
- Mechanical Engineering bdC [1936]
- Naval Architecture and Marine Engineering bdC [1936]
- Nuclear Engineering bdC [1980]
- Ocean Engineering bdC [1972]

Massachusetts at Amherst, University of
Amherst, MA 01003
1990
- Chemical Engineering bd [1958]
- Civil Engineering bd [1949]
- Computer Systems Engineering bd [1978]
- Electrical Engineering bd [1950]
- Environmental Engineering Md [1978]
- Industrial Engineering and Operations Research bd [1950]
- Manufacturing Engineering Md [1978]
- Mechanical Engineering bd [1950]

McNeese State University
4300 Ryan Street
Lake Charles, LA 70609
1987
- Engineering bd [1981]

Memphis State University
Southern Avenue
Memphis, TN 38152
1992
- Civil Engineering bd [1971]
- Electrical Engineering bd [1971]
- Mechanical Engineering bd [1973]

Merrimack College
North Andover, MA 01845
1987
- Civil Engineering bdC [1964]
- Electrical Engineering bdC [1966]

Miami, University of
Coral Gables, FL 33124
1991
- Architectural Engineering (BSAE) bd [1962]
- Civil Engineering (BSCE) bd [1960]
- Electrical Engineering (BSEE program in Electrical and Computer Eng.) bd [1962]
- Industrial Engineering (BSIE) bd [1962]
- Mechanical Engineering (BSME) bd [1962]

Michigan State University
East Lansing, MI 48824
1987
- Agricultural Engineering bd [1950]
- Chemical Engineering bd [1954]
- Civil Engineering bd [1936]
- Electrical Engineering bd [1936]
- Mechanical Engineering bd [1936]

Michigan Technological University
Houghton, MI 49931
1987
- Chemical Engineering bd [1947]
- Civil Engineering bd [1936]
- Electrical Engineering bd [1936]
- Engineering bd [1975]
- Geological Engineering bd [1951]
- Materials Science and Engineering (Option in Metallurgical Eng.) bd [1965]
- Mechanical Engineering bd [1936]
- Mineral Process Engineering (Option in Metallurgical Eng.) bd [1965]
- Mining Engineering bd [1936]

Michigan, University of
Ann Arbor, MI 48109
1988
- Aerospace Engineering bd [1936]
- Chemical Engineering bd [1936]
- Civil Engineering bd [1936]
- Computer Engineering bd [1976]
- Electrical Engineering bd [1936]
- Engineering Science bd [1959]
- Industrial and Operations Engineering bd [1952]
- Materials and Metallurgical Engineering bd [1936]
- Mechanical Engineering bd [1936]
- Naval Architecture and Marine Engineering bd [1936]
- Nuclear Engineering bd [1970]

Michigan-Dearborn, University of
4901 Evergreen
Dearborn, MI 48128
1987
- Electrical Engineering bdC [1975]
- Industrial and Systems Engineering bdC [1975]
- Mechanical Engineering bdC [1975]

Milwaukee School of Engineering
1025 North Milwaukee Street
Milwaukee, WI 53201
1989
- Electrical Engineering bd [1980]
- Mechanical Engineering bd [1980]

Minnesota, University of
Minneapolis, MN 55455
1990
- Aerospace Engineering and Mechanics bdC [1936]
- Agricultural Engineering bd [1950]
- Chemical Engineering bd [1936]
- Civil Engineering bd [1936]
- Electrical Engineering bdC [1936]
- Geo-Engineering bd [1950]
- Materials Science and Engineering bd [1984]
- Mechanical Engineering bdC [1936]
- Mineral Engineering bd [1936]*

*Current accreditation of this program will expire at the end of the 1986-87 school year.

Mississippi State University
Mississippi State, MS 39762
1988

Aerospace Engineering bdC [1949]
Agricultural Engineering bdC [1954]
Biological Engineering bdC [1972]
Chemical Engineering bdC [1964]
Civil Engineering bdC [1941]
Electrical Engineering bdC [1941]
Industrial Engineering bdC [1970]
Mechanical Engineering bdC [1941]
Nuclear Engineering bdC [1972]
Petroleum Engineering bdC [1970]

Mississippi, University of
University, MS 38677
1987
Chemical Engineering (BSChE) bd [1954]
Civil Engineering (BSCE) bd [1949]
Electrical Engineering (BSEE) bd [1969]
Mechanical Engineering (BSME) bd [1959]

Missouri-Columbia, University of
417 South 5th Street
Columbia, MO 65211
1988
(Includes Coordinated Engineering Program with University of Missouri-Kansas City)
Agricultural Engineering bd [1952]
Chemical Engineering bd [1940]
Civil Engineering (Columbia) bd [1936]
Civil Engineering (Kansas City) bd [1978]
Computer Engineering bd [1983]
Electrical Engineering (Columbia) bd [1936]
Electrical Engineering (Kansas City) bd [1978]
Industrial Engineering bd [1962]
Mechanical Engineering (Columbia) bd [1936]
Mechanical Engineering (Kansas City) bd [1978]

Missouri-Rolla, University of
Rolla, MO 65401
1991
Aerospace Engineering bd [1973]
Ceramic Engineering bd [1936]
Chemical Engineering bd [1951]
Civil Engineering bd [1936]
Electrical Engineering bd [1936]
Engineering Management bd [1979]
Engineering Mechanics bd [1981]
Geological Engineering bd [1973]
Mechanical Engineering bd [1950]
Metallurgical Engineering bd [1936]
Mining Engineering bd [1936]
Nuclear Engineering bd [1960]
Petroleum Engineering bd [1941]

Monmouth College
West Long Branch, NJ 07764
1988
Electronic Engineering bde [1970]

Montana College of Mineral Science and Technology
Butte, MT 59701
1990
Engineering Science bd [1981]
Environmental Engineering bd [1981]
Geological Engineering bd [1936-1959; 1972]
Geophysical Engineering bd [1978]
Metallurgical Engineering bd [1936]
Mineral Processing Engineering bd [1955]
Mining Engineering bd [1936]
Petroleum Engineering bd [1972]

Montana State University
Bozeman, MT 59717-0007
1992
Agricultural Engineering bd [1974]
Chemical Engineering bd [1948]
Civil Engineering bd [1936]
Electrical Engineering bd [1936]
Industrial and Management Engineering bd [1950]
Mechanical Engineering bd [1936]

Naval Postgraduate School
Monterey, CA 93940
1990
Aeronautical Engineering md [1949]
Electrical Engineering Md [1973]
Mechanical Engineering Md [1973]

Nebraska-Lincoln, University of
Lincoln, NE 68588
1988
Agricultural Engineering bd [1936]
Chemical Engineering bd [1954]
Civil Engineering bd [1936]*
Electrical Engineering bd [1936]
Industrial Engineering bd [1973]
Mechanical Engineering bd [1936]

*Program is offered at both the University of Nebraska-Lincoln and University of Nebraska at Omaha campuses.

Nevada-Reno, University of
Reno, NV 89557
1989
Civil Engineering bd [1949]
Electrical Engineering bd [1936]
Geological Engineering bd [1958]
Mechanical Engineering bd [1938]
Metallurgical Engineering bd [1955]
Mining Engineering bd [1936]

New England College
Henniker, NH 03242
1989
Civil Engineering bd [1980]

New Hampshire, University of
Durham, NH 03824
1988
Chemical Engineering bd [1964]
Civil Engineering bd [1936]
Electrical Engineering bd [1936]
Mechanical Engineering bd [1936]

New Haven, University of
West Haven, CT 06516
1988
Civil Engineering bde [1973]
Electrical Engineering bde [1973]
Industrial Engineering bde [1973]
Mechanical Engineering bde [1970]

New Jersey Institute of Technology
323 High Street
Newark, NJ 07102
1990
Chemical Engineering bdeC [1950]
Civil Engineering bdeC [1936]
Electrical Engineering bdeC [1936]
Industrial Engineering bdeC [1963]
Mechanical Engineering bdeC [1936]

New Mexico Institute of Mining and Technology
Socorro, NM 87801
1987
Geological Engineering bd [1940-1950; 1981]
Metallurgical Engineering bd [1940-1944; 1969]
Mining Engineering bd [1940-1950; 1979]
Petroleum Engineering bd [1940-1950; 1981]

New Mexico State University
Las Cruces, NM 88003
1989
Agricultural Engineering bd [1960]
Chemical Engineering bd [1967]
Civil Engineering bd [1938]
Electrical Engineering bd [1938]
Geological Engineering bd [1985]
Industrial Engineering bd [1971]
Mechanical Engineering bd [1938]

New Mexico, University of
Albuquerque, NM 87131
1987
Chemical Engineering (BSChE) bd [1976]
Civil Engineering (BSCE) bd [1936]
Computer Engineering (BS Comp E) bd [1978]
Electrical Engineering (BSEE) bd [1936]
Mechanical Engineering (BSME) bd [1936]
Nuclear Engineering (BSNE) bd [1984]

New Orleans, University of
2000 Lakeshore Drive
New Orleans, LA 70148
1989
Civil Engineering bd [1980]
Electrical Engineering bd [1978]
Mechanical Engineering bd [1977]
Naval Architecture and Marine Engineering bd [1985]

New York at Buffalo, State University of
1745 Millersport Highway
Buffalo, NY 14260
1991
Aerospace Engineering bd [1965]
Chemical Engineering bd [1966]
Civil Engineering bd [1963]
Electrical Engineering bd [1965]
Industrial Engineering bd [1966]
Mechanical Engineering bd [1964]

New York at Stony Brook, State University of
Stony Brook, NY 11794
1988
Electrical Engineering bd [1973]
Engineering Science bd [1965]
Mechanical Engineering bd [1979]

New York College of Environmental Science and Forestry, State University of
Syracuse, NY 13210
1989
Forest Engineering bd [1983]

New York Institute of Technology
Old Westbury, NY 11568
1989
Electrical Engineering bd (Old Westbury) [1986]
Electrical Engineering bd (Metropolitan Center) [1986]
Mechanical Engineering bd (Old Westbury) [1986]

New York Maritime College, State University of
Fort Schuyler
Bronx, NY 10465
1990

Electrical Engineering bd [1978]
Marine Engineering bd [1972]
Naval Architecture bd [1978]

New York, City College of the City University of
Convent Avenue and West 139th Street
New York, NY 10031
1990
Chemical Engineering bd [1953]
Civil Engineering bde [1936]
Electrical Engineering bde [1936]
Mechanical Engineering bde [1936]

North Carolina Agricultural and Technical State University
312 Dudley Street North
Greensboro, NC 27411
1987
Architectural Engineering bdC [1969]
Electrical Engineering bdC [1969]
Industrial Engineering bdC [1981]
Mechanical Engineering bdC [1969]

North Carolina at Chapel Hill, University of
Chapel Hill, NC 27514
1988
Environmental Engineering (programs in Air and Industrial Hygiene and Water Resources Engineering leading to MSEE degree) Md [1962]

North Carolina at Charlotte, University of
University City Drive
Charlotte, NC 28223
1992
Civil Engineering (BSCE) bdC [1983]
Electrical Engineering (BSEE) bdC [1984]
Engineering Analysis and Design (Major in BSE) bdC [1974]*
Engineering Science, Mechanics and Materials (Major in BSE) bdC [1974]*
Mechanical Engineering (BSME) bdC [1984]
*This program is being discontinued by the educational institution; expected termination date August, 1987. Accreditation continued subject to annual review.

North Carolina State University at Raleigh
2205 Hillsborough Street
Raleigh, NC 27607
1987
Aerospace Engineering bdC [1948]
Biological and Agricultural Engineering bdC [1958]
Chemical Engineering bdC [1948]
Civil Engineering (regular BSCE curriculum) bdC [1936]
Construction Option in Civil Eng. bdC [1958]
Electrical Engineering bdC [1936]
Industrial Engineering bdC [1948]
Materials Engineering bdC [1969]
Mechanical Engineering bdC [1936]
Nuclear Engineering bdC [1965]

North Dakota State University
Fargo, ND 58105
1989
Agricultural Engineering bd [1953]
Civil Engineering bd [1948]
Construction Engineering bd [1983]
Electrical and Electronics Engineering bd [1948]
Industrial Engineering bd [1971]
Mechanical Engineering bd [1940]

North Dakota, University of
Grand Forks, ND 58201
1989
Chemical Engineering bd [1939-1942; 1951]
Civil Engineering bd [1936]
Electrical Engineering bd [1936]
Geological Engineering bd [1985]
Mechanical Engineering bd [1936]

Northeastern University
College of Engineering
360 Huntington Avenue
Boston, MA 02115
1990
Chemical Engineering bdC [1942]
Civil Engineering bdeC [1939]
Electrical Engineering bdeC [1939]
Industrial Engineering bdC [1939]
Mechanical Engineering bdeC [1939]

Northern Arizona University
Flagstaff, AZ 86011
1990
Civil Engineering (Major in BSE program) bdC [1974]
Computer Science and Engineering bdC [1984]
Electrical Engineering (Major in BSE program) bdC [1974]
Mechanical Engineering (Major in BSE program) bdC [1974]

Northrop University
1155 West Arbor Vitae Street
Inglewood, CA 90301
1987
Aerospace Engineering (BSAE) bd [1972]*
Electrical Engineering (BSEE) bd [1972]*
Mechanical Engineering (BSME) bd [1972]*
*Current accreditation of this program will expire at the end of the 1986-87 school year.

Northwestern University
633 Clark Street
Evanston, IL 60201
1988
Biomedical Engineering bdC [1982]
Chemical Engineering bdC [1947]
Civil Engineering bdC [1938]
Electrical Engineering bdC [1938]
Environmental Engineering bdC [1976]
Industrial Engineering bdC [1951]
Materials Science and Engineering bdC [1976]
Mechanical Engineering bdC [1938]
Nuclear Engineering bdC [1982]

Norwich University
Northfield, VT 05663
1991
Civil Engineering (BSCE) bd [1936]
Electrical Engineering (BSEE) bd [1936-1952; 1954]
Mechanical Engineering (BSME) bd [1949]

Notre Dame, University of
Notre Dame, IN 46556
1988
Aerospace Engineering bd [1942]
Chemical Engineering bd [1949]
Civil Engineering bd [1942]
Electrical Engineering bd [1942]
Mechanical Engineering bd [1942]
Metallurgical Engineering bd [1942]

Oakland University
Rochester, MI 48063
1988
(Note: all programs are majors in BSE degree program.)
Computer Engineering bdC [1979]
Electrical Engineering bdC [1979]
Mechanical Engineering bdC [1979]
Systems Engineering bdC [1979]

Ohio Northern University
Ada, OH 45810
1988
Civil Engineering bd [1954]
Electrical Engineering bd [1954]
Mechanical Engineering bd [1954]

Ohio State University
190 Oval Drive North
Columbus, OH 43210-1275
1988
Aeronautical and Astronautical Engineering bd [1949]
Agricultural Engineering bd [1954]
Ceramic Engineering bd [1936]
Chemical Engineering bd [1936]
Civil Engineering bd [1936]
Electrical Engineering bd [1936]
Industrial and Systems Engineering bd [1936]
Mechanical Engineering bd [1936]
Metallurgical Engineering bd [1936]
Welding Engineering bd [1958]

Ohio University
Athens, OH 45701
1987
Chemical Engineering bd [1963]
Civil Engineering bd [1951]
Electrical Engineering bd [1951]
Industrial and Systems Engineering bd [1968]
Mechanical Engineering bd [1951]

Oklahoma State University
Stillwater, OK 74078
1989
Aerospace Option in Mechanical Engineering bdC [1960]
Agricultural Engineering bdC [1950]
Architectural Engineering bd [1986]*
Chemical Engineering bdC [1976]
Civil Engineering bdC [1936]
Electrical Engineering bdC [1936]
General Engineering bdC [1983]
Industrial Engineering and Management bd [1936]
Mechanical Engineering (basic program) bd [1936]
*This program was accredited at the master's degree level from 1950 to 1986.

Oklahoma, University of
600 Parrington Oval
Norman, OK 73019
1988
Aerospace Engineering bd [1949]
Chemical Engineering bd [1940]
Civil Engineering bd [1936]
Electrical Engineering bd [1936]
Engineering bd [1960]
Engineering Physics bd [1953]
Industrial Engineering bd [1967]
Mechanical Engineering bd [1936]
Petroleum Engineering bd [1936]

Old Dominion University
5201 Hampton Boulevard
Norfolk, VA 23508-8547
1989
Civil Engineering bdC [1967]
Electrical Engineering bdC [1967]
Mechanical Engineering bdC [1967]

Oregon State University
Corvallis, OR 97331
1988
(Note: all programs may lead to either BS or BA degree in designated field.)
Agricultural Engineering bd [1949]
Chemical Engineering bd [1942]
Civil Engineering bd [1936]
Computer Engineering bd [1985]
Electrical and Electronics Engineering bd [1936]
Industrial Engineering (basic option) bd [1950]
Manufacturing Engineering Option in Industrial Engineering bd [1985]
Mechanical Engineering bd [1936]
Nuclear Engineering bd [1973]

Pacific, University of the
3601 Pacific Avenue
Stockton, CA 95211
1989
Civil Engineering bdC [1971]
Computer Engineering bdC [1983]
Electrical Engineering bdC [1971]
Engineering Physics bdC [1985]
Mechanical Engineering bdC [1985]

Parks College of St. Louis University
Cahokia, IL 62206
1989
Aerospace Engineering bd [1977]

Pennsylvania State University
University Park, PA 16802
1991
Aerospace Engineering bd [1949]
Agricultural Engineering bd [1956]
Architectural Engineering bd [1936]
Ceramic Science and Engineering bd [1938]
Chemical Engineering bd [1936]
Civil Engineering bd [1936]
Electrical Engineering bd [1936]
Engineering Science bd [1959]
Environmental Engineering bd [1975]
Industrial Engineering bd [1936]
Mechanical Engineering bd [1936]
Metallurgy bd [1938]
Mineral Processing Engineering Option in Mining Engineering bd [1985]
Mining Engineering (Mining Option) bd [1938]
Nuclear Engineering bd [1973]
Petroleum and Natural Gas Engineering bd [1979]

Pennsylvania, University of
3400 Spruce Street
Philadelphia, PA 19104
1988
(Note: all programs lead to BSE degree in designated field.)
Bioengineering bd [1982]
Chemical Engineering bd [1936]
Civil Engineering bd [1936]
Electrical Engineering bd [1936]
Materials Science and Engineering bd [1949]
Mechanical Engineering and Applied Mechanics bd [1936]
Systems Science and Engineering bd [1982]

Pittsburgh, University of
4200 5th Avenue
Pittsburgh, PA 15260
1988
Chemical Engineering bd [1936-1965; 1967]
Civil Engineering bd [1936]
Electrical Engineering bd [1936]
Industrial Engineering bd [1936]
Mechanical Engineering bde [1936]
Metallurgical Engineering bd [1936]

Polytechnic University (formerly Polytechnic Institute of New York)
333 Jay Street
Brooklyn, NY 11201
(Includes Farmingdale Campus)
1988
Aerospace Engineering bd [1948]
Chemical Engineering bd [1936]
Civil Engineering bde [1936]
Electrical Engineering bde [1936]
Industrial Engineering bde [1940]
Mechanical Engineering bde [1936]
Metallurgical Engineering bd [1955]

Portland State University
Portland, OR 97207
1988
(Note: all programs may lead to either BS or BA degree in designated field.)
Civil Engineering bde [1982]
Electrical Engineering bde [1983]
Mechanical Engineering bde [1982]

Portland, University of
5000 North Willamette Boulevard
Portland, OR 97203-5798
1992
Civil Engineering bd [1980]
Electrical Engineering bd [1974]*
Mechanical Engineering bd [1974]*
*Includes off-campus offerings at Tektronix and Trojan locations.

Prairie View A & M University
Prairie View, TX 77445
1987
Civil Engineering bd [1970]
Electrical Engineering bd [1972]
Mechanical Engineering bd [1972]

Pratt Institute
215 Ryerson Street
Brooklyn, NY 11205
1987
Chemical Engineering bdC [1939]
Civil Engineering [1987]
Electrical Engineering bdC [1939]
Mechanical Engineering bdC [1939]

Princeton University
Princeton, NJ 08544
1990
(Note: all programs lead to BSE degree in designated field.)
Aerospace Engineering bd [1949]
Chemical Engineering bd [1936]
Civil Engineering bd [1936]
Electrical Engineering bd [1936]
Engineering Physics bd [1972]
Geological Engineering bd [1949]
Mechanical Engineering bd [1936]

Puerto Rico, Mayaguez Campus; University of
Mayaguez, PR 00708
1991
Chemical Engineering bd [1970]
Civil Engineering bd [1960]
Electrical Engineering bd [1960]
Industrial Engineering bd [1970]
Mechanical Engineering bd [1960]

Purdue University
West Lafayette, IN 47907
1990
Aeronautical and Astronautical Engineering (BSAAE) bdC [1944]
Agricultural Engineering (BSAgE) bdC [1950]
Chemical Engineering (BSChE) bdC [1936]
Civil Engineering (BSCE) bdC [1936]
Computer and Electrical Engineering (BSCEE) bdC [1984]
Construction Engineering and Management (BSCnE) bd [1984]
Electrical Engineering (BSEE) bdC [1936]
Industrial Engineering (BSIE) bdC [1960]
Mechanical Engineering (BSME) bdC [1936]
Metallurgical Engineering (curriculum leading to BSMetE) bdC [1941]
Nuclear Engineering (BSNE) bdC [1978]
Surveying Engineering (BSLS) bd [1984]

Purdue University Calumet
2233 171st Street
Hammond, IN 46323
1989
(Note: all programs are options in BSE program.)
Electrical Engineering bde [1980]
Mechanical Engineering bde [1980]

Rensselaer Polytechnic Institute
110 8th Street
Troy, NY 12181
1990
Aeronautical Engineering bdC [1938]
Biomedical Engineering bdC [1972]
Chemical Engineering bdC [1936]
Civil Engineering bdC [1936]
Computer and Systems Engineering bdC [1978]
Electric Power Engineering bdC [1972]
Electrical Engineering bdC [1936]
Environmental Engineering bdC [1966]
Industrial and Management Engineering bdC [1955-1968; 1978]
Materials Engineering bdC [1938]
Mechanical Engineering bdC [1936]
Nuclear Engineering bdC [1966]

Rhode Island, University of
Kingston, RI 02881
1989
Chemical Engineering (basic program) bd [1954]
Civil Engineering (basic program) bd [1936]
Electrical Engineering bd [1936]
Industrial Engineering bd [1957]
Mechanical Engineering (basic program) bd [1936]

Rice University
6100 Main Street
Houston, TX 77005
1988
(Note: all programs lead to BS degree in designated field.)
Chemical Engineering bd [1941]
Civil Engineering bd [1936]
Electrical Engineering bd [1936]

Materials Science bd [1972]
Mechanical Engineering bd [1936]

Rochester Institute of Technology
1 Lomb Memorial Drive
Rochester, NY 14623
1987
Electrical Engineering bC [1969]
Industrial Engineering bC [1975]
Mechanical Engineering bC [1969]

Rochester, University of
500 Joseph C. Wilson Boulevard
Rochester, NY 14627
1992
Chemical Engineering bd [1941]
Electrical Engineering bd [1962]
Mechanical Engineering bd [1936]

Rose-Hulman Institute of Technology
5500 Wabash Avenue
Terre Haute, IN 47803
1989
Chemical Engineering bd [1950]
Civil Engineering bd [1936]
Electrical Engineering bd [1936]
Mechanical Engineering bd [1936]

Rutgers, The State University of New Jersey
New Brunswick, NJ 08903
1989
(Note: programs may lead to BS or BA/BS degree in designated field.)
Agricultural Engineering bd [1952]
Ceramic Engineering bd [1949]
Chemical Engineering bd [1971]
Civil Engineering bd [1936]
Electrical Engineering bd [1936]
Industrial Engineering bd [1952]
Mechanical Engineering bd [1936]

St. Martin's College
700 College Street SE
Olympia, WA 98503
1990
Civil Engineering bd [1969]

St. Mary's University
2700 Cincinnati Avenue
San Antonio, TX 78284
1989
Electrical Engineering bd [1986]
Industrial Engineering bd [1983]

San Diego State University
5402 College Avenue
San Diego, CA 92115
1992
(Note: all programs are majors in BS degree program.)
Aerospace Engineering bd [1964]
Civil Engineering bd [1964]
Electrical Engineering bd [1964]
Mechanical Engineering bd [1964]

San Francisco State University
1600 Holloway Avenue
San Francisco, CA 94132
1988
Engineering bd [1972]

San Jose State University
San Jose, CA 95192
1988
(Note: all programs are majors in BS degree program except as noted.)
Chemical Engineering bd [1966]
Civil Engineering bd [1959]
Computer Science Option in Engineering bd [1983]
Electrical Engineering bd [1959]
Industrial and Systems Engineering bd [1963]
Materials Engineering bd [1962]
Mechanical Engineering bd [1963]

Santa Clara University
820 Alviso Street
Santa Clara, CA 95053
1987
Civil Engineering (BSCE) bd [1963]
Electrical Engineering (BSEE) bd [1936]
Mechanical Engineering (BSME) bd [1936]

Seattle University
900 Broadway Avenue
Seattle, WA 98122
1988
Civil Engineering bd [1985]
Electrical Engineering (BSEE) bd [1962]
Mechanical Engineering (BSME) bd [1962]

South Alabama, University of
University Station
Mobile, AL 36688
1991
Chemical Engineering bd [1985]
Electrical Engineering bd [1979]
Mechanical Engineering bd [1983]

South Carolina, University of
Columbia, SC 29208
1991
Chemical Engineering bd [1956]
Civil Engineering bd [1944]
Electrical Engineering bd [1944]
Mechanical Engineering bd [1948]

South Dakota School of Mines and Technology
500 East St. Joseph Street
Rapid City, SD 57701
1987
Chemical Engineering bd [1960]
Civil Engineering bd [1936]
Electrical Engineering bd [1936]
Geological Engineering bd [1950]
Mechanical Engineering bd [1950]
Metallurgical Engineering bd [1936]
Mining Engineering bd [1936-1957; 1962]

South Dakota State University
Brookings, SD 57006
1992
Agricultural Engineering bd [1961]
Civil Engineering bd [1936]
Electrical Engineering bd [1936]
Mechanical Engineering bd [1936]

South Florida, University of
4202 Fowler Avenue East
Tampa, FL 33620
1990
(Note: all programs lead to BS degree in designated field.)
Chemical Engineering bd [1976]
Civil Engineering bd [1984]
Computer Engineering bd [1984]
Electrical Engineering bd [1972]
Engineering Mechanics bd [1984]*
Industrial Engineering bd [1973]
Mechanical Engineering bd [1972]
*Current accreditation of this program will expire at the end of the 1986-87 school year.

Southeastern Massachusetts University
North Dartmouth, MA 02747
1987
Civil Engineering bd [1972]
Computer Engineering bd [1984]
Electrical Engineering bd [1970]
Mechanical Engineering bd [1970]

Southern California, University of
Los Angeles, CA 90007
1992
Aerospace Engineering bd [1960]
Chemical Engineering bd [1950-1952; 1960]
Civil Engineering (regular BSCE curriculum) bd [1942]
Electrical Engineering (basic BSEE program) bd [1942]
Industrial and Systems Engineering bd [1957]
Mechanical Engineering bd [1942]
Petroleum Engineering bd [1936]

Southern Illinois University-Carbondale
Carbondale, IL 62901
1989
Electrical Engineering bd [1971]
Engineering Mechanics bd [1971]
Mining Engineering bd [1985]
Thermal and Environmental Engineering bd [1971]

Southern Illinois University-Edwardsville
Edwardsville, IL 62026
1989
(Note: all programs are majors in BSE program.)
Civil Engineering bd [1973]
Electrical Engineering bde [1973]

Southern Methodist University
Dallas, TX 75275
1991
Civil Engineering bdC [1939]
Computer Engineering bdC [1985]
Electrical Engineering bdC [1939]
Engineering Management (BSEM) bdC [1979]
Mechanical Engineering bdC [1939]

Southern University and Agricultural and Mechanical College
Harding Boulevard
Baton Rouge, LA 70813
1989
Civil Engineering bdC [1970]
Electrical Engineering bdC [1970]
Mechanical Engineering bdC [1970]

Southwestern Louisiana, University of
100 East University Avenue
Lafayette, LA 70504
1987
Chemical Engineering bd [1956-1963; 1967]
Civil Engineering bd [1956-1963; 1967]
Electrical Engineering bd [1956-1963; 1967]
Mechanical Engineering bd [1956]
Petroleum Engineering bd [1963]

Stanford University
Stanford, CA 94305
1989
Aeronautical and Astronautical Engineering md [1965]
Chemical Engineering bd [1959]
Civil Engineering bd [1936]
Electrical Engineering bd [1936]
Industrial Engineering bd [1949]
Mechanical Engineering bd [1936]
Petroleum Engineering bd [1936-1949; 1952]

Staten Island, The College of; City University of New York
130 Stuyvesant Place
Staten Island, NY 10301
1988
Engineering Science bde [1985]

Stevens Institute of Technology
Hoboken, NJ 07030
1992
Chemical Engineering bd [1985]
Computer Science Engineering bd [1985]
Electrical Engineering bd [1985]
Engineering bd [1936]
Engineering Physics bd [1985]
Materials and Metallurgical Engineering bd [1985]
Mechanical Engineering bd [1985]

Swarthmore College
Swarthmore, PA 19081
1987
Engineering bd [1936]

Syracuse University
Syracuse, NY 13210
1988
Aerospace Engineering bd [1949]
Chemical Engineering bd [1940]
Civil Engineering bd [1936-1954; 1957]
Computer Engineering bd [1973]
Electrical Engineering bd [1936]
Industrial Engineering and Operations Research bd [1936]*
Mechanical Engineering bd [1936-1954; 1957]
Mechanical and Aerospace Engineering bd [1973]

*This program is being discontinued by the institution. Expected termination date May 1987. Accreditation continued subject to annual review.

Tennessee State University
3500 Centennial Boulevard
Nashville, TN 37203
1989
(Note: all programs lead to designated majors in BS degree.)
Architectural Engineering bd [1977]
Civil Engineering bd [1972]
Electrical Engineering bd [1972]
Mechanical Engineering bd [1977]

Tennessee Technological University
Cookeville, TN 38501
1988
Chemical Engineering bdC [1970]
Civil Engineering bdC [1970]
Electrical Engineering bdC [1966]
Industrial Engineering bdC [1976]
Mechanical Engineering bdC [1966]

Tennessee at Chattanooga, University of
615 McCallie Avenue
Chattanooga, TN 37403
1989
Engineering (BSE) bdeC [1977]

Tennessee at Knoxville, University of
1331 Circle Park Drive SW
Knoxville, TN 37996
1988
Aerospace Engineering bdeC [1970]
Agricultural Engineering bdeC [1964]
Chemical Engineering bdeC [1939]
Civil Engineering bdeC [1936]
Electrical Engineering bdeC [1936]
Engineering Science bdeC [1976]
Industrial Engineering bdeC [1950]
Mechanical Engineering bdeC [1936]
Metallurgical Engineering bdeC [1964]
Nuclear Engineering bdeC [1970]

Texas A & I University
Kingsville, TX 78363
1989
Chemical Engineering bd [1978]
Civil Engineering bd [1980]
Electrical Engineering bd [1970]
Mechanical Engineering bd [1978]
Natural Gas Engineering bd [1967]

Texas A & M University
College Station, TX 77843
1987
(Note: all programs lead to BS degree in designated field.)
Aerospace Engineering bdC [1942]
Agricultural Engineering bdC [1950]
Bioengineering bdC [1977]
Chemical Engineering bdC [1946]
Civil Engineering bdC [1936]
Electrical Engineering bdC [1936]
Industrial Engineering bdC [1949]
Mechanical Engineering bdC [1936]
Mining Engineering bdC [1983]*
Nuclear Engineering bdC [1969]
Ocean Engineering bdC [1978]
Petroleum Engineering bdC [1936]

*Current accreditation of this program will expire at the end of the 1986-87 school year.

Texas A & M University at Galveston
Pelican Island
Galveston, TX 77553
1987
Marine Engineering bd [1977]

Texas Tech University
Lubbock, TX 79409
1988
(Note: all programs lead to BS degree in designated field.)
Agricultural Engineering bd [1967]
Chemical Engineering bd [1965]
Civil Engineering bd [1936]
Electrical Engineering bd [1936]
Engineering Physics bd [1965]
Industrial Engineering bd [1950]
Mechanical Engineering bd [1936]
Petroleum Engineering bd [1958]

Texas at Arlington, University of
Arlington, TX 76019
1989
(Note: all programs lead to BS degree in designated field.)
Aerospace Engineering bd [1968]
Civil Engineering bd [1967]
Computer Science and Engineering bd [1983]
Electrical Engineering bd [1965]
Industrial Engineering bd [1967]
Mechanical Engineering bd [1967]

Texas at Austin, University of
200 West 21st Street
Austin, TX 78712
1987
Aerospace Engineering bdC [1948]
Architectural Engineering bdC [1938]
Chemical Engineering bdC [1943]
Civil Engineering bdC [1936]
Electrical Engineering bdC [1936]
Engineering Science bdC [1969]
Environmental Health Engineering Md [1963]
Mechanical Engineering bdC [1936]
Petroleum Engineering bdC [1936]

Texas at El Paso, University of
El Paso, TX 79968
1990
Civil Engineering bd [1965]
Electrical Engineering bd [1965]
Industrial Engineering bd [1984]
Mechanical Engineering bd [1966]
Metallurgical Engineering bd [1947]

Toledo, University of
2801 Bancroft Street West
Toledo, OH 43606
1988
Chemical Engineering bd [1964]
Civil Engineering bd [1950]
Electrical Engineering bd [1950]
Engineering Physics bd [1956]
Industrial Engineering bd [1950]
Mechanical Engineering bd [1950]

Trinity University
715 Stadium Drive
San Antonio, TX 78284
1988
Engineering Science bd [1969]

Tri-State University
Angola, IN 46703
1988
Aerospace Engineering bdC [1971]
Chemical Engineering bdC [1979]
Civil Engineering bdC [1970]
Electrical Engineering bdC [1975]
Mechanical Engineering bdC [1971]

Tufts University
Medford, MA 02155
1988
(Note: all programs lead to BS degree in designated field.)
Chemical Engineering bd [1952]
Civil Engineering bd [1936]
Computer Engineering Option in Electrical Engineering bd [1982]
Electrical Engineering (regular BSEE curriculum) bd [1936]
Mechanical Engineering bd [1936]

Tulane University
6823 Saint Charles Avenue
New Orleans, LA 70118
1990
(Note: all programs lead to BSE degree in designated field.)
Biomedical Engineering bd [1981]
Chemical Engineering bd [1954]
Civil Engineering bd [1936]
Electrical Engineering bd [1936]
Mechanical Engineering bd [1936]

Tulsa, University of
600 South College Avenue
Tulsa, OK 74104
1989
Chemical Engineering bd [1958]
Electrical Engineering bd [1971]
Engineering Physics bd [1971]
Mechanical Engineering bd [1965]
Petroleum Engineering bd [1939]

Tuskegee University
Tuskegee, AL 36088
1989
Chemical Engineering bdC [1984]
Electrical Engineering bdC [1965]
Mechanical Engineering bdC [1965]

Union College
Schenectady, NY 12308
1989
Civil Engineering bde [1936]
Electrical Engineering bde [1936]
Mechanical Engineering bde [1957]

United States Air Force Academy
USAF Academy, CO 80840
1991
(Note: all programs are "disciplinary majors" leading to BS degree in designated field.)
Aeronautical Engineering bd [1967]
Astronautical Engineering bd [1973]
Civil Engineering bd [1967]
Electrical Engineering bd [1967]
Engineering Mechanics bd [1967]
Engineering Science bd [1962]

United States Coast Guard Academy
New London, CT 06320
1990
Civil Engineering bd [1978]
Electrical Engineering bd [1973]
Marine Engineering bd [1973]

United States Merchant Marine Academy
Kings Point, NY 11024
1988
Marine Engineering Systems bC [1982]

United States Military Academy
West Point, NY 10996
1991
Civil Engineering bd [1985]
Electrical Engineering bd [1985]
Engineering Management bd [1985]
Mechanical Engineering bd [1985]

United States Naval Academy
Annapolis, MD 21402
1988
Aerospace Engineering bd [1970]
Electrical Engineering bd [1970]
Marine Engineering bd [1972]
Mechanical Engineering bd [1970]
Naval Architecture bd [1972]
Ocean Engineering bd [1972]
Systems Engineering bd [1970]

Utah State University
Logan, UT 84322
1991
Agricultural and Irrigation Engineering bd [1967-1973; 1975]
Civil Engineering bd [1936]
Electrical Engineering bd [1955]
Manufacturing Engineering bd [1973]
Mechanical Engineering bd [1961]

Utah, University of
1400 East 2nd South Street
Salt Lake City, UT 84112
1992
Chemical Engineering bd [1952]
Civil Engineering bd [1936]
Electrical Engineering bd [1936]
Geological Engineering bd [1952]
Industrial Engineering bd [1978]
Materials Science and Engineering bd [1970]
Mechanical Engineering bd [1936]
Metallurgical Engineering bd [1936]
Mining Engineering bd [1936]

Valparaiso University
Valparaiso, IN 46383
1990
Civil Engineering bd [1958]
Electrical Engineering bd [1958]
Mechanical Engineering bd [1958]

Vanderbilt University
West End Avenue
Nashville, TN 37240
1987
(Note: all programs lead to BE degree in designated field.)
Chemical Engineering bd [1949]
Civil and Environmental Engineering bd [1939]
Electrical Engineering bd [1939]
Mechanical Engineering bd [1939]

Vermont, University of
Burlington, VT 05401
1992
Civil Engineering (BSCE) bd [1936-1938; 1940]
Electrical Engineering (BSEE) bd [1936]
Mechanical Engineering (BSME) bd 1936-1938; 1940]

Villanova University
Villanova, PA 19085
1991
Chemical Engineering bd [1951]
Civil Engineering bd [1941]
Electrical Engineering bde [1941]
Mechanical Engineering bde [1941]

Virginia Military Institute
Lexington, VA 24450
1989
Civil Engineering bd [1936]
Electrical Engineering bd [1936-1967; 1971]

Virginia Polytechnic Institute and State University
Blacksburg, VA 24061
1990
Aerospace and Ocean Engineering bdC [1948]
Agricultural Engineering bdC [1951]
Chemical Engineering bdC [1938]
Civil Engineering bdC [1936]
Electrical Engineering bdC [1936]
Engineering Science and Mechanics bdC [1958]
Industrial Engineering and Operations Research bdC [1936]
Materials Engineering bdC [1948]
Mechanical Engineering bdC [1936]
Mining Engineering bdC [1948]
Sanitary Engineering MdC [1984]

Virginia, University of
Charlottesville, VA 22904
1987
Aerospace Engineering bd [1958]
Chemical Engineering bd [1943]
Civil Engineering bd [1936]
Electrical Engineering bd [1936]
Mechanical Engineering bd [1936]
Nuclear Engineering bd [1972]
Systems Engineering bd [1981]

Walla Walla College
College Place, WA 99324
1990
Engineering (BSE) bd [1971]

Washington State University
Pullman, WA 99164
(Includes Joint Center for Graduate Study at Richland)
1990
(Note: all programs lead to BS degree in designated field.)
Agricultural Engineering bd [1950]
Chemical Engineering bd [1951]
Civil Engineering bd [1936]
Electrical Engineering (Pullman) bd [1936]
Electrical Engineering (Richland) be [1984]
Geological Engineering bd [1984]
Materials Science and Engineering bd [1936]
Mechanical Engineering (Pullman) bd [1936]
Mechanical Engineering (Richland) be [1984]

Washington University
101 Skinker Boulevard North
St. Louis, MO 63130
1989
(Note: all programs lead to BS degree in designated field.)
Chemical Engineering bd [1948]
Civil Engineering bd [1936]
Computer Science bd [1977]
Electrical Engineering bde [1936]
Engineering and Public Policy bd [1983]
Mechanical Engineering bde [1936]
System Science and Engineering bd [1977]

Washington, University of
400 15th Avenue NE
Seattle, WA 98105
1990
(Note: all programs lead to BS degree in designated field.)
Aeronautics and Astronautics bd [1936]
Ceramic Engineering bd [1936]
Chemical Engineering bd [1936]
Civil Engineering bd [1936]
Electrical Engineering bd [1936]
Industrial Engineering bd [1986]
Mechanical Engineering bd [1936]
Metallurgical Engineering bd [1936]

Wayne State University
4841 Cass
Detroit, MI 48202
1989
Chemical Engineering bdeC [1950]
Civil Engineering bdeC [1944]
Electrical Engineering bdeC [1944]
Industrial Engineering bdeC [1950]
Mechanical Engineering bdeC [1944]
Metallurgical Engineering bdeC [1950]

Webb Institute of Naval Architecture
Glen Cove, NY 11542
1991
Naval Architecture & Marine Engineering bd [1936]

West Coast University
440 South Shatto Place
Los Angeles, CA 90020
1989
(Note: all programs are options in BSE program.)
Electrical Engineering be [1983]
Mechanical Engineering be [1983]

West Virginia Institute of Technology
Montgomery, WV 25136
1988
Chemical Engineering bdC [1972]
Civil Engineering bdC [1968]
Electrical Engineering bdC [1968]
Mechanical Engineering bdC [1968]

West Virginia University
Morgantown, WV 26506
1989
Aerospace Engineering bd [1953]
Chemical Engineering bd [1948]
Civil Engineering bd [1936]
Electrical Engineering bd [1936]
Industrial Engineering bd [1953]
Mechanical Engineering bd [1936]
Mining Engineering (Engineering of Mines) bd [1936]

Western Michigan University
Kalamazoo Campus
Kalamazoo, MI 49008
1988
Computer Systems Engineering bd [1985]
Electrical Engineering bd [1985]
Industrial Engineering [BSE (Industrial)] bd [1979]
Mechanical Engineering bd [1985]

Western New England College
1215 Wilbraham Road
Springfield, MA 01119
1988
Electrical Engineering (BSEE) bd [1971]
Industrial Engineering bd [1985]
Mechanical Engineering (BSME) bd [1971]

Wichita State University
1845 Fairmont Street
Wichita, KS 67208
1990
(Note: all programs lead to BS degree in designated field.)
Aeronautical Engineering bde [1949]
Electrical Engineering bde [1960]
Industrial Engineering bde [1974]
Mechanical Engineering bde [1961]

Widener University
School of Engineering
700 East 14th Street
Chester, PA 19013
1988
(Note: all programs lead to BS in Eng. degrees)
Chemical Engineering bdC [1985]
Electrical Engineering bdC [1985]
Engineering bdC [1966]
Mechanical Engineering bdC [1985]

Wilkes College
170 South Franklin Street
Wilkes-Barre, PA 18766
1992
Electrical Engineering bde [1980]
Materials Engineering bde [1985]

Wisconsin-Madison, University of
Madison, WI 53706
1989
Agricultural Engineering bd [1971]
Chemical Engineering bd [1936]
Civil and Environmental Engineering (regular curriculum) bd [1936]
Electrical Engineering bd [1936]
Engineering Mechanics bd [1965]
Industrial Engineering bd [1971]
Mechanical Engineering bd [1936]
Metallurgical Engineering bd [1936]
Mining Engineering bd [1936]*
Nuclear Engineering bd [1965]
Surveying Option in Civil and Environmental Engineering bd [1983]

*This program is being discontinued by the educational institution; expected termination date 1989. Accreditation continued subject to annual review.

Wisconsin-Milwaukee, University of
3203 North Downer
Milwaukee, WI 53201
1988
Civil Engineering bd [1969]
Electrical Engineering bd [1969]
Industrial Engineering bd [1980]
Materials Engineering bd [1969]
Mechanical Engineering bd [1969]

Wisconsin-Platteville, University of
Platteville, WI 53818
1989
(Note: all programs are majors in BS program.)
Civil Engineering bd [1968]
Mining Engineering bd [1970]*

*Current accreditation of this program will expire at the end of the 1986-87 school year.

Worcester Polytechnic Institute
100 Institute Road
Worcester, MA 01609
1988
Chemical Engineering bd [1942]
Civil Engineering bd [1936]
Electrical Engineering bd [1936]
Mechanical Engineering bd [1936]

Wright State University
7751 Colonel Glenn Highway
Dayton, OH 45435
1988
Computer Engineering bde [1984]
Materials Science and Engineering bde [1979]
Systems Engineering bde [1979]

Wyoming, University of
Laramie, WY 82070
1992
Agricultural Engineering bd [1968]
Architectural Engineering Option in Civil Engineering bd [1985]
Chemical Engineering bd [1974]
Civil Engineering (Civil Engineering Option) bd [1941]
Electrical Engineering bd [1941]
Mechanical Engineering bd [1941]
Petroleum Engineering bd [1964]

Yale University
New Haven, CT 06520
1991
Chemical Engineering (BSChE) bd [1982]
Electrical Engineering bd [1973]
Engineering Mechanics bd [1973]
Mechanical Engineering bd [1985]

Youngstown State University
410 Wick Avenue
Youngstown, OH 44555
1990
Chemical Engineering bde [1974]
Civil Engineering bde [1959]
Electrical Engineering bde [1954]
Mechanical Engineering bde [1954]

EXAMINATION INFORMATION

The New York State Board for Engineering and Land Surveying is a member board of the National Council of Engineering Examiners (NCEE). The New York State Board utilizes the uniform examinations developed by NCEE. These descriptions refer to examinations in use at the time of printing of this notice.

Part A - Fundamentals of Engineering:

The morning session of Part A includes questions on all subjects normally associated with the requirements for the basic fundamentals in engineering education. A total of 140 multiple-choice questions will be presented. The candidate must answer all 140 questions. All questions will be graded. Scores depend on the number of questions answered correctly; no deduction is made for incorrect answers. This is an open book examination.

The afternoon portion of Part A, a four-hour open book exam, is also designed for machine scoring. In this portion the candidate must answer a fifteen-question set in Engineering Mechanics, a fifteen-question set in Mathematics, a ten-question set in Electrical Circuits, and a ten-question set in Engineering Economics. In addition the candidate must answer two ten-question sets chosen from the additional subject areas of Computer Programming, Electronics and Electrical Machinery, Fluid Mechanics, Mechanics of Materials, and Thermodynamics/Heat Transer. Scores depend on the number of questions answered correctly; no deduction is made for incorrect answers.

The morning and afternoon portions of the Fundamentals of Engineering exam are considered a single exam and will receive ONE RECORDED GRADE.

Part B - Principles and Practice of Engineering:

Part B of the Professional Engineer examination PRINCIPLES AND PRACTICE OF ENGINEERING, is an open book examination and consists of two four-hour sessions, morning and afternoon of the same day. A single grade will be reported for both parts of the Principles and Practice of Engineering Examination. This examination is in "essay" format except that, beginning with the April 1988 examination and continuing until further notice, a small number of the problems in each discipline area and the required engineering economics problem must be answered in multiple-choice format.

In the morning session, candidates are provided with a test booklet containing problems in four major fields: Chemical, Civil/Structural/Sanitary, Electrical, and Mechanical Engineering. Candidates must solve four problems chosen from any of the major fields listed above. (For exception to this requirement, see "Notice to Part B Applicants" below.)

In the afternoon session of Part B, the candidate will again be provided with a test booklet containing problems in four major fields: Chemical, Civil/Structural/Sanitary, Electrical, and Mechanical Engineering plus a problem in economic analysis. Solution of this economic problem will be required of all candidates. In addition, candidates must solve three problems chosen from any of the four major fields. A total of four problems, therefore, must be solved for the afternoon session. (For exception to this requirement, see "Notice to Part B Applicants" below.)

NOTICE TO PART B APPLICANTS:

Each October beginning with the October 1986 examination administration, and continuing until further notice, all candidates for the Principles and Practice of Engineering examination may choose up to four of the seven required engineering questions from the Industrial Engineering question group in exam Booklet II prepared by the National Council of Engineering Examiners (NCEE). The remaining engineering questions (at least three) must be taken from Booklet I, and the required economics question must be answered.

This industrial engineering option will not be available for the April examination. Question choice for April administrations will be confined to Civil/Structural/Sanitary, Mechanical, Electrical and Chemical Engineering.

For October administrations, all candidates will receive both Booklet I (containing the Civil/Structural/Sanitary, Mechanical, Electrical, and Chemical Engineering question groups), and Booklet II containing a number of other discipline question groups including the Industrial Engineering group. **CANDIDATES CHOOSING QUESTIONS FROM BOOKLET II MAY CHOOSE ONLY INDUSTRIAL ENGINEERING QUESTIONS; QUESTIONS CHOSEN FROM ANY OTHER GROUP IN BOOKLET II WILL NOT BE SCORED. CANDIDATES ELECTING TO CHOOSE QUESTIONS FROM THE INDUSTRIAL ENGINEERING GROUP MAY NOT ANSWER MORE THAN FOUR SUCH QUESTIONS; IF MORE THAN FOUR ARE ANSWERED, ONLY THE FIRST FOUR SHOWN IN THE ANSWER BOOKLET WILL BE SCORED.**

Candidates are not required to choose any questions from the Industrial Engineering group and may confine their question choice to one, several, or all of the groups (Civil/Structural/Sanitary, Mechanical, Electrical, and/or Chemical) in Booklet I.

PLEASE NOTE: CANDIDATES ARE NOT PERMITTED TO SIT FOR THE SAME PART OF THE NCEE EXAMINATION MORE THAN ONCE IN THE SAME 30-DAY ADMINISTRATION PERIOD.

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NATIONAL COUNCIL OF ENGINEERING EXAMINERS
P. O. Box 1686 • Clemson, South Carolina 29633-1686 • Phone (803) 654-6824

study guides available

The National Council of Engineering Examiners (NCEE) has prepared study guides for the Fundamentals of Engineering (FE) Examination, the Principles and Practice of Engineering (PE) Examination, the Fundamentals of Land Surveying (FLS) Examination, and the Principles and Practice of Land Surveying (PLS) Examination.

To order these study guides, complete the order form below and remit appropriate payment to NCEE.

EXAMINATION BOOKS

______ copies of the study guide: "Professional Engineering Examinations (1965-1971), Volume I", described below. $16.50 each. (Shipped 4th Class, weight 2 lbs)

______ copies of the "Solutions: Professional Engineering Examinations (1965-1971), Volume II, described below. $33.50 each. (Shipped 4th class, weight 4 lbs)

VOLUMES I & II as set
______ sets containing one copy of each of the two books outlined above and described below — Volumes I & II — $47.50 per set. (Shipped 4th class, weight 6 lbs)

Allow 4-6 weeks for delivery of Volume I or II.

______ copies of the study guide: "Professional Engineering Examinations (1972-1976), Volume III" described below. $8.95 each. (Shipped UPS, weight 2 lbs)

______ copies of "Fundamentals of Engineering (FE) Sample Examination—1983" Edition described below—$12.50 (Shipped via UPS, weight 1 lb.)

______ copies of "Principles and Practice of Engineering (PE) Sample Examination – Group I – 1984" described below – $20.00 (Shipped via UPS, weight 2 lbs.)

TYPICAL QUESTIONS PAMPHLETS

______ copies of the pamphlet relating to the Fundamentals of Engineering Examination – $2.00 each

______ copies of the pamphlet relating to the Principles and Practice of Engineering Examinations – $2.00 each

______ copies of the pamphlet relating to the Fundamentals and Principles and Practice of Land Surveying Examinations – $2.00 each

PRICES SUBJECT TO CHANGE

All typical questions pamphlets shipped 1st class mail.

PROFESSIONAL ENGINEERING EXAMINATION BOOKS

Volumes I and II are designed as a comprehensive guide for use by candidates in preparing for the Fundamentals and Principles and Practice (or Professional) Engineering Examinations. Volume I contains the Fundamentals and Principles and Practice of Engineering Examinations administered during 1965 through 1971. Volume II contains step-by-step solutions to the questions presented in Volume I. (Only chemical, civil, electrical, and mechanical engineering disciplines are included in these two volumes.) The format in which questions are now presented has changed since these books were prepared; however, the candidate can use these volumes to study the type questions asked and utilize the appropriate Typical Question Pamphlet to become familiar with the revised examination format. BY PURCHASING AS A SET, AN INDIVIDUAL SAVES $2.50.

Volume III supplements Volumes I and II by illustrating the current format of the examination. This book contains one sample Fundamentals of Engineering Examination and a sample Principles and Practice of Engineering Examination in each of the following disciplines: civil, chemical, electrical, mechanical, agricultural, ceramic, industrial, manufacturing, nuclear, petroleum, sanitary, structural, and aeronautical/aerospace. There are no solutions given for the problems posed in this volume. (Fire Protection, Mining/Mineral, and Metallurgical Engineering discipline examinations are not included in Volume III.)

"Fundamentals of Engineering (FE) Sample Examination – 1983" contains a sample morning and afternoon section Fundamentals of Engineering Examination prepared in accordance with current examination specifications. The volume also includes content specifications with typical subdivisions of major subjects on both the morning and afternoon sections, and correct answers to all questions in both sections.

"Principles and Practice of Engineering (PE) Sample Examination – Group I – 1984" contains a sample morning and afternoon section of the Principles and Practice of Engineering Examination in Chemical, Civil/Sanitary/Structural, Electrical and Mechanical Engineering disciplines prepared in accordance with current examination specifications and the step-by-step solutions to each problem presented in the volume. In addition, the volume contains a table of categories, subjects and the approximate number of problems per category for each discipline listed above.

TYPICAL QUESTION PAMPHLETS
NCEE has prepared three pamphlets which relate to the examinations prepared by NCEE and administered by Member Boards. The pamphlets are designed to provide the candidate for registration with an overview of the examinations and the type questions expected to be found on current examinations. **No answers are provided.**

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PRINCIPLES AND PRACTICE OF ENGINEERING EXAMINATION
EXAMINATION SPECIFICATIONS
EFFECTIVE WITH THE FALL 1986 ADMINISTRATION

GROUP I EXAMINATIONS ADMINISTERED IN SPRING AND FALL

Discipline	Category	Subject	Approximate Number of Problems Per Category
Chemical	1	Thermodynamics	3
	2	Process Design	4
	3	Mass Transfer	4
	4	Heat Transfer	2
	5	Chemical Kinetics	4
	6	Fluids	2
	7	Engineering Economics	1
		Total	20
Civil/Sanitary/ Structural	1	Transportation	5
	2	Structural	7
	3	Sanitary	5
	4	Hydraulics	4
	5	Soils	2
	6	Engineering Economics	1
		Total	24

Discipline	Category	Subject	Approximate Number of Problems Per Category
Electrical	1	Power	8
	2	Electronics	6
	3	Control Systems	5
	4	Computers	4
	5	Engineering Economics	1
		Total	24
Mechanical	1	Mechanical Design	8
	2	Management	1
	3	Energy Systems	6
	4	Control Systems	1
	5	Thermal and Fluid Processes	3
	6	Engineering Economics	1
		Total	20

GROUP II EXAMINATIONS ADMINISTERED IN FALL ONLY

Discipline	Category	Subject	Approximate Number of Problems Per Category
Aeronautical/ Aerospace	1	Structures	7
	2	Aerodynamics	4
	3	Flight Mechanics	4
	4	Propulsion	4
	5	Engineering Economics	1
		Total	20
Agricultural	1	Irrigation and Drainage	3
	2	Soil and Water Conservation	3
	3	Machine Design	2
	4	Power, Control and Systems	2
	5	Structures	2
	6	Environmental	2
	7	Crop Handbing and Processing	3
	8	Food Engineering	2
	9	Engineering Economics	1
		Total	20
Ceramic	1	Phase, Microstructure, Mechanical & Electrical Properties	4
	2	Processing	4
	3	Glass Technology	2
	4	Refractories, Corrosion, Heat Transfer	3
	5	White Ware, Glazes, Enamels, Coatings	2
	6	Structural Clay, Plant Operation, Plant Design, Mineral	4
	7	Engineering Economics	1
		Total	20
Fire Protection	1	Hydraulics	4
	2	Suppression Systems	2
	3	Fire Behavior	2
	4	Fire Communications	2
	5	Hazards	4
	6	Structures	4
	7	Fire Protection Management	1
	8	Engineering Economics	1
		Total	20
Industrial	1	Facilities Planning	3
	2	Management	2
	3	Manufacturing	3
	4	Operations Research/Systems	3
	5	Production & Inventory Control	3
	6	Quality Assurance & Applied Statistics	2
	7	Work Measurement & Ergonomics	3
	8	Engineering Economics	1
		Total	20

Discipline	Category	Subject	Approximate Number of Problems Per Category
Manufacturing	1	Processes	4
	2	Operations	3
	3	Production facilities	6
	4	Manufacturing Management	4
	5	Systems	2
	6	Engineering Economics	1
		Total	20
Metallurgical	1	Fabrication and Processing	2
	2	Metallurgical Thermodynamics and Corrosion	3
	3	Selection of Material	2
	4	Thermal Treatments & Solid State Processing	3
	5	Structure/Property Relationships	2
	6	Failure Analysis	2
	7	Mineral Processing	2
	8	Extractive Metallurgy	3
	9	Engineering Economics	1
		Total	20
Mining/Mineral	1	Exploration and Geology	3
	2	Mine Planning	6
	3	Mine Operations	3
	4	Ground Control	3
	5	Mineral Processing	3
	6	Environment and Governmental Regulations	1
	7	Engineering Economics	1
		Total	20
Nuclear	1	Thermal Power Plant Operation	4
	2	Radiation Protection & Instrumentation	3
	3	Neutronics and Core Physics	2
	4	Reactor Engineering	2
	5	Nuclear Fuel Cycle Analysis	2
	6	Safety and Licensing	2
	7	Shielding	2
	8	Waste Management	2
	9	Engineering Economics	1
		Total	20
Petroleum	1	Drilling and Completion	6
	2	Production	4
	3	Reservoir and Improved Recovery	6
	4	Formation Evaluation	3
	5	Engineering Economics	1
		Total	20

Revised: April 1986

NOTIFICATION OF STATUS OF APPLICATION

If you wish to be notified of the status of your application put your name and mailing address and a stamp on one or both of the postcards below, and return the card(s) with your application. **DO NOT MAIL THE CARDS.** The purpose of each card is indicated below.

When all parts of your application are received, it will be forwarded by the Division of Professional Licensing Services to the Office of the State Board for Engineering and Land Surveying for review. If you want to be notified when your application file is received by the Board Office, use this card.

NYS EDUCATION DEPARTMENT
STATE BOARD FOR ENGINEERING AND LAND SURVEYING
ROOM 3019, CULTURAL EDUCATION CENTER
ALBANY, NY 12230

Dear Applicant:

Please be advised that your application has been assembled and forwarded to this office by the Division of Professional Licensing Services.

If your experience description is in order, your application will be referred to the Board for experience evaluation. Please do not call this office now to check on your application's status; if there is a problem, you will be notified of deficiencies by mail as soon as possible. If the application is referred for Board review, the Board's recommendation will be officially communicated to you by letter from the Division of Professional Licensing Services.

NYS Board for Engineering and Land Surveying

If your application for admission to the exams or for licensure by 'endorsement is approved by the State Board, you can receive an early notification of that approval by sending us this card.

NYS EDUCATION DEPARTMENT
STATE BOARD FOR ENGINEERING AND LAND SURVEYING
ROOM 3019, CULTURAL EDUCATION CENTER
ALBANY, NY 12230

Dear Applicant:

The State Board has approved your recent application. If you applied for examination, your admission card(s) will be mailed to you by the Division of Professional Licensing Services about four weeks before the exam. If you applied for licensure by endorsement of out-of-state examination, the Division will send you your registration card shortly and your parchment will follow. Your application has been returned to the Division of Professional Licensing Services for action.

NYS Board for Engineering and Land Surveying

THE NEW YORK STATE EDUCATION DEPARTMENT
Division of Professional Licensing Services
Cultural Education Center
Albany, N.Y. 12230

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